

**TWENTYNINE PALMS WATER DISTRICT
FISCAL YEAR 2013-2014 BUDGET**

TWENTYNINE PALMS WATER DISTRICT
SUMMARY WATER BUDGET
FISCAL 2013-2014

Schedule A

Item	Fiscal 2012-13	Fiscal 2012-13	Fiscal 2013-14	Fiscal 2014-15
	Budget	Projected	Budget	Projected
1 Operating Revenues	\$ 3,783,200	\$ 3,928,000	\$ 3,914,500	\$ 3,970,900
2 Non-Operating Revenues	669,100	699,200	707,500	682,700
Total Revenue Available to Fund Operations & Capital/R&R	4,452,300	4,627,200	4,622,000	4,653,600
4 Operating Expenses	3,236,326	3,234,873	3,427,390	3,646,700
5 Non-Operating Expenses	456,250	1,703,100	-	-
Net Revenues Available to Fund Capital Related Expenditures	759,724	(310,773)	1,194,610	1,006,900
7 Carryover Projects	-	-	(50,000)	(886,750)
8 Current Year CIP Projects	-	-	(1,230,000)	(11,800,000)
9 Current Year R&R	-	-	(160,000)	(125,000)
10 Current Year Capital Outlay	-	-	(230,000)	(55,000)
11 Transfers out to CalPERS Side Fund	-	-	(253,258)	-
12 Anticipated debt financing (repayments)	-	-	-	12,000,000
13 Transfer out for Debt Service	(198,789)	(198,789)	-	-
14 Transfers in from Special Revenue Fund (SRF)	-	-	40,000	-
15 Transfers in from SRF for election	-	-	17,500	-
Increase (Decrease) In Fund Balance	\$ 958,513	\$ (111,984)	\$ (671,148)	\$ 140,150
17 Projected beginning Reserve (LAIF) balance			4,200,000	3,528,852
18 Projected ending Reserve (LAIF) balance			<u>\$ 3,528,852</u>	<u>\$ 3,669,002</u>

TWENTYNINE PALMS WATER DISTRICT
 LINE ITEM WATER BUDGET
 FISCAL YEAR 2013-2014

Schedule B

Item	Fiscal 2010-11 Actual	Fiscal 2011-12 Actual	Fiscal 2012-13 Budget	Fiscal 2012-13 Projected	Fiscal 2013-14 Budget	Fiscal 2014-15 Projected
Operating Revenues						
1 Residential Water	\$ 2,048,214	\$ 2,091,086	\$ 2,031,000	\$ 2,068,800	\$ 2,071,600	\$ 2,113,000
2 Business Water	366,496	424,034	412,000	430,000	438,600	447,400
3 Construction Water	50,749	47,280	25,000	72,100	50,000	37,500
4 Water Sales, Other	25,319	34,788	30,000	33,500	30,600	31,200
5 Fire Lines	78,158	75,209	77,000	81,900	75,200	76,700
6 RTS	1,113,118	1,113,065	1,100,000	1,113,000	1,113,000	1,135,300
7 Penalties	59,133	62,968	50,000	64,900	66,200	67,500
8 Meter Installation Fees	23,445	18,269	10,000	13,500	18,000	10,000
9 New Account Fees	42,845	43,375	38,200	38,200	39,000	39,800
10 Reconnection Fees	15,900	12,395	10,000	12,100	12,300	12,500
11 Total Operating Revenues	3,823,377	3,922,469	3,783,200	3,928,000	3,914,500	3,970,900
Non-Operating Revenues						
12 Capital Impact Fees	38,752	40,368	20,000	15,000	40,000	15,000
13 Water Availability Assessment	602,246	613,110	602,000	613,900	613,900	613,900
14 Interest Revenue	21,382	18,595	20,000	15,700	15,000	14,700
15 Other Penalties	22,545	26,598	20,000	31,100	25,000	25,500
16 Reimbursed Expenses	8,906	4,030	5,000	8,500	8,500	8,500
17 Other Non-Operating Revenue	45,006	11,537	2,100	15,000	5,100	5,100
18 Total Non-Operating Revenues	738,837	714,238	669,100	699,200	707,500	682,700
19 TOTAL REVENUES	4,562,214	4,636,707	4,452,300	4,627,200	4,622,000	4,653,600
Operating Expenditures						
Source of Supply						
21 Direct Labor	3,560	5,099	3,000	3,000	-	-
22 Employee Benefits, Allocated	3,093	4,525	2,545	3,200	-	-
23 Field Supplies	6,860	13,232	12,000	23,600	12,500	13,000
24 Telemetry Supplies	3,660	5,926	8,000	5,600	5,800	6,000
25 Outside Repair and Maintenance	-	-	-	-	-	-
26 Outside Services, Other	14,126	10,616	10,000	66,400	10,300	10,600
27 Electric	259,854	230,725	250,000	250,000	145,100	152,400
28 Total Source of Supply	291,153	270,123	285,545	351,800	173,700	182,000
Pumping						
29 Direct Labor	-	832	1,000	1,000	-	-
30 Employee Benefits, Allocated	-	438	848	800	-	-
31 Field Supplies	2,622	4,124	5,000	5,000	5,200	5,400
32 Outside Services, Other	1,182	1,506	5,000	5,000	5,000	5,000
33 Electric	71,191	71,905	85,000	74,200	183,200	192,400
34 Total Pumping	74,995	78,805	96,848	86,000	193,400	202,800
Transmission & Distribution						
35 Direct Labor	375,833	410,464	497,785	396,600	-	-
36 Labor Charged to Capital/R & R Projects	-	-	-	-	-	-
37 Labor Charged to Other Programs	(57,740)	(61,318)	(50,000)	(63,600)	-	-
38 Employee Benefits, Allocated	293,822	342,185	422,351	375,200	-	-
39 Equipment Cost	114,838	125,236	130,000	130,000	130,000	130,000
40 Field Supplies	124,156	100,406	108,000	108,000	112,300	116,800
41 Tools & Other Supplies	16,710	18,920	12,000	8,000	12,000	12,000
42 Outside Services	21,667	83,586	25,000	22,000	22,200	22,400
43 Uniforms & Safety	9,830	14,162	13,500	18,100	18,500	18,700
44 Utilities	2,509	(674)	4,500	-	4,500	4,500
45 Permits, Fees, & Certifications	21,237	20,195	24,000	24,000	22,400	22,800
46 Engineering Fees	1,900	-	12,500	4,500	12,500	12,500
47 Inventory, (Gain)/Loss	-	(2,035)	-	(4,900)	-	-
48 Total Transmission & Distribution	924,762	1,051,127	1,199,636	1,017,900	334,400	339,700

TWENTYNINE PALMS WATER DISTRICT
 LINE ITEM WATER BUDGET
 FISCAL YEAR 2013-2014

Schedule B

Item	Fiscal 2010-11 Actual	Fiscal 2011-12 Actual	Fiscal 2012-13 Budget	Fiscal 2012-13 Projected	Fiscal 2013-14 Budget	Fiscal 2014-15 Projected
Treatment-Wells						
50	Direct Labor	19,580	18,119	20,000	16,600	-
51	Employee Benefits, Allocated	9,092	7,580	16,969	12,500	-
52	Chemicals and Other Field Supplies	10,508	12,981	18,000	18,000	18,700
53	Lab Services	23,604	25,590	36,000	21,900	42,000
54	Permits and Fees	-	-	-	-	-
55	Total Treatment-Wells	62,784	64,270	90,969	69,000	58,700
Treatment-Facility						
56	Direct Labor	90,317	88,880	120,000	82,300	-
57	Employee Benefits, Allocated	-	-	101,818	33,900	-
58	Bulk Chemicals and Media	276,635	217,243	320,000	278,400	214,500
59	Testing and Other Supplies	30,186	42,000	40,000	40,000	41,600
60	Repairs and Maintenance	11,564	3,430	20,000	6,000	30,000
61	Outside Services, Lab Fees	8,338	3,382	12,000	7,700	12,000
62	Telephone	3,604	3,452	5,000	4,300	5,000
63	Electric	11,970	12,003	18,000	10,000	10,600
64	Permits and Fees	9,881	10,873	15,000	15,000	15,000
65	Total Treatment -Facility	442,495	381,263	651,818	477,600	328,700
Customer Accounts						
66	Direct Labor	56,517	65,586	74,000	70,000	-
67	Employee Benefits, Allocated	45,466	57,352	62,786	66,400	-
68	Office Supplies	8,110	4,537	8,000	8,000	8,000
69	Outside Services, Other	2,164	2,047	3,000	3,000	3,000
70	Uncollectable Account Expense	24,180	52,877	50,000	50,000	50,000
71	Total Customer Accounts	136,437	182,399	197,786	197,400	61,000
General Administration						
72	Office Supplies	18,338	9,601	20,000	16,600	20,000
73	Outside Services, Legal	47,420	45,171	50,000	70,300	51,500
74	Outside Professional Fees-Finance	64,278	102,727	106,000	106,000	126,000
75	Outside Services, Other - Audit	31,253	14,999	12,000	14,800	15,000
76	Outside Services, Banking Fees	38,954	43,846	46,000	46,000	48,800
77	Outside Services, Other	32,305	41,507	50,000	50,000	50,000
78	Equipment Rental	1,177	1,137	2,000	1,400	2,000
79	Electricity	10,082	11,649	14,000	13,200	15,000
80	Other Utilities	12,127	10,512	14,500	14,300	14,500
81	Postage	21,070	27,980	28,000	23,200	29,100
82	Dues and Subscriptions	15,100	16,128	17,500	17,500	17,900
83	Training & Travel	2,285	2,538	5,500	3,000	3,500
84	Insurance	44,730	46,742	50,000	50,000	54,300
85	Printing and Publications	6,255	9,723	7,000	10,000	10,000
86	Public Information	-	6,290	5,000	1,600	5,000
87	Miscellaneous, Other	5,460	1,341	3,000	5,000	5,000
88	Fire Department Reimbursements	(40,554)	(40,660)	(45,375)	(42,600)	(45,600)
89	Total General Administration	310,280	351,231	385,125	400,300	421,992
Employee Salaries						
90	Direct Labor	816,137	871,170	1,018,384	830,600	1,074,398
91	Less Transfer to Operations	(545,807)	(588,980)	(715,785)	(569,500)	-
92	Direct Labor-General & Administrative	270,330	282,190	302,599	261,100	-
93	Total Employee Salaries	270,330	282,190	302,599	261,100	1,074,398
Employee Benefits						
94	Paid Leave	116,880	129,100	120,797	137,500	120,300
95	FICA & Payroll Tax Expense	78,833	82,616	101,147	82,200	82,300
96	Group Medical Expense	215,823	239,510	298,000	298,000	281,300
97	Dental and Vision Expense	31,483	33,817	37,000	32,000	28,600
98	Group Life Insurance	4,675	5,421	6,000	6,000	3,900
99	Workers Compensation Expense	11,300	27,143	40,281	35,300	34,600
100	Retirement Expense	196,366	224,527	260,836	217,600	209,900
101	Employee Benefit Clearing	(571,912)	(459,727)	(864,061)	(459,727)	-
102	Total Employee Benefits	83,448	282,407	-	348,873	760,900

TWENTYNINE PALMS WATER DISTRICT
 LINE ITEM WATER BUDGET
 FISCAL YEAR 2013-2014

Schedule B

Item	Fiscal 2010-11 Actual	Fiscal 2011-12 Actual	Fiscal 2012-13 Budget	Fiscal 2012-13 Projected	Fiscal 2013-14 Budget	Fiscal 2014-15 Projected	
Board of Directors							
103	Directors' Fees	10,065	9,745	12,000	12,000	6,000	6,200
104	Conferences and Seminars	4,611	3,695	6,000	6,000	6,100	6,200
105	Travel Expense	5,858	5,201	6,000	6,000	6,100	6,200
106	Miscellaneous, Other	26	-	2,000	900	2,000	2,000
107	Total Board of Directors	20,560	18,641	26,000	24,900	20,200	20,600
108	Total Operating Expenditures	2,617,244	2,962,456	3,236,326	3,234,873	3,427,390	3,646,700
109	Non-Operating Expenditures						
109	Debt Service, Principle	547,251	561,732	437,109	1,692,200	-	-
110	Debt Service, Interest	84,541	53,318	19,141	10,900	-	-
111	Total Debt Service	631,792	615,050	456,250	1,703,100	-	-
112	Carry Over	-	-	-	-	50,000	886,750
113	Construction in Progress	-	-	-	-	1,230,000	11,800,000
114	Replacement & Rehabilitation	-	-	-	-	160,000	125,000
115	Capital Outlay	-	-	-	-	230,000	55,000
116	Total Expenditures Before Transfers	631,792	615,050	456,250	1,703,100	1,670,000	12,866,750
Transfers To (From)							
117	Transfer To CalPERS	-	-	-	-	253,258	-
118	Transfer From SRF for election	-	-	-	-	(17,500)	-
119	Transfer From SRF - capital	-	-	-	-	(40,000)	-
120	Transfer In From Debt Reserve-Internal	-	-	(910,600)	(910,600)	-	-
121	Anticipated Debt Financing	-	-	-	-	-	(12,000,000)
122	Debt Retirement	-	-	1,109,389	1,109,389	-	-
123	Total Transfers (To) From	-	-	198,789	198,789	195,758	(12,000,000)
124	Total Non-Operating Expenditures & Transfers	631,792	615,050	655,039	1,901,889	1,865,758	866,750
125	Total Expenditures & Transfers	3,249,036	3,577,506	3,891,365	5,136,762	5,293,148	4,513,450
126	Increase (Decrease) In Fund Balance	\$ 1,313,178	\$ 1,059,201	\$ 560,935	\$ (509,562)	\$ (671,148)	\$ 140,150

TWENTYNINE PALMS WATER DISTRICT
PERSONNEL COSTS
FISCAL YEAR 2013-2014

Schedule C

	Fiscal 2011-12 Actual	Fiscal 2012-13 Budget	Fiscal 2012-13 Projected	Fiscal 2013-14 Budget	Fiscal 2014-15 Projected
<i>Salary and Wages</i>					
1 Total Regular Salary and Overtime	\$ 871,170	\$ 1,018,384	\$ 830,600	\$ 1,074,398	\$ 1,128,100
2 Vacation and Sick Leave	129,100	120,797	137,500	120,300	126,300
3 Total Salary and Wages	1,000,270	1,139,181	968,100	1,194,698	1,254,400
<i>Employee Benefits</i>					
4 PERS	224,527	260,836	217,600	209,900	214,100
6 FICA & Payroll Taxes	82,616	101,147	82,200	82,300	83,900
7 Group Medical Insurance	239,510	298,000	298,000	281,300	295,400
8 Group Dental and Vision Insurance	33,817	37,000	32,000	28,600	30,000
9 Group Life Insurance	5,421	6,000	6,000	3,900	4,000
10 Worker's Compensation Insurance	27,143	40,281	35,300	34,600	35,300
11 Total Employee Benefits	585,891	702,983	635,800	606,000	\$627,400
12 TOTAL SALARY AND BENEFITS	\$ 1,586,161	\$ 1,842,164	\$ 1,603,900	\$ 1,800,698	\$ 1,881,800

TWENTYNINE PALMS WATER DISTRICT
 CARRYOVER CIP/CURRENT CIP and R&M/CAPITAL OUTLAY

Schedule D

	FY 2012-2013	FY 2013-14	FY 2014-2015
<i>Carryover Capital Approved in Previous Years</i>	Budget Remaining	Budget	Estimated
1 O & M Equipment Protection	\$ 288,917 *	\$ -	\$ -
2 Waste Water Master Plan/Salt Nutrient	107,235	-	-
3 Engineering, Trmt Plant Expansion	486,750		486,750
4 Urban Water Management Plan	133,996	-	125,000
5 Land Purchase/Secondary Reservoir	75,000	-	75,000
6 Rehabilitation Of Plant 6	150,000	-	150,000
7 Fluoride/Arsenic Red. Wells 10 & 11	250,000 *	-	-
8 Repiping And Main Line Extensions	323,491	50,000	50,000
9 Well Rehabilitation	25,123 *	-	-
10 Cathodic Protection		-	-
11 Total Carryover Capital Approved in Previous Years	\$ 1,840,512	\$ 50,000	\$ 886,750

*These projects have either been completed, discontinued, or budgeted for in another area.

Capital Improvement Plan

12 Additional Reservoirs & Related Pipeline	-	-	1,800,000
13 Updates to Groundwater Management Plan	80,000	80,000	-
14 Treatment Plant Expansion, Additional 3 MGD	-	-	10,000,000
15 Treatment Plan Pond 3	-	1,000,000	-
16 Salt Nutrient Monitoring Wells	-	150,000	-
17 Total Capital Improvement Projects	\$ 80,000	\$ 1,230,000	\$ 11,800,000

Repairs & Maintenance

18 Emergency Repairs, Unspecified	15,000	50,000	50,000
19 Reservoir Recoating and/or Cathodic Protection	-	25,000	-
20 Pnuematic Tank Replacement, Lear	40,000	-	-
21 Well Rehabilitation Program	-	-	75,000
22 Valve Exercisor	-	60,000	-
23 Treatment Plant Asphalt Repair	-	25,000	-
24 Total Repairs & Maintenance	\$ 55,000	\$ 160,000	\$ 125,000

Capital Outlay

25 Vehicle Replacements	25,000	30,000	55,000
26 Backhoe	130,000	-	-
27 Computer/Technology Replacement	150,000	150,000	-
28 GIS	-	50,000	-
29 Total Capital Outlay	\$ 305,000	\$ 230,000	\$ 55,000

TWENTYNINE PALMS WATER DISTRICT
 FIRE DEPARTMENT ALLOCATION
 FISCAL YEAR 2013-2014

Schedule E

	CATEGORY	TOTAL COST	PERCENT ALLOCATION	ALLOCATION AMOUNT
1	General Manager Salary & Benefits	\$ 203,066	5.0%	\$ 10,153
2	Administrative Assistant Salary & Benefits	100,801	15.0%	15,120
3	Office Manager-Accounting Services	115,364	15.0%	17,305
4	Building/General Admin expenses	60,600	5.0%	<u>3,030</u>
	<i>TOTAL</i>			<u><u>\$ 45,608</u></u>

TWENTYNINE PALMS WATER DISTRICT
 WATER RATES
 FISCAL YEAR 2013-2014

Schedule F

MONTHLY USER RATES

<u>Ready to Serve (RTS)</u>		<u>Volumetric Water Charges:</u>	
<u>Meter Size:</u>	<u>Monthly Charge</u>	<u>Water Sales</u>	<u>\$2.33 per 100 Cubic Feet (HCF)</u>
5/8" X 3/4"	11.00		
1" Dual Service-Residential	11.00		
1.0"	27.50		
1.5"	55.00	Pay Station, Utah Trail	\$0.0076 per Gallon
2.0"	88.00		
3.0"	247.50		
4.0"			
6.0"	825.00	Non-Potable Water Sales	\$0.80 per 100 Cubic Feet (HCF)
<u>Fireline Charges:</u>			
2" FL	23.00		
3" FL	46.00		
4" FL	86.00		
6" FL	184.00		
8" FL	338.00		
10" FL	522.00		

WATER AVAILABILITY ASSESSMENT (WAA)

Each parcel, improved or unimproved, not over one-acre in size	\$ 30.00
Plus: For each acre over one-acre up to five-acres	\$ 8.00
Plus: For each acre over five-acres	\$ 7.50
Maximum Assessment per parcel	\$ 1,200

Budgeted water availability assessment revenue represents an estimate based upon the assumption that the Board will approve Fiscal Year 2013-2014 water availability assessments at the levels existing in Fiscal Year 2012-2013.