### A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT 72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277

#### DECEMBER 20, 2017 / 6:00 P.M.

#### **AGENDA**

This meeting may be viewed on the District's website at www.29palmswater.net

Next Resolution #17-15 Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

#### **Public Comments**

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

- 1. Consider Resolution 17-14 Adopting the Legislative and Regulatory Committee Policy Principles
- 2. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

- Minutes of the Regular Meeting held on November 15, 2017
- Audit List
- 3. <u>Items Removed from the Consent Calendar for Discussion or Separate Action</u>
- 4. <u>Management Reports</u>
  - 4.1 Operations
  - 4.2 Finance
  - 4.3 General Manager
- 5. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
- 6. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., December 15, 2017.

Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

# TWENTYNINE PALMS WATER DISTRICT

72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935 760.367.7546 PHONE 760.367.6612 FAX

TO:

**BOARD OF DIRECTORS** 

DATE:

**DECEMBER 15, 2017** 

FROM:

RAY KOLISZ, GENERAL MANAGER

SUBJECT: REVIEW AND CONSIDER ADOPTING RESOLUTION 17-14

ESTABLISHING LEGISLATIVE & REGULATORY COMMITTEE POLICY

**PRINCIPLES** 

#### SUMMARY

The District established a Legislative Committee in August of 2017 in response to upcoming Assembly and Senate Bills being introduced in Sacramento that will have impact on the District. Two bills of concern to the District are AB 401 and SB 623 that have been discussed at committee level. The committee has also developed Legislative & Regulatory Committee Policy Principles for the Board's review.

Adan Ortega with Ortega Strategies Group will give a report to the Board on the Policy Principles and updates on AB 401 and SB 623.

# RECOMMENDATION

Staff recommends approving Resolution 17-14 adopting 2018 Legislative & Regulatory Committee Policy Principles.

#### **RESOLUTION 17-14**

# A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT ESTABLISHING LEGISLATIVE AND REGULATORY POLICY PRINCIPLES

**WHEREAS**, the Twentynine Palms Water District has formed a legislative and regulatory committee (the "Committee") to examine proposed legislation and regulations related to the District's mission;

**WHEREAS**, the Committee is making recommendations to the District Board of Directors regarding policy positions for the District to take on propose legislation and regulations being considered in 2018 and those recommendations are embodied in the attached Exhibit A;

**WHEREAS**, the Board of Directors desires to express its support for the policy positions described in Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Twentynine Palms Water District does hereby resolve to support the position on the policy and regulatory proposals described in Exhibit A, as recommended by the Committee, and does hereby direct the Committee, the General Manager and staff to take all necessary and appropriate actions to carry forward such policy positions on behalf of the District.

PASSED, APPROVED AND ADOPTED this 20th day of December 2017 by the following vote:

Ayes: Noes: Abstain: Absent:	
Attest:	Kerron E. Moore, President Board of Directors
Ray Kolisz, Board Secretary Twentynine Palms Water District	

# Twentynine Palms Water District Legislative & Regulatory Committee Policy Principles

Twentynine Palms Water District serves a disadvantaged community whose rate and tax payers have incurred the costs of providing safe and reliable drinking water at affordable rates.

Our position on efforts to levy safe drinking water fees by the state from water users shall be weighed upon the following factors:

- A) The potential impact on the ability to raise revenues for local challenges with arsenic, hexavalent chromium, fluoride, and potential issues with nitrates and threats to divert flows that would otherwise replenish the basin;
- B) The degree to which state fees for safe drinking water include priorities that are important to the overall Morongo Basin-area;
- C) The likelihood that ratepayers can afford to pay such fees;
- D) The probability that funds collected through such means will return to the area in the form of grants.

The Twentynine Palms area is a dry, high desert whose residents severely limit outdoor water use and instead, dedicate water uses during warm peak periods to the protection of health and safety through the use of evaporative coolers:

Our position on legislation and regulations to make "Water Conservation A Way of Life" will be based upon:

- A) Recognition of the natural weather and resource characteristics of the Morongo Basin;
- B) The need to protect the general and vulnerable segments of the population from periods of excessive heat in the most cost effective and efficient ways possible;
- C) Availability of state resources for incentives for water and energy-efficient cooling device retrofits and replacements.

The Board of Directors of the Twentynine Palms Water District recognizes that the management of legislative and regulatory affairs issues may require the Board's Legislative and Regulatory Affairs Committee members to travel for the purposes of attending legislative and regulatory forums. Travel and daily stipends must be approved by the Board of Directors; however, in the event that there is insufficient notice of a meeting/event, committee members' travel and accompanying daily stipend may be approved by the President and/or Vice President of the Board so long as the following criteria are met:

- A) The issues addressed at such forums are relevant to the approved policy principles and/or specific related board actions;
- B) That any action to take formal positions in support or opposition to legislation or regulations will not be taken on issues by members of the legislation and Regulatory Affairs Committee or the General Manager for which the board has not consented through prior action or until action is taken to the board at a later date.

# MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT 72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277

#### NOVEMBER 15, 2017 / 6:00 P.M.

#### Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz. Financial Consultant Cindy Byerrum and District Secretary Cindy Fowlkes was absent.

#### Pledge of Allegiance

Director Moore led the pledge.

#### Additions/Deletions to the Agenda

President Moore requested that Agenda item #1 be moved to follow Agenda item #6.

#### **Public Comments**

None

- Item moved to reflect Agenda item #7.
- Review Proposals and Award Bid to Purchase a Compact Excavator
   Staff recommends approving the purchase from the lowest bidder RDO Equipment John Deere.

Director Horn made a motion to purchase the John Deere 50G compact excavator from RDO Equipment John Deere in the amount of \$63,658.08, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore

Noes: None Abstain: None Absent: None

#### Consent Calendar

- Minutes of a Regular Meeting held on October 25, 2017
- Audit List

Director Shinaver moved to approve the Consent Calendar, seconded by Director Giannini, and approved unanimously.

- 4. <u>Items Removed from the Consent Calendar for Discussion or Separate Action</u>
  None
- Management Reports

#### 5.1 Operations

The District responded to 47 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 1 fire hydrant repair, performed 0 customer pressure checks, replaced 2 meters, replaced 3 customer gate valves, and installed 0 new services. Water production was down 1% as compared to the same month in 2013.

#### 5.2 Finance

Mr. Kolisz reported that the District is 25% into the new fiscal year and tracking as projected.

#### 5.3 General Manager

Mr. Kolisz gave an update on the Legislative Committee which has been focusing on SB623 and AB401, the water tax and low income assistance program, respectively. A status of contract documents for Well 11B was provided. Director Shinaver was thanked for his service of 8 years as a Board Director.

- 6. <u>Future Agenda Items and Staff Tasks/Directors' Comments and Reports</u>
  None
- 7. <u>Approval of Resolution 17-13 Commending Roger Shinaver for 8 Years of Distinguished Service as a Director of the Twentynine Palms Water District Board of Directors</u>

  Director made a motion to approve Resolution 17-13, seconded by Director, and approved by the following roll call vote:

Ayes:

Directors Coghill, Giannini, Horn, and Moore

Noes:

None

Abstain:

Director Shinaver

Absent:

None

#### 8. Adjournment

Twentynine Palms Water District

On motion by Director Shinaver, seconded by Director Giannini, and approved by the Board, the meeting was adjourned at 6:16 p.m.

Attest:	Kerron E. Moore, President Board of Directors
Ray Kolisz, Board Secretary	

Check Date Range: 11/1/2017 thru 11/30/2017

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
9452	11/01/2017	Customer Refund	13.15	13.15	100-000-0000-2000	Refund Check
9453	11/01/2017	Accurate Truck Inspection	255.60	85.20	100-130-0000-5406	Veh. #10-PSIP
				85.20	100-130-0000-5406	Veh. #17 PSIP.
				85.20	100-130-0000-5406	Veh. # 37 PSIP
9454	11/01/2017	ACWA/JPIA	30,083.13	22,680.99	100-310-0000-5140	Health Benefits December 2017
				1,580.37	100-310-0000-5141	Health Benefits December 2017
				330.41	100-310-0000-5142	Health Benefits December 2017
				3,777.25	100-310-0000-5144	Health Benefits December 2017
				1,714.11	100-600-0000-5399	Health Benefits December 2017
9455	11/01/2017	Autozone Inc.	8.47	8.47	100-130-0000-5228	Small Tools-Grease Gun Couplers.
9456	11/01/2017	Customer Refund	48.64	48.64	100-000-0000-2000	Refund Check
9457	11/01/2017	Customer Refund	40.85	40.85	100-000-0000-2000	Refund Check
9458	11/01/2017	Customer Refund	55.85	55.85	100-000-0000-2000	Refund Check
9459	11/01/2017	/2017 Builders Supply - 29 Palms	106.02	14.41	100-130-0000-5220	Shop Supplies-Sledge Hammer Handle.
				1.99	100-130-0000-5220	Shop Supplies-1/2" Hole Grommet.
				1.99	100-130-0000-5220	Shop Supplies-3/8" Hole Grommet.
				37.10	100-130-0000-5220	150W BRZ MOTION FIXTURE
				19.98	100-130-0000-5220	2PK 72W PAR 38 FLOOD BULB
				13.98	100-130-0000-5220	2pk glue rat traps
				16.57	100-130-0000-5220	4pk glue mouse trap
9460	11/01/2017	Centurylink Business Services	29.94	29.94	100-600-0000-5203	Hatch
9461	11/01/2017	Customer Refund	56.55	56.55	100-000-0000-2000	Refund Check
9462	11/01/2017	Customer Refund	60.56	60.56	100-000-0000-2000	Refund Check
9463	11/01/2017	CV Strategies	3,537.50	3,537.50	100-600-0000-5406	Services
9464	11/01/2017	Customer Refund	13.86	13.86	100-000-0000-2000	Refund Check
9465	11/01/2017	Desert Pacific Exterminators	160.00	160.00	100-130-0000-5406	Quarterly Service
9466	11/01/2017	E.H. Wachs	237.05	237.05	100-130-0000-5222	Veh. #40 Air Filter.
9467	11/01/2017	Customer Refund	12.68	12.68	100-000-0000-2000	Refund Check
9468	11/01/2017	Customer Refund	48.76	48.76	100-000-0000-2000	Refund Check
9469	11/01/2017	Frontier Communications	142.37	142.37	100-600-0000-5203	Hatch

Check Date Range: 11/1/2017 thru 11/30/2017

9470	11/01/2017	GMC Electrical Inc.	2,500.00	2,500.00	100-110-0000-5406	Annual Cathodic Protection System Service
9471	11/01/2017	Customer Refund	8.67	8.67	100-000-0000-2000	Refund Check
9472	11/01/2017	Grainger	408.72	408.72	100-150-0000-5220	Disposable bailer, 1027ml, hdpe, pk24
9473	11/01/2017	Customer Refund	19.89	19.89	100-000-0000-2000	Refund Check
9474	11/01/2017	Customer Refund	72.20	72.20	100-610-0000-5330	Mileage reimbursement
9475	11/01/2017	Inter-Valley Pool Supply	806.20	806.20	100-140-0000-5211	Carboys of Sodium Hypochlorite 5 Gallon
9476	11/01/2017	Customer Refund	38.63	38.63	100-000-0000-2000	Carbovs Multi-Chlor NSF Refund Check
9477	11/01/2017	Customer Refund	45.85	45.85	100-000-0000-2000	Refund Check
9478	11/01/2017	Customer Refund	30.72	30.72	100-000-0000-2000	Refund Check
9479	11/01/2017	Customer Refund	54.22	54.22	100-000-0000-2000	Refund Check
9480	11/01/2017	Landmark Consultants, Inc.	1,558.25	1,558.25	100-850-0000-6001	Compaction Test Vista Del Sol Asphalt
9481	11/01/2017	Legend Pump & Well Service	10,914.00	10,914.00	100-850-0000-6001	Repair 125 HP Premium Efficiency Motor -Well 14
9482	11/01/2017	Customer Refund	39.80	39.80	100-000-0000-2000	Refund Check
9483	11/01/2017	Customer Refund	43.14	43.14	100-000-0000-2000	Refund Check
9484	11/01/2017	Customer Refund	59.80	59.80	100-000-0000-2000	Refund Check
9485	11/01/2017	Customer Refund	34.77	34.77	100-000-0000-2000	Refund Check
9486	11/01/2017	Customer Refund	33.84	33.84	100-000-0000-2000	Refund Check
9487	11/01/2017	Customer Refund	11.90	11.90	100-000-0000-2000	Refund Check
9488	11/01/2017	Customer Refund	43.14	43.14	100-000-0000-2000	Refund Check
9489	11/01/2017	Customer Refund	17.02	17.02	100-000-0000-2000	Refund Check
9490	11/01/2017	Mcmaster-Carr Supply Co.	338.99	338.99	100-150-0000-5220	felt filter bag for water, sewn sem, 7"
9491	11/01/2017	Customer Refund	27.09	27.09	100-000-0000-2000	diameter x 32" high, 100 Refund Check
9492	11/01/2017	Customer Refund	52.67	52.67	100-000-0000-2000	Refund Check
9493	11/01/2017	Minolta Business Systems	105.03	105.03	100-600-0000-5223	09/23/2017 - 10/22/2017
9494	11/01/2017	Customer Refund	30.35	30.35	100-000-0000-2000	Refund Check
9495	11/01/2017	Mountain States Wholesale	1,948.37	1,948.37	100-600-0000-5340	Replacement Plants for the garden
9496	11/01/2017	Nurserv Napa Auto Parts	61.19	1.52	100-130-0000-5220	Shop Supplies-Butt Conector.
				13.43	100-130-0000-5220	Shop Supplies-Windshield Washer Fluid.
				14.88	100-130-0000-5220	Shop Supplies-Butt Conectors.
				8.90	100-130-0000-5220	Shop Supplies-Roll of Wire.
				6.25	100-130-0000-5220	Shop Supplies-Roll of Wire.
				6.25	100-130-0000-5220	Shop Supplies-Roll of Wire.

Check Date Range: 11/1/2017 thru 11/30/2017

		1				
				9.96	100-130-0000-5220	Shop Supplies-Fuse Holders.
9497	11/01/2017	Customer Refund	10.58	10.58	100-000-0000-2000	Refund Check
9498	11/01/2017	Customer Refund	57.01	57.01	100-000-0000-2000	Refund Check
9499	11/01/2017	Customer Refund	21.05	21.05	100-000-0000-2000	Refund Check
9500	11/01/2017	Art Parker	250.00	250.00	100-130-0000-5406	Crane Service (Set Well#14 New Motor)
9501	11/01/2017	Customer Refund	5.85	5.85	100-000-0000-2000	Refund Check
9502	11/01/2017	Pitney Bowes Postage By	5.00	5.00	100-600-0000-5302	Postage
9503	11/01/2017	Phone Platinum Consulting Group	12,000.00	6,000.00	100-600-0000-5401	Monthly Retainer Aug. 2017
				6,000.00	100-600-0000-5401	Monthly Retainer Sept. 2017
9504	11/01/2017	Customer Refund	12.76	12.76	100-000-0000-2000	Refund Check
9505	11/01/2017	Customer Refund	11.58	11.58	100-000-0000-2000	Refund Check
9506	11/01/2017	Prudential Overall Supply	434.32	134.81	100-130-0000-5253	Uniforms
				48.35	100-130-0000-5253	Uniforms
				48.35	100-130-0000-5253	Uniforms
				202.81	100-130-0000-5253	Uniforms
9507	11/01/2017	Customer Refund	596.57	596.57	100-000-0000-2000	AR Refund
9508	11/01/2017	Customer Refund	71.51	71.51	100-000-0000-2000	Refund Check
9509	11/01/2017	Customer Refund	18.34	18.34	100-000-0000-2000	Refund Check
9510	11/01/2017	S.C.E.	16,455.47	286.48	100-110-0000-5201	Well 15
				845.42	100-120-0000-5201	Booster 11A, 11B
	÷			51.13	100-120-0000-5201	Desert Heights Resv. & Hydro
				41.63	100-110-0000-5201	Well 11
				11,508.19	100-110-0000-5201	Well TP-1
				1,046.61	100-150-0000-5201	Plant
				1,114.58	100-120-0000-5201	Booster Sullivan
				1,561.43	100-120-0000-5201	Booster Lupine
9511	11/01/2017	Safety-Kleen Systems Inc.	304.85	304.85	100-130-0000-5406	MDL 16 WITH PREMIUM SOL
9512	11/01/2017	Customer Refund	31.63	31.63	100-000-0000-2000	Refund Check
9513	11/01/2017	San Bernardino County Fire Protection District	8,689.53	8,689.53	100-000-0000-1800	Fire related property taxes
9514	11/01/2017	Satmodo LLC	64.94	64.94	100-600-0000-5203	Iridium Monthly Minute Plan
9515	11/01/2017	Shoplet.Com	107.06	107.06	100-600-0000-5301	Office Supplies
9516	11/01/2017	Matt Shragge	160.55	160.55	100-130-0000-5406	Display iphone screen

Check Date Range: 11/1/2017 thru 11/30/2017

9517	11/01/2017	Susan L. Simmons	718.75	718.75	100-600-0000-5406	Janitorial Services
9518	11/01/2017	Southern Calif. Gas Co.	0.91	0.91	100-600-0000-5202	Hatch
9519	11/01/2017	Customer Refund	13.83	13.83	100-000-0000-2000	Refund Check
9520	11/01/2017	Spectrum Business	289.97	149.99	100-150-0000-5203	Joe Davis
				139.98	100-600-0000-5203	La Luna
9521	11/01/2017	Customer Refund	16.72	16.72	100-000-0000-2000	Refund Check
9522	11/01/2017	SWRCB-DWOCP	155.00	155.00	100-130-0000-5242	Grade T1 Cert Renewal/Moore
9523	11/01/2017	Customer Refund	2.25	2.25	100-000-0000-2000	Refund Check
9524	11/01/2017	Customer Refund	11.18	11.18	100-000-0000-2000	Refund Check
9525	11/01/2017	Union Bank	7,250.11	93.16	100-600-0000-5406	Microsoft
			***************************************	5.94	100-600-0000-5301	Office Supplies
				8.00	100-600-0000-5330	Travel
				75.00	100-600-0000-5330	Travel
				15.31	100-600-0000-5330	Travel
				23.01	100-600-0000-5330	Travel
				6.61	100-600-0000-5330	Travel
				63.02	100-600-0000-5330	Travel
				54.15	100-600-0000-5330	Travel
				5.97	100-600-0000-5330	Travel
			-	21.22	100-600-0000-5330	Travel
		2		50.00	100-600-0000-5330	Regional Gov Services
				1,057.83	100-600-0000-5350	National Pen
				582.72	100-610-0000-5330	Travel
				582.72	100-610-0000-5330	Travel
				582.72	100-610-0000-5330	Travel
				114.31	100-600-0000-5350	National Pen
				145.15	100-600-0000-5330	Travel
				25.00	100-600-0000-5330	Training
				20.00	100-600-0000-5330	Training
				135.09	100-610-0000-5330	Travel
				58.18	100-600-0000-5330	Travel
				21.22	100-600-0000-5330	Travel

Check Date Range: 11/1/2017 thru 11/30/2017

				585.44	100-600-0000-5330	Travel
				642.72	100-600-0000-5330	Travel
				26.45	100-600-0000-5330	Travel
				114.95	100-600-0000-5406	Web
				262.56	100-130-0000-5220	Field Supplies
			-	25.01	100-600-0000-5330	Travel
			-	468.58	100-600-0000-5301	Office Supplies
				50.34	100-130-0000-5330	Training
				16.14	100-600-0000-5301	Office Supplies
			-	570.23	100-130-0000-5220	Field Supplies
				523.23	100-600-0000-5301	LED Lights
				39.98	100-600-0000-5301	Office Supplies
			-	86.91	100-130-0000-5220	Field Supplies
			-	32.21	100-600-0000-5301	power sonic ps-640F
			-	59.03	100-150-0000-5221	power sonic ps-6100 F1
9526	11/01/2017	Customer Refund	20.73	20.73	100-610-0000-5330	Travel reimbursement
9527	11/01/2017	Customer Refund	217.22	217.22	100-610-0000-5330	
		100 miles (200 miles (				Travel reimbursement
9528	11/01/2017	UPS	68.63	68.63	100-160-0000-5302	Shipping
9529	11/01/2017	Usa Blue Book	131.74	131.74	100-130-0000-5220	Shop Supplies-Labels
9530	11/01/2017	USPS	225.00	225.00	100-600-0000-5406	Permit 39
9531	11/01/2017	Verizon Wireless	313.45	313.45	100-600-0000-5203	Wireless
9532	11/01/2017	Vwr Scientific Products	679.76	679.76	100-150-0000-5211	Buffer Tsab II supply in pl btl 3.8L
9533	11/01/2017	Customer Refund	26.32	26.32	100-000-0000-2000	Refund Check
9534	11/01/2017	Customer Refund	12.76	12.76	100-000-0000-2000	Refund Check
9535	11/01/2017	Customer Refund	10.79	10.79	100-000-0000-2000	Refund Check
9536	11/01/2017	Customer Refund	30.97	30.97	100-000-0000-2000	Refund Check
9537	11/01/2017	Customer Refund	13.14	13.14	100-000-0000-2000	Refund Check
9538	11/02/2017	Special District Leadership	65.00	65.00	100-610-0000-5330	Certificate/Coghill
9539	11/15/2017	Jeff Arwick	225.00	225.00	100-110-0000-5406	Connect New Motor at Well#14 & Perform
9540	11/15/2017	Richard Capelli 29 Palms	16,000.00	16,000.00	100-875-0000-6001	Start up Fencing Upgrade
9541	11/15/2017	Fencina Accela, Inc. #774375	13,445.31	11,899.31	100-600-0000-5406	Annual Maintenance
	100% 036%			1,546.00	100-600-0000-5408	Web Payments Oct. 2017
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Check Date Range: 11/1/2017 thru 11/30/2017

9542	11/15/2017	Customer Refund	50.42	50.42	100-000-0000-2000	Refund Check
9543	11/15/2017	Alliance for Community	800.00	800.00	100-600-0000-5330	CalWARN Training
9544	11/15/2017	Solutions Ansafone Contact Centers	131.59	131.59	100-160-0000-5406	Answering Service
9545	11/15/2017	Autozone Inc.	54.80	27.06	100-130-0000-5222	Veh. #22 Floor Mats.
			-	27.74	100-130-0000-5222	Veh. #26 Floor Mats.
9546	11/15/2017	Aw Associates Inc.	845.98	845.98	100-130-0000-5406	1- VST 1"x12" whip hose; 1- VST 1" x12" hose: 1- Husky 1" break
9547	11/15/2017	Customer Refund	41.98	41.98	100-000-0000-2000	Refund Check
9548	11/15/2017	Customer Refund	33.71	33.71	100-000-0000-2000	Refund Check
9549	11/15/2017	BEARCOM	256.45	119.22	100-130-0000-5220	Mobile Antenna
				137.23	100-130-0000-5220	Microphone
9550	11/15/2017	Customer Refund	40.50	40.50	100-000-0000-2000	Refund Check
9551	11/15/2017	Best Best & Krieger	5,586.23	3,156.00	100-600-0000-5403	Professional Services
				394.50	100-600-0000-5403	Professional Services
				2,035.73	100-600-0000-5403	Professional Services
9552	11/15/2017	Customer Refund	58.64	58.64	100-000-0000-2000	Refund Check
9553	11/15/2017	Builders Supply - 29 Palms	70.49	28.16	100-130-0000-5220	Misc cleaning supplies
				38.93	100-130-0000-5220	Victor Metal Traps
				3.40	100-130-0000-5222	Veh. #22 Number Decals.
9554	11/15/2017	Burrtec Waste & Recycling Svcs	202.36	137.74	100-600-0000-5406	Hatch
		Jves		64.62	100-600-0000-5406	Amboy
9555	11/15/2017	Ca-Nv Section Awwa	80.00	80.00	100-130-0000-5242	Cross Connection Specialist Renewal
9556	11/15/2017	California Chamber Of Commerce	269.98	269.98	100-600-0000-5301	2018 Membership
9557	11/15/2017	Carquest Auto Parts	44.53	9.10	100-130-0000-5222	Veh. #40 Oil Filter
				14.70	100-130-0000-5222	Veh. #58 Hydraulic Filter.
				20.73	100-130-0000-5222	Veh. #58 Air Filter.
9558	11/15/2017	Centro Print Solutions	79.23	79.23	100-600-0000-5301	1099 forms
9559	11/15/2017	Chem-Tech International Inc.	16,159.09	10,383.12	100-150-0000-5211	Sodium Hydroxide (Load of Caustic)
		ATIC.		5,775.97	100-150-0000-5211	Load of Acid (Treatment Plant)
9560	11/15/2017	Customer Refund	30.04	30.04	100-000-0000-2000	Refund Check
9561	11/15/2017	Dangelo	2,850.42	2,850.42	100-000-0000-1499	Romac Repair clamp ss3-19.20 x 30 OD
9562	11/15/2017	Customer Refund	37.64	37.64	100-000-0000-2000	Refund Check
9563	11/15/2017	Customer Refund	55.70	55.70	100-000-0000-2000	Refund Check

Check Date Range: 11/1/2017 thru 11/30/2017

9564	11/15/2017	Customer Refund	37.33	37.33	100-000-0000-2000	Refund Check
9565	11/15/2017	East Valley Water District	120.00	120.00	100-600-0000-5330	HAM Radio Course
9566	11/15/2017	Engineering Resources	1,529.50	77.50	100-130-0000-5405	Professional Services
			_	1,111.00	100-825-0000-6001	Professional Services
			-	341.00	100-825-0000-6001	Professional Services
9567	11/15/2017	Customer Refund	64.46	64.46	100-000-0000-2000	Refund Check
9568	11/15/2017	Frontier Communications	155.52	155.52	100-600-0000-5203	Hatch
9569	11/15/2017	Customer Refund	34.92	34.92	100-000-0000-2000	Refund Check
9570	11/15/2017	Customer Refund	31.19	31.19	100-000-0000-2000	Refund Check
9571	11/15/2017	Grainger	101.76	101.76	100-130-0000-5226	Respirator
9572	11/15/2017	Hi-Desert Star	218.70	218.70	100-600-0000-5406	Advertising
9573	11/15/2017	Home Depot Credit	37.90	37.90	100-130-0000-5220	Misc supplies
9574	11/15/2017	Services Inland Water Works	808.12	808.12	100-000-0000-1499	Mbc flush cover water (meter box)
9575	11/15/2017	Customer Refund	12.60	12.60	100-000-0000-1499	Refund Check
9576	11/15/2017	Customer Refund	5.79	5.79	100-000-0000-2000	Refund Check
9577	11/15/2017	Konica Minolta Premier	155.97	155.97	100-150-0000-5223	11/01/2017 - 11/30/2017
9578	11/15/2017	Customer Refund	31.21	31.21	100-000-0000-2000	Refund Check
9579	11/15/2017	Mcmaster-Carr Supply Co.	735.14	551.62	100-110-0000-5220	UL Class RK5 Fuse, 125A 600V AC/300 DC (Well #14)
				183.52	100-130-0000-5220	Misc Light Bulb
9580	11/15/2017	Office Supplies Plus Inc.	46.44	23.22	100-130-0000-5406	ship out flow meter for well 14
				23.22	100-130-0000-5406	ship out well 16 flow meter
9581	11/15/2017	Ortega Strategies Group	2,962.99	2,962.99	100-600-0000-5350	Consulting
9582	11/15/2017	Palm Springs Motors Inc.	370.17	136.88	100-130-0000-5222	Veh. #15 Tube
				34.94	100-130-0000-5222	Veh. #15 Hardware.
				62.64	100-130-0000-5222	Veh. #15 Connection Hose.
				64.31	100-130-0000-5222	Veh. #15 Connection Hose
				71.40	100-130-0000-5222	Veh. #15 Valve Cover Gasket.
9583	11/15/2017	Customer Refund	21.59	21.59	100-000-0000-2000	Refund Check
9584	11/15/2017	Customer Refund	73.84	73.84	100-000-0000-2000	Refund Check
9585	11/15/2017	Prudential Overall Supply	697.44	48.35	100-130-0000-5253	Uniforms
				134.81	100-130-0000-5253	Uniforms
				48.35	100-130-0000-5253	Uniforms
		1				

Check Date Range: 11/1/2017 thru 11/30/2017

	·					
				202.81	100-130-0000-5253	Uniforms
				214.77	100-130-0000-5253	Uniforms
				48.35	100-130-0000-5253	Uniforms
9586	11/15/2017	Customer Refund	42.36	42.36	100-000-0000-2000	Refund Check
9587	11/15/2017	Customer Refund	34.71	34.71	100-000-0000-2000	Refund Check
9588	11/15/2017	Customer Refund	28.80	28.80	100-000-0000-2000	Refund Check
9589	11/15/2017	S.C.E.	13,282.69	2,336.50	100-110-0000-5201	Well 17
				953.36	100-110-0000-5201	Well 6, 12
				4,154.00	100-120-0000-5201	Booster TP-1
				2,330.22	100-110-0000-5201	Well 14
				24.94	100-110-0000-5201	Well 14
				1,077.08	100-120-0000-5201	Booster H1N, H2S
				49.57	100-110-0000-5201	Well 9 Booster 6A, 6B
				44.15	100-110-0000-5201	Donnell
				31.27	100-110-0000-5201	Well 4
				1,248.52	100-600-0000-5201	Hatch
				1,033.08	100-110-0000-5201	Well 1
9590	11/15/2017	Customer Refund	47.56	47.56	100-000-0000-2000	Refund Check
9591	11/15/2017	Satmodo LLC	129.88	129.88	100-600-0000-5203	Iridium Monthly Minute Plans
9592	11/15/2017	Sierra West Consultants,	525.00	525.00	100-800-0000-6001	Completed NIMS/SEMS form for submitta
9593	11/15/2017	Inc. Susan L. Simmons	575.00	575.00	100-600-0000-5406	to County Janitorial Services
9594	11/15/2017	Customer Refund	19.09	19.09	100-000-0000-2000	Refund Check
9595	11/15/2017	Bob Stephenson	125.00	125.00	100-610-0000-5350	Videotape board meeting
9596	11/15/2017	SWRCB-DWOCP	90.00	90.00	100-130-0000-5242	D3 Cert Renewal/Gomieo
9597	11/15/2017	The Pun Group	7,800.00	7,800.00	100-600-0000-5402	Professional Services
9598	11/15/2017	Customer Refund	28.01	28.01	100-000-0000-2000	Refund Check
9599	11/15/2017	Customer Refund	23.26	23.26	100-000-0000-2000	Refund Check
9600	11/15/2017	Customer Refund	3.56	3.56	100-000-0000-2000	Refund Check
9601	11/15/2017	Underground Service Alert	100.75	100.75	100-130-0000-5406	55 new tickets/monthly maint. fee
9602	11/15/2017	Usa Blue Book	348.26	92.75	100-130-0000-5226	A800 Safety Glasses (TSR) Lens
				65.36	100-130-0000-5226	Leather Gloves Unlined
	1	T E				

Check Date Range: 11/1/2017 thru 11/30/2017

	1	1		41.97	100-130-0000-5226	A800 Safety Glasses
9603	11/15/2017	Customer Refund	57.01	57.01	100-000-0000-2000	Refund Check
9604	11/15/2017	Customer Refund	39.23	39.23	100-000-0000-2000	Refund Check
9605	11/15/2017	Customer Refund	38.99	38.99	100-000-0000-2000	Refund Check
9606	11/15/2017	Customer Refund	53.30	53.30	100-000-0000-2000	Refund Check
9607	11/15/2017	Customer Refund	12.25	12.25	100-000-0000-2000	Refund Check
9608	11/15/2017	Customer Refund	20.97	20.97	100-000-0000-2000	Refund Check
9609	11/15/2017	Wienhoff Drug Testing Inc.	135.00	70.00	100-600-0000-5303	Annual Consortium Membership
				65.00	100-600-0000-5406	Pre-Employment Drug Test
9610	11/15/2017	Customer Refund	15.67	15.67	100-000-0000-2000	Refund Check
9611	11/15/2017	WIN-911 Software	495.00	495.00	100-130-0000-5406	Annual Maintenance/SCADA
9612	11/15/2017	Customer Refund	16.94	16.94	100-000-0000-2000	Refund Check
9630	11/29/2017	Customer Refund	72.09	72.09	100-000-0000-2000	Refund Check
9631	11/29/2017	Customer Refund	64.15	64.15	100-000-0000-2000	Refund Check
9632	11/29/2017	Avalon Urgent Care	25.00	25.00	100-600-0000-5406	Drug Screen
9633	11/29/2017	Axens	35,910.00	35,910.00	100-150-0000-5211	Actiquard AA 400G 14x28/DRM 350LB
9634	11/29/2017	Bartel Associates, LLC	1,500.00	1,500.00	100-600-0000-5406	NET Actuarial Consulting Services
9635	11/29/2017	Beyond Software Solutions	570.00	570.00	100-600-0000-5406	IT Services
9636	11/29/2017	Customer Refund	39.73	39.73	100-000-0000-2000	Refund Check
9637	11/29/2017	Brithinee Electric	4,410.56	4,410.56	100-120-0000-5406	supply and install a sqd ats48 series soft
9638	11/29/2017	Builders Supply - 29 Palms	40.62	16.13	100-130-0000-5220	55yd SVR DUCT TAPE
				9.64	100-130-0000-5220	electrical tape/ duct tape
				14.85	100-130-0000-5220	duct tape, adhesive
9639	11/29/2017	Customer Refund	40.55	40.55	100-000-0000-2000	Refund Check
9640	11/29/2017	CA Special Dist. Assn.	6,842.00	6,842.00	100-600-0000-5303	2018 CSDA Membership Renewal
9641	11/29/2017	Customer Refund	69.50	69.50	100-000-0000-2000	Refund Check
9642	11/29/2017	Cdw Government	60.62	60.62	100-600-0000-5301	Western Digital Blue 1 TB Internal HDD
9643	11/29/2017	Centurylink Business	23.15	23.15	100-600-0000-5203	Mfg. Part# WD10EZEX U Hatch
9644	11/29/2017	Services Chem-Tech International	5,782.68	5,782.68	100-150-0000-5211	Load of Acid (Treatment Plant)
9645	11/29/2017	Inc. Customer Refund	15.16	15.16	100-000-0000-2000	Refund Check
l l						
9646	11/29/2017	Clinical Lab of San Bern.	1,818.00	1,818.00	100-140-0000-5405	Water Samples

Check Date Range:

11/1/2017 thru 11/30/2017

	14/00/0047	15				
9648	11/29/2017	Customer Refund	12.68	12.68	100-000-0000-2000	Refund Check
9649	11/29/2017	CV Strategies	1,887.50	1,887.50	100-600-0000-5350	Strategic Communication Services Oct 2017
9650	11/29/2017	Customer Refund	20.00	20.00	100-000-0000-2000	Refund Check
9651	11/29/2017	Frontier Communications	142.37	142.37	100-600-0000-5203	Hatch
9652	11/29/2017	Customer Refund	17.74	17.74	100-000-0000-2000	Refund Check
9653	11/29/2017	Hach Company	95.75	95.75	100-150-0000-5220	Standard Cell solution p.h 7.0 500-ml
9654	11/29/2017	Customer Refund	37.53	37.53	100-000-0000-2000	Refund Check
9655	11/29/2017	Home Depot Credit Services	306.94	306.94	100-150-0000-5220	40 lb solar naturals salt
9656	11/29/2017	Customer Refund	51.66	51.66	100-000-0000-2000	Refund Check
9657	11/29/2017	Ingersoll Rand	435.99	61.00	100-130-0000-5222	T.P. Air Comp. Air Filter.
		Company/Industrial Technologies		84.00	100-130-0000-5222	T.P. Air Comp. Coolant Filter.
				249.99	100-130-0000-5222	T.P. Air Comp. Separator Filter.
				41.00	100-130-0000-5222	T.P. Air Comp. Pre Filter.
9658	11/29/2017	Itron, Inc.	3,625.44	3,625.44	100-600-0000-5406	Software Maintenance/Recertification Fee
9659	11/29/2017	Customer Refund	42.59	42.59	100-000-0000-2000	(Itron) Refund Check
9660	11/29/2017	Customer Refund	132.07	132.07	100-000-0000-2000	Refund Check
9661	11/29/2017	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	Hatch
9662	11/29/2017	Customer Refund	63.76	63.76	100-000-0000-2000	Refund Check
9663	11/29/2017	Customer Refund	43.79	43.79	100-000-0000-2000	Refund Check
9664	11/29/2017	Customer Refund	11.36	11.36	100-000-0000-2000	Refund Check
9665	11/29/2017	Customer Refund	22.99	22.99	100-000-0000-2000	Refund Check
9666	11/29/2017	Customer Refund	57.33	57.33	100-000-0000-2000	Refund Check
9667	11/29/2017	Customer Refund	31.62	31.62	100-000-0000-2000	Refund Check
9668	11/29/2017	Palm Springs Motors Inc.	7.33	7.33	100-130-0000-5222	Veh. #15 Valve Cover Bolts.
9669	11/29/2017	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
9670	11/29/2017	Customer Refund	3.07	3.07	100-000-0000-2000	Refund Check
9671	11/29/2017	Platinum Consulting Group	6,000.00	6,000.00	100-600-0000-5401	Monthly retainer - Oct 2017
9672	11/29/2017	Customer Refund	25.00	25.00	100-000-0000-2000	Refund Check
9673	11/29/2017	Customer Refund	10.79	10.79	100-000-0000-2000	Refund Check
9674	11/29/2017	Customer Refund	10.79	10.79	100-000-0000-2000	Refund Check
9675	11/29/2017	Prudential Overall Supply	196.76	145.69	100-130-0000-5253	Uniforms
			-	51.07	100-130-0000-5253	Uniforms

Check Date Range: 11/1/2017 thru 11/30/2017

9676	11/29/2017	Customer Refund	66.86	66.86	100-000-0000-2000	Refund Check
9677	11/29/2017	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
9678	11/29/2017	S.C.E.	5,385.37	41.63	100-110-0000-5201	Well 11
				1,006.40	100-110-0000-5201	Well 6, 12
				47.09	100-110-0000-5201	Well 9 Booster 6A, 6B
				796.71	100-120-0000-5201	Booster 11A, 11B
				274.09	100-110-0000-5201	Well 15
				975.76	100-120-0000-5201	Booster - Sullivan
				1,436.09	100-120-0000-5201	Booster - Lupine
				53.94	100-120-0000-5201	D.H. Resv. & Hydro
				753.66	100-120-0000-5201	Booster Two Mile
9679	11/29/2017	Customer Refund	42.59	42.59	100-000-0000-2000	Refund Check
9680	11/29/2017	Customer Refund	35.89	35.89	100-000-0000-2000	Refund Check
9681	11/29/2017	Shoplet.Com	525.45	117.44	100-600-0000-5301	Office Supplies
				408.01	100-600-0000-5301	Office Supplies
9682	11/29/2017	Susan L. Simmons	718.75	718.75	100-600-0000-5406	Janitorial Services
9683	11/29/2017	Customer Refund	60.00	60.00	100-000-0000-2000	Refund Check
9684	11/29/2017	Southern Calif. Gas Co.	1.80	1.80	100-600-0000-5202	Hatch
9685	11/29/2017	Spectrum Business	289.97	149.99	100-150-0000-5203	Joe Davis
				139.98	100-600-0000-5203	La Luna
9686	11/29/2017	Customer Refund	361.84	92.02	100-130-0000-5330	Mileage Reimbursement
				269.82	100-130-0000-5330	Class/Mileage Reimbursement
9687	11/29/2017	SWRCB-DWOCP	70.00	70.00	100-130-0000-5242	Distribution Certification Renewal/Belisle
9688	11/29/2017	Customer Refund	51.85	51.85	100-000-0000-2000	Refund Check
9689	11/29/2017	TPX Communications	662.45	662.45	100-600-0000-5203	Hatch
9690	11/29/2017	Customer Refund	13.62	13.62	100-000-0000-2000	Refund Check
9691	11/29/2017	Customer Refund	10.79	10.79	100-000-0000-2000	Refund Check
9692	11/29/2017	U.S. Postal Service	7,000.00	7,000.00	100-160-0000-5302	Permit 620
9693	11/29/2017	Union Bank	1,654.42	215.50	100-600-0000-5330	CalWARN Training Luncheon
				92.00	100-600-0000-5406	Microsoft
				17.22	100-130-0000-5330	Lunch
				20.00	100-130-0000-5330	Fuel

Check Date Range: 11/1/2017 thru 11/30/2017

			Total	\$288,029.02	3	
9697	11/29/2017	Customer Refund	58.64	58.64	100-000-0000-2000	Refund Check
				1,715.00	100-100-0000-4200	Refund/Meter Installation
				10.00	100-100-0000-4202	Refund/Meter Installation
				1,800.00	100-108-0000-4802	Refund/Meter Installation
9696	11/29/2017	Customer Refund	5,150.00	1,625.00	100-108-0000-4803	Refund/Meter Installation
9695	11/29/2017	Verizon Wireless	329.65	329.65	100-600-0000-5203	Wireless
				382.53	100-150-0000-5220	Flouride standard 10ppm with tisab 475 ml
				382.54	100-150-0000-5220	Flouride standard 1ppm with tisab 475 ml
9694	11/29/2017	Usa Blue Book	830.17	65.10	100-150-0000-5220	MidKnight Powder-Free Nitrile Gloves (3 boxes)
				306.02	100-130-0000-5222	Repairs
				47.51	100-130-0000-5220	Field Supplies
				84.67	100-130-0000-5220	Field Supplies
				50.00	100-610-0000-5330	Gift Card
				114.95	100-600-0000-5406	Web
				208.34	100-600-0000-5301	Supplies
				361.00	100-130-0000-5222	Headlight Assy
				74.93	100-130-0000-5220	Supplies
				62.28	100-600-0000-5330	Training

# 4.1

# TWENTYNINE PALMS WATER DISTRICT

# 72401 Hatch Road/P. O. Box 1735 Twentynine Palms, CA 92277-1000 PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Mike Minatrea, Operations Superintendent

DATE: December 11, 2017

SUBJECT: Management Report

# A. The Operations and Maintenance Department performed the following tasks during the month of November 2017:

- 1. Responded to 26 Underground Service Alerts
- 2. Responded to and repaired
  - a. 0 water main leaks
  - b. 3 water meter leaks
  - c. 0 service line leaks
  - d. 0 fire hydrant repairs/maintenance
- 3. Installed 1 new service
- 4. Replaced 3 customer gate valves
- 5. Performed 0 leak audits
- 6. Painted 0 fire hydrants
- 7. Performed 0 customer pressure checks
- 8. Replaced 1 water meter
- 9. Tested and exercised emergency generators
- 10. Sounded wells for November
- 11. 1 water waste complaint reported

#### B. The following customer service tasks were performed:

- 1. 165 work orders were generated from reading meters
- 2. 16 work orders were generated from billing variance list
- 3. 287 work orders were generated for turn on or turn off
- 4. 527 termination notices were distributed
- 5. 59 non-pay turn offs were performed
- 6. 99 extensions were granted
- 7. 12 extensions were shut off for non-payment
- 8. 3 payment schedules have been granted
- 9. 0 payment schedules failed, total outstanding \$0
- 10. 7 customer requests and 3 complaints were logged and investigated

#### C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 06/15)	Dead Ends Flushed (Began 7/17)
Current Month	106	23
Year to Date	*3,027	82
*Triennial cycle		

# TWENTYNINE PALMS WATER DISTRICT NOVEMBER WATER QUALITY AND ENGINEERING REPORT

#### 1. ENGINEERING

A. No items to report.

#### 2. WATER QUALITY

- A. <u>Chlorine Levels</u>: Average levels maintained in the storage and distribution system ranged from a low of 0.13 mg/L to a high of 0.30 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.25 mg/L to 0.66 mg/L.
- B. <u>Bacteria Samples</u>: A total of 41 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 12 special bacteria samples were collected. One routine sample indicated "POSITIVE" for Colilert, which is an indicator that coliform bacteria may be present. All repeat and source water samples triggered by the positive routine sample indicated ABSENT for Colilert.
- C. <u>Fluoride Samples</u>: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 6 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 1.1 mg/L to a high of 1.6 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.30 to a high of 1.8 mg/L.
- D. <u>General Physical</u>: A total of 10 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are  $\leq 3.0$ , 1 for threshold odor and  $\leq 0.1 0.2$  for turbidity.

# TWENTYNINE PALMS WATER DISTRICT Water Production Report FY 2017/2018

			Groui	Groundwater Source	ource	9							
	Mesquite	Fortynine	Eastern	Indian	Total	Total	%Increase	%Increase	New	Active	Prior	%Increase	Main
	Springs	Palms	Basin	Cove	Produced	Prior Yr	Decrease	Decrease	Service	Account	Year	(Decrease)	Leaks
	Basin	Basin		Basin			prior year	from 2013					
July	99.119	128.442	41.659	23.565	292.785	281.965	3.84%	-5.60%	2				-
August	123.835	94.006	30.503	20.795	269.139	275.286	-2.23%	-7.90%	0	7,750	7,703	0.63%	0
Sept.	115.034	80.942	22.277	13.753	232.006	241.554	-5.20%	-5.20%	0				0
October	122.11	58.325	23.787	9.666	213.888	214.323	-0.30%	-0.01	0	7,678	7,610	%06.0	0
Nov.	103.169	55.519	20.440	10.813	189.941	185.785	2.25%	1.50%	1				0
Dec.													
Jan.							100						
Feb.													
March													
April													
May													
June													
Totals	563.267	417.234	138.666	78.592	1197.759	1198.913	-0.10%		က				1

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

acre feet =

9.723

treatment loss. 1.70%

Total Meters in District = 8,090

# 4.2

# TWENTYNINE PALMS WATER DEPARTMENT

# FINANCIAL REPORT

For The Month Of

October 2017

# PRELIMINARY -SUBJECT TO YEAR-END AND AUDIT ADJUSTMENTS

## TWENTYNINE PALMS WATER DEPARTMENT STATEMENT OF INVESTMENTS AND RESERVES For the Period Ending October 31, 2017 (Unaudited)

Operating Funds & Internal Reserves:	Prior Balance	_1	Deposits	Di	sbursements	 Current Balance	_	Market
Operating Funds - LAIF	\$ 2,494,540	\$	207,005	\$	-	\$ 2,701,545	\$	2,698,957
Election Fund Reserve - LAIF	20,925		-		-	20,925		20,905
Internal Operating Reserve - LAIF	166,175		463		-	166,638		166,478
Internal Debt Retirement Reserve - LAIF	-		-			-		_
Capital Funds for Primary Infrastructure - LAIF	57,730		161		-	57,891		57,836
Capital Funds for Secondary Infrastructure - LAIF	49,742		139		-	49,881		49,833
Investment Funds - CalTrust	1,011,762		1,215		-	1,012,977		1,012,007
<b>Total Investments</b>	\$ 3,800,875	\$	208,982	\$	-	\$ 4,009,857	\$	4,006,016

#### **CERTIFICATION**

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

#### Cindy Byerrum, CPA Contract CPA

<sup>\*\*</sup> Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year

## Twentynine Palms Water Department Statement of Revenues and Expenses For the Period Ending October 31, 2017 (Unaudited)

			Oct-17	Sep-17	YTD	Budget	YTD 33%	Prior YTD
1	Operating Revenues	\$	361,332	\$ 370,997	\$ 1,539,793	\$ 3,880,260	40% \$	4,592,574
2	Non-Operating Revenues		62,986	59,424	220,103	654,200	34%	867,676
	<b>Total Revenue Available to</b>		-10					
3	Fund Operations & Capital/R&R		424,318	430,422	1,759,896	4,534,460	39%	5,460,250
4	Operating Expenses		251,463	276,780	1,143,700	3,709,380	31%	3,765,953
5	Non-Operating Expenses		16,357	16,357	65,430	199,400	33%	207,015
6	Net Revenues Available to Fund Capital Related Expenditures	***************************************	156,498	137,285	550,766	625,680	88%	1,487,282

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

## Twentynine Palms Water Department Detail Statement of Revenues and Expenses For the Period Ending October 31, 2017 (Unaudited)

	Oct-17	Sep-17	YTD	Budget	YTD 33%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 254,305			\$ 2,580,500	43%	
<ul><li>3 RTS</li><li>4 Other Operating Revenue</li></ul>	95,434	95,450	381,904	1,185,800	32%	1,259,578
4 Other Operating Revenue 5 Total Operating Revenues	11,593	12,144	47,380	113,960	42%	141,613
	361,332	370,997	1,539,793	3,880,260	40%	4,592,574
6 Non-Operating Revenues		2.075	2 725		00/	<b>7</b> 000
<ul><li>7 Capital Impact Fees</li><li>8 Water Availability Assessment</li></ul>	49,258	2,075 49,258	2,725 197,033	591,100	0%	7,800
9 Interest Revenue	11,386	8,626	14,711	30,700	33% 48%	689,617 27,550
10 Other Penalties	11,500	-	2,699	23,700	11%	23,165
11 Reimbursed Expenses	3,240	335	7,450	5,000	149%	19,781
12 Other Non-Operating Revenue	(899)	(870)	(4,516)	3,700	-122%	99,764
13 Total Non-Operating Revenues	62,986	59,424	220,103	654,200	34%	867,676
14 Total Revenues	424,318	430,422	1,759,896	4,534,460	39%	5,460,250
15 Operating Expenditures						
16 Source of Supply						
17 Labor & Benefits	267	376	1,618	9,700	17%	12,726
18 Direct Expenses	21,691	20,606	89,508	323,300	28%	344,911
19 Total Source of Supply	21,958	20,982	91,126	333,000	27%	357,637
20 Pumping						
21 Labor & Benefits	2,015		2,015	2,000	101%	1,136
22 Direct Expenses	8,804	12,281	41,539	139,100	30%	127,840
23 Total Pumping	10,818	12,281	43,553	141,100	31%	128,976
24 Transmission & Distribution						
25 Labor & Benefits	53,971	53,235	253,723	835,700	30%	730,753
26 Direct Expenses	19,939	24,045	82,162	294,900	28%	276,374
27 Total Transmission & Distribution	73,911	77,280	335,884	1,130,600	30%	1,007,127
28 Treatment Wells						
29 Labor & Benefits	3,342	4,134	15,285	50,700	30%	42,740
30 Direct Expenses	2,624	1,279	9,112	25,800	35%	28,681
31 Total Treatment Wells	5,966	5,413	24,397	76,500	32%	71,420
32 Treatment Facility						
33 Labor & Benefits	15,003	16,014	67,816	186,000	36%	171,610
34 Direct Expenses	21,344	29,848	139,581	401,400	35%	404,924
35 Total Treatment Facility	36,347	45,863	207,397	587,400	35%	576,534
36 Customer Accounts						
37 Labor & Benefits	12,669	15,034	62,456	241,500	26%	171,782
38 Direct Expenses	3,012	150	3,730	51,700	7%	32,313
39 Total Customer Accounts	15,680	15,184	66,187	293,200	23%	204,095
40 General Administration						
41 Outside Services	25,253	37,238	118,414	299,400	40%	355,030

## Twentynine Palms Water Department Detail Statement of Revenues and Expenses For the Period Ending October 31, 2017 (Unaudited)

	Oct-17	Sep-17	YTD	Budget	YTD 33%	Prior YTD
42 Direct Expenses	23,301	24,786	86,956	319,780	27%	235,296
43 Fire Department Reimbursements	-				0%	-
44 Total General Admin.	48,554	62,024	205,370	619,180	33%	590,326
45 Employee Salaries						
46 Direct Labor	82,835	81,219	394,168	1,169,500	34%	1,316,036
47 Less Transfer to Operations	61,799	60,331	291,841	894,400	33%	974,772
48 Total General & Admin. Salaries	21,036	20,888	102,327	275,100	37%	341,264
49 Employee Benefits						
49 Health Benefits	9,870	10,541	43,152	149,900	29%	79,687
50 Vacation Sick Payouts	-	2,504	2,504	34,300	7%	200,292
51 Retirement Expenses	3,232	3,175	12,584	47,600	26%	184,373
52 Total Employee Benefits	13,102	16,219	58,239	231,800	25%	464,352
53 Board of Directors						
54 Directors' Fees	1,825	625	3,825	12,600	30%	12,850
55 Direct Expenses	2,265	21	5,395	8,900	61%	11,373
56 Total Board of Directors	4,090	646	9,220	21,500	43%	24,223
57 Total Operating Expenditures	251,463	276,780	1,143,700	3,709,380	31%	3,765,953
58 Non-Operating Expenditures						
59 Debt Service, Principle	-	-3	-	-	0%	_
60 Debt Service, Interest			-	-	0%	
61 Total Debt Service	-	-	-	-	0%	-
62 Depreciation Expense	-	-	-	-	0%	-
63 Unfunded PERS	7,824	7,824	31,296	97,000	32%	94,349
64 Unfunded OPEB Liability	8,533	8,533	34,133	102,400	33%	112,666
65 Total Non-Operating Expenditures	16,357	16,357	65,430	199,400	33%	207,015
66 Total Expenditures	267,820	293,137	1,209,130	3,908,780	31%	3,972,968
Net Revenues Available to Fund Capital	I.					
67 Related Expenditures	156,498	137,285	550,766	625,680	88%	1,487,282
68 Carryover Projects	(525)	(4,415)	(11,927)	(425,000)	3%	(98,649)
69 Capital Improvement Projects	(1,452)	(1,228)	(19,332)	(2,350,000)	1%	=
70 Repair, Rehabilitation, & Maintenance	(58,288)	(5,075)	(70,760)	(185,000)	38%	(255,987)
<ul><li>71 Capital Outlay</li><li>72 Transfer To CalPERS</li></ul>	(134)	(29,874)	(33,174)	(300,000)	11%	(117,768)
	10.020	5 (65	21 702	- 200	0%	-
73 Transfer From Special Revenue 74 Transfers in from SRF for Election	10,030	5,665	31,793	80,700	39%	94,298
75 Debt Retirement	-	-	-	-	0% 0%	-
76 Increase (Decrease) In Fund Balance	\$ 106,129 <b>\$</b>	102,358 \$	447,366 \$	(2,553,620)	-18% \$	1,109,176
* Secretary and the secretary				. , -,)		-,,1

No assurance is provided on these financial statements.

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# Twentynine Palms Water Department Special Revenue Fund For the Period Ending October 31, 2017 (Unaudited)

	10 <del></del>	Oct-17	 Sep-17	 YTD	 Budget	YTD 33%		Prior YTD
1 Tower Revenues	\$	13,363.20	\$ 8,998.60	\$ 45,126.54	\$ 117,400.00	38%	\$	140,964.62
2 Less Transfers Out to Fire			-	-	-	N/A		-
3 Less Transfers Out To Water		(10,029.87)	(5,665.27)	(31,793.22)	(77,400.00)	41%		(94,298.00)
4 Transfer to PARS Trust		(3,333.33)	(3,333.33)	(13,333.32)	(40,000.00)	33%	\$	(46,666.62)
<b>Ending Balance To Retain In LAIF</b>	\$		\$ -	\$ -	\$ -		\$	-
							_	

# Twentynine Palms Water Department Carryover CIP/Current CIP and R&M/Capital Outlay For the Period Ending October 31, 2017 (Unaudited)

						R	emaining
			Budget		rrent Year		Budget /
	Carryover Capital Approved in Previous Years		FY 17/18	Exp	penditures	(Ov	er Budget)
	District Projects						
,	USGS Study	Φ	150,000	¢.		Φ	150,000
		\$	150,000	\$	4.525	\$	150,000
	Hazard Mitigation Plan		100.000		4,525		(4,525)
	Treatment Feasibility & Exploration Costs SGMA		100,000		4,415		95,585
			75,000		2.007		75,000
5	8 11 11 11 11 11 11 11 11 11 11 11 11 11		100,000		2,987		97,013
6	<b>Total Carryover Capital Approved in Previous Years</b>		425,000		11,927		413,073
7	Capital Improvement Plan						
8	Chromium VI and Flouride for Well 11B		1,000,000		634		999,366
9	Fluoride Variance (Expiring) - TP-2, W12, W16		600,000		-		600,000
10	Well 11B		750,000		18,699		731,301
11	Total Capital Improvement Plan		2,350,000		19,332		2,330,668
12	Repairs, Rehabilitiation, & Maintenance						
13	Plant 6 Electrical and Well Upgrade		_		1,148		(1,148)
14	Emergency Repairs, Unspecified		50,000		20,522		29,478
15	Repiping/Distribution System Upgrades		50,000		1,716		48,284
16	Meter Replacement Program		75,000		-		75,000
17	Asphalt Repair Vista Del Sol		_		47,374		(47,374)
18	Fluoride Plant Instrumentation\Coating		10,000		-		10,000
19	Total Repairs & Maintenance		185,000		70,760		114,240
20	Capital Outlay						
21	Vehicle/Equipment Replacements		100,000		30,658		69,342
22	Computer/Technology Replacements		30,000		558		29,442
23	GIS		30,000		-		30,000
24	Lobby Remodel		100,000		1,958		98,043
25	Fencing Upgrade		15,000		-		15,000
26	One-Time Existing Conditions Sampling Event		25,000		-		25,000
	Total Capital Outlay		300,000	-	33,174		266,826
28	TOTAL	\$	3,260,000	\$	135,193	\$	794,139
		<b>-</b>	3,200,000		100,170	<b>—</b>	1779107

# NO MATERIAL PROVIDED