

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

DECEMBER 14, 2016 / 6:00 P.M.

AGENDA

This meeting will be televised on Time Warner Cable Channel 10
on Saturdays at 10:00 AM and Sundays at 5:00 PM

Next Resolution #16-19
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Election of Officers
2. Customer to Address Board on High Water Usage Bill
3. Well 11 Status Report
4. Discussion and Possible Action Regarding Method of Viewing Recorded Board Meeting Videos
5. Report on 2016 Approved Rate Increase
6. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on November 16, 2016
 - Audit List
7. Items Removed from the Consent Calendar for Discussion or Separate Action
8. Management Reports
 - 8.1 Operations

- 8.2 Finance
- 8.3 General Manager
- 9. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
- 10. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., December 9, 2016.



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

1

**NO
MATERIAL
PROVIDED**

2

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS

DATE: DECEMBER 7, 2016

FROM: RAY KOLISZ, GENERAL MANAGER

SUBJECT: CUSTOMER REQUEST TO ADDRESS BOARD FOR A HIGH USAGE WATER BILL FOR ACCOUNT # 017845-000

BACKGROUND AND DISCUSSION

Customer for account #017845-000 would like to address the Board for a high usage water bill in the amount of \$1,933.51 for the water used during the time period of June 27, 2016 to August 26, 2016.

TIMELINE OF EVENTS

- On June 14, 2016, District staff read the water meter which indicated a “higher than normal” usage.
- On June 17, 2016, due to the “higher than normal” water usage, District staff attempted to make contact with the customer using the contact phone number that was on file which was no longer in service. A door hanger was sent out on the same day to advise the customer to contact the office regarding the higher than normal water bill.
- A water bill was generated on June 27, 2016 in the amount of \$647.18.
- There was no response from the customer until July 25, 2016 in which they came into the office to set up a payment plan for the \$647.18. Customer was informed by the District’s customer service representative that a leak audit could be performed for the property at the request of the customer. As explained by the customer service representative, a leak audit is a courtesy service that is performed at the request of the customer to read the water meter to determine if a leak is occurring. It was furthered explained to the customer that a leak audit does not find or fix leaks on the property. No request for a leak audit was made and the customer also updated their contact information for the account file.
- On August 17, 2016, at approximately 9:59 a.m., District staff was reading the meter for the next billing cycle and noticed that the meter was spinning at a rate of approximately 6 gallons per minute. Since the last reading on June 14, 2016 there was 660 units of water used, at this time the meter reader radioed in to the office to report the high usage. A customer service representative contacted the customer shortly after to inform them of the high usage and dollar amount of the water bill. A District staff member overheard the radio transmission and thought it was an address that he previously responded to for a water waste complaint and

responded to the property. Upon his arrival the customer promptly showed him a large leak in the backyard that the customer indicated had been occurring for over 2 months. A further walk around the property revealed another leak that was occurring. It was apparent that both leaks had been occurring for a long period of time. The employee was able to assist you in finding and shutting off some valves on the property that isolated the leaks and still provided water to the house.

- A water bill was generated on August 26, 2016 in the amount of \$1,757.74.
- On September 27, 2016 a delinquent fee was applied in the amount of \$175.77.
- On October 12, 2016, the customer made contact to me via email regarding the water bill of \$1,757.74. (See attached emails).
- I conducted my investigation and responded to the customer of my finding in the letter dated November 7, 2016. (See attached letter).
- Customer did not respond to my letter until November 23, 2016 requesting to address the Board.

Current dollar amount owed for the time period from June 27, 2016 to August 26, 2016 is \$1,933.51. Customer has satisfied the payment plan that was set up on July 25, 2016 for the amount of \$647.18 and is eligible for a payment plan for the current amount owed.



TWENTYNINE PALMS WATER DISTRICT

November 7, 2016

Ms. Anita Short
73641 Desert Trail Drive
Twentynine Palms, CA 92277

Reference: Account #017845-000

Dear Ms. Anita Short,

I have completed my investigation and review of your account in reference to the high water usage for your property located at 73641 Desert Trail. After considering the information available, I find no fault of the District that contributed to the high usage. Therefore the water bill of \$1,757.74 sent out on August 26, 2016 and a late fee of \$175.77 that was applied on September 27, 2016 for a total of \$1,933.51 is due. The decision has been made based on the following information regarding your account.

- On June 14, 2016, District staff read the water meter which indicated a "higher than normal" usage.
- Due to the "higher than normal" usage, District staff attempted to make contact with you on June 17, 2016 using the phone number on file which was not valid. A door hanger was sent out the same day informing you to contact the office due to a higher than normal water bill.
- June 27, 2016, a water bill was generated in the amount of \$647.18.
- There was no response from you until July 25, 2016 in which you came into the office to set up a payment plan for the \$674.18 water bill. You were also informed by a customer service representative that a leak audit could be performed for your property at your request. As a courtesy, a leak audit assist the customer in noticing if a water leak is occurring by reading the water meter. It was furthered explained that a leak audit does not find or fix leaks on the property. You did not request at this time a leak audit be performed. On this day you also updated your contact information for your customer file.
- On August 17, 2016, at approximately 9:59 a. m., District staff was reading the water meter and noticed that the meter was spinning at a rate of approximately 6 gallons per minute. Since the last meter reading on June 14, 2016 there was 660 units of water that had been used, at this time the meter reader radioed in to the office to report the high usage. A customer service representative contacted you shortly after to inform you of the high usage and the dollar amount of the water bill. A District staff member overheard the radio transmission and thought it was an address of a property that he previously responded to for a water waste complaint and responded to your property. Upon his arrival you promptly showed him a large leak in the backyard that you indicated had been occurring for over 2

months. A further walk around the property by the District employee revealed another leak in the north east area of the property. It was apparent that both leaks had been occurring for a long period of time due to the standing water and saturation of the area. The employee was able to assist you in finding and shutting off some valves on the property that isolated the leaks and still provided water to the house.

- August 26, 2016, a water bill was issued for the amount of \$1,757.74.
- September 27, 2016, a delinquent charge was applied in the amount of \$175.77.
- October 12, 2016, you contacted me via email regarding the water bill. In your email you state, *"but a simple act of purposeful misinformation that caused me to have a sky high bill"* and *"The issue could have been addressed when I first came in and sought help"*. On June 17, 2016 a door hanger was left on your property to inform you of a higher than normal water bill and requested that you contact the office. On June 27, 2016 a water bill was generated in the amount of \$647.18 which is much higher than your average water bill and an indicator for you that there was a possible leak or event that caused the high usage. It was not until July 25, 2016, 38 days after the District made an attempt to reach you by a door hanger on June 17, 2016, that you made contact with the District at which time you set up a payment plan. Through my investigation, I find that you were properly informed of the purpose of a leak audit when you were at the office on July 25, 2016, therefore your claims are unfounded. You also informed the staff member who arrived at your property on August 17, 2016 that you were aware of a leak for 2 months. This leak most likely contributed to the high water bill received in June and the leak was either not fixed or new leaks on the property occurred causing a higher water usage bill in August.

District policy states that:

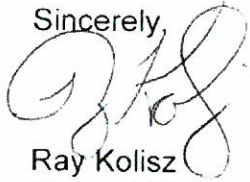
"All pipes and fixtures beyond the check valve shall be owned and maintained by the property owner".

As such, the District is not responsible for leaks that occur in water pipes and fixtures located on the owner's property that cause excessive water usage. You were aware of higher than normal water usage when you were in the office on July 25, 2016 setting up a payment plan for the June 27, 2016 water bill and, as you indicated to District field staff on August 17, 2016, you were aware of a water leak.

The August water bill in the amount of \$1,933.51 is currently due by November 21, 2016. District staff has the authority to offer up to one year of amortized payments for a water bill if requested. You can request in writing to the Board of Director's for consideration of a payment plan in excess of one year if needed. Any of these preceding options must be requested by the due date of November 21, 2016 or the water service is subject to termination.

You have the right to appeal my decision to the Board of Directors. This written appeal must be received by November 21, 2016. Upon receipt of the appeal, it will be placed on the next available Board of Directors Meeting for their review.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ray Kolisz', written over the word 'Sincerely,'.

Ray Kolisz
General Manager

Ray Kolisz

From: Anita Short <abciborowski47@gmail.com>
Sent: Wednesday, October 12, 2016 3:45 PM
To: Ray Kolisz; abciborowski47@gmail.com
Subject: Misinformation

I am told you are at a conference until Monday, I asked for a card so that I can contact you. One of the clerks at the front desk did not want to give me a card and instead asked for "a number we can reach you." I said no, this was way out of hand and the other, younger clerk, politely got up and got me one of your cards.

As these things go, this is a story with lots of details, but a simple act of purposeful misinformation that caused me to have a sky high bill. The issue could have been addressed when I first came in and sought help. I was told that "an audit" is just when the "guys come out" and "read the meter." I was told they did nothing else. As it turned out, this was completely false. When one of "the guys" came to read my meter he called his supervisor and actually did an audit and discovered where the leak was, to the tune of 6 gallons a minute. This could have been addressed weeks before. Trying to speak with the older woman on the front desk she said yes she talked to me, but "why would" she tell me something like that. I said I have no idea why, but she certainly did. She visibly paled at that.

I am a teacher and my school day is not over till close to 3. This woman suggested I come in "some morning to talk to someone." That simply isn't possible.

I look forward to speaking with you to clear this up. In the meantime, the two field guys, one meter reader and a field supervisor will verify my difficulties with the front desk. They were able to find and solve the problem in less than 15 minutes.

Respectfully,

anita short

On Mon, Oct 17, 2016 at 2:35 PM, Ray Kolisz <rkolisz@29palmswater.org> wrote:

Hello Anita,

I am in receipt of your email regarding your property and high water bill. I will review the details regarding your account and contact you in a couple of days. Is there a number where I can contact you? I realize that you work until 3 p.m. and I would make myself available for you after that time.

Regards,

Ray Kolisz

General Manager

Twentynine Palms Water District

760-367-7546

760-367-6612 Fax

www.29palmswater.org



From: Anita Short [mailto:abciborowski47@gmail.com]

Sent: Wednesday, October 12, 2016 3:45 PM

anita short

On Tue, Oct 18, 2016 at 1:24 PM, Ray Kolisz <rkolisz@29palmswater.org> wrote:

Anita, your account has been placed in a protest status so you will not be turned off.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Anita Short <abciborowski47@gmail.com>

Date: 10/18/16 12:24 PM (GMT-08:00)

To: Ray Kolisz <rkolisz@29palmswater.org>

Subject: Re: Misinformation

Yes, I welcome your answer and your willingness to review the issues. I also want to make certain that my water will not be turned off in the interim. The extension from the lovely young lady at the front desk expires today at 5:00 PM, I believe. Please send me a quick notice that I will not lose service while I wait for our meeting. Tuesdays we have staff meetings, but most other days, I can head down immediately after school.

Respectfully,

anita short

abciborowski47@gmail.com

From: Anita Short [mailto:abciborowski47@gmail.com]
Sent: Monday, October 24, 2016 6:55 AM

To: Ray Kolisz <rkolisz@29palmswater.org>
Subject: Re: Misinformation

Keeping you informed while you investigate- [REDACTED]

anita short

On Thu, Oct 20, 2016 at 7:01 AM, Anita Short <abciborowski47@gmail.com> wrote:

[REDACTED] Want to keep you informed. Please let me know when you have completed your review.

Thanks!

anita short

On Wed, Oct 19, 2016 at 7:08 AM, Anita Short <abciborowski47@gmail.com> wrote:

[REDACTED]
[REDACTED] Want to keep you informed of my commitments.

anita short

On Tue, Oct 18, 2016 at 4:27 PM, Anita Short <abciborowski47@gmail.com> wrote:

Thank you so much.

On Mon, Oct 24, 2016 at 10:12 AM, Ray Kolisz <rkolisz@29palmswater.org> wrote:

Anita,

Thank you for the update.

I have a few questions for you.

1. Our records indicate that on July 25, 2016 you came into the office to set up a payment plan. Was there any other date prior to this that you made contact with the District to discuss the June billing (the bill in the amount of \$674.18)?
2. Was there any action on your part to investigate the reason for the high water bill in June prior to you coming into the office on July 25, 2016?

Regards,

Ray Kolisz

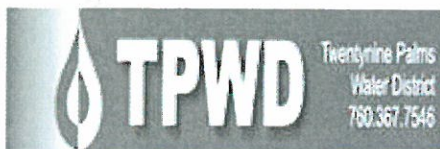
General Manager

Twentynine Palms Water District

760-367-7546

760-367-6612 Fax

www.29palmswater.org



Regards,

Ray Kolisz

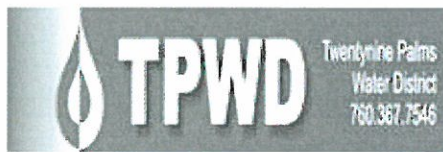
General Manager

Twentynine Palms Water District

760-367-7546

760-367-6612 Fax

www.29palmswater.org



From: Anita Short [mailto:abciborowski47@gmail.com]

Sent: Thursday, October 27, 2016 2:59 PM

To: Ray Kolisz <rkolisz@29palmswater.org>

Subject: Re: Misinformation

Let me check my records. I'll have your answers by tomorrow evening. I can say this, the \$600 took me by surprise and I set up payments on that. For whatever reason, I felt responsible. I never disputed that. It was after that, when I asked for help and guidance that the issues arise. Since I made arrangements, I feel that I acknowledged that portion as my responsibility. The problem is after I asked for assistance and was totally rebuffed.

Respectfully,

anita short

Regards,

Ray Kolisz

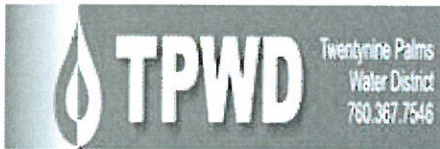
General Manager

Twentynine Palms Water District

760-367-7546

760-367-6612 Fax

www.29palmswater.org



From: Anita Short [mailto:abciborowski47@gmail.com]

Sent: Monday, October 31, 2016 3:09 PM

To: Ray Kolisz <rkolisz@29palmswater.org>

Subject: Re: Misinformation

I will drop a check off for that on my way home this afternoon.

Anita Short

On Fri, Oct 28, 2016 at 7:25 AM, Ray Kolisz <rkolisz@29palmswater.org> wrote:

Anita,

Please be aware that a payment was due on October 12, 2016 for the payment plan that was set up.

Please acknowledge receipt of this email.

Respectfully,

anita short

On Wed, Nov 23, 2016 at 1:25 PM, Anita Short <abciborowski47@gmail.com> wrote:

This is a secondary email account and I was not aware of your response. I choose to file a written response, even though it is after the 21st. It is, after all, only the 23rd. That being said, I have found that your "door hangers" very often go missing, I am told they were placed, but more often than not, have not physically seen them. Until I complained, they were being hung on small wrought iron gate about 30 feet from my front door.

And, I did respond to the "higher than usual usage", which is when I as told there was nothing the Water Department would do to assist me find the cause. I have asked for help several times to no avail.

I will be addressing a letter to the Water Board this afternoon.

Respectfully,

anita short

On Mon, Nov 7, 2016 at 12:37 PM, Ray Kolisz <rkolisz@29palmswater.org> wrote:

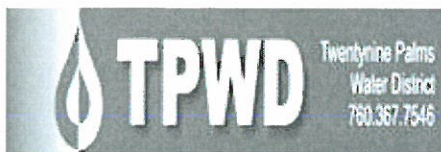
Anita,

I have completed my review of the high usage water bill you received. I have attached my letter of response with this email and have placed the original in the mail.

760-367-7546

760-367-6612 Fax

www.29palmswater.org



From: Anita Short [mailto:abciborowski47@gmail.com]

Sent: Monday, November 28, 2016 12:27 PM

To: Ray Kolisz <rkolisz@29palmswater.org>

Subject: Re: Misinformation

I have not heard from you as yet, at either email account. I will continue my attempts to contact the Water Board as a group and singly. I ask that you halt the enforcement of the disconnection order until I have been able to contact the Board or you have heard from MerLaw.

Respectfully,

anita short

On Sat, Nov 26, 2016 at 12:21 PM, Anita Short <abciborowski47@gmail.com> wrote:

I have sent a letter to the Water Board, as a group. I attempted to send a letter to each individual, but could not access their email accounts. I am guessing it is because of the long holiday weekend, but the best I have been able to do is a general mail and the response I get is that it will be forwarded to the appropriate department. As I believe I have said, this concerns me, because the filter for email is most likely one of the clerks that is at the foundation of this dilemma. I am contacting MetLaw on Monday because I have been unable to access the directors' emails. I believe this counts as my account still being under protest. Please respond to me under my primary email account at abciborowski@yahoo.com. As I previously stated, the date of November 22nd was arbitrary to my understanding. I have responded in good faith and am disappointed at my treatment. You will probably not hear from MetLaw until at least Tuesday, the 29th.

Ray Kolisz

From: Anita Short <abciborowski47@gmail.com>
Sent: Monday, November 28, 2016 2:55 PM
To: Ray Kolisz
Subject: Re: Misinformation

I will pay the current amount on the first, as a teacher, [REDACTED]

Thank you!

Respectfully,

anita short

On Mon, Nov 28, 2016 at 2:35 PM, Ray Kolisz <rkolisz@29palmswater.org> wrote:

Anita,

I am in receipt of your email to address the Board of Directors regarding the water charges that were incurred back in August. I will place this item on the agenda for the Board Meeting scheduled on December 14, 2016 for their review and consideration. You will have the opportunity to address the Board regarding your concerns at the meeting but it is not required that you be in attendance.

The August 26, 2016 water bill is the item that is in protest status and no action for this bill will be taken until the Board of Directors have the opportunity to review. Please note that the current water bill mailed on October 27, 2016 is due. This bill covers water used for the time period from August to October. Balance of this bill is \$11.90 and is subject to late fee penalties tomorrow morning.

I have not received any correspondences from Met Law as of today.

Regards,

Ray Kolisz

General Manager

Twentynine Palms Water District

MM 8/18/16

Scheduler

8/17/2016 11:27:27 AM

Twentynine Palms Water District Work Order

Work Order No: WO0000116220

Status: OPEN

Request Date: 8/17/2016

Routed To: Conservation Related

Assigned To:

Task: Leak Audit

Location: [Redacted]
Twentynine Palms

APN: 618-344-06

Asset:

Project:

UB Account No: 17845-0

Account Name: Anita Short

Billing Address: [Redacted]
Twentynine Palms, CA 92277

Hm Phone: 7606680416

UB W/O No: 000437-8-2016

Meter No: 6180151

Last Reading: 2697.00000

Last Read Date: 06/14/2016

Meter Route-Seq: 62-2240

Heard on the radio a call in from Austin to the office about a house having 660 units + meter was spinning at 6gpm. Knowing that I have had an issue on Desert Trail I headed over that way, come to find out this is the property next door. Meet with owner of property and she stated last cycle she had 248 unit bill and was told we don't come out to help find leaks but we would teach her how to read her meter. At that point Miss Short took me right back to backyard and took over to a major leak in the backyard, the backyard + patio area

Work Performed: K-11

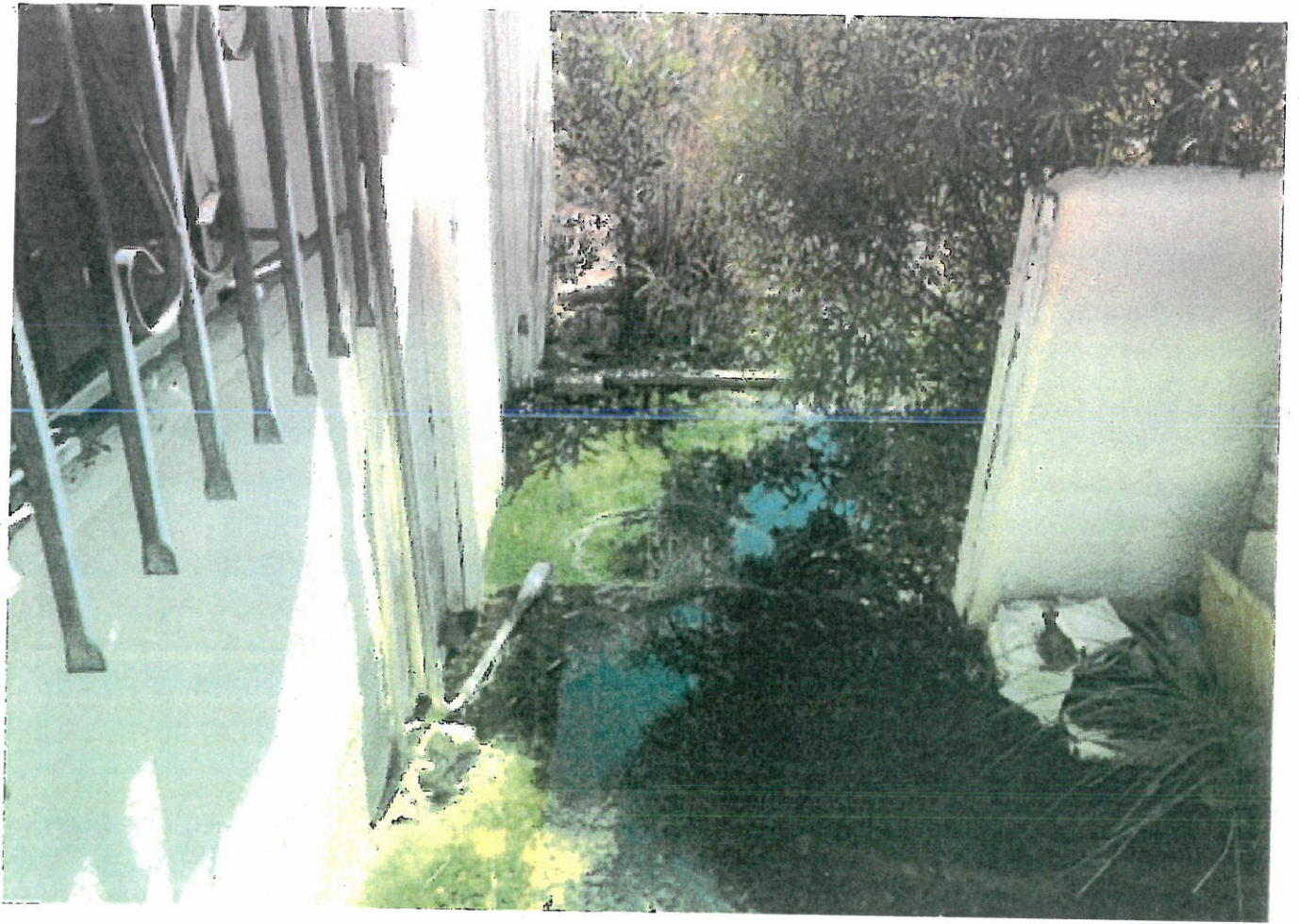
Performed Date: 8-17-16

Odometer: 3357.02

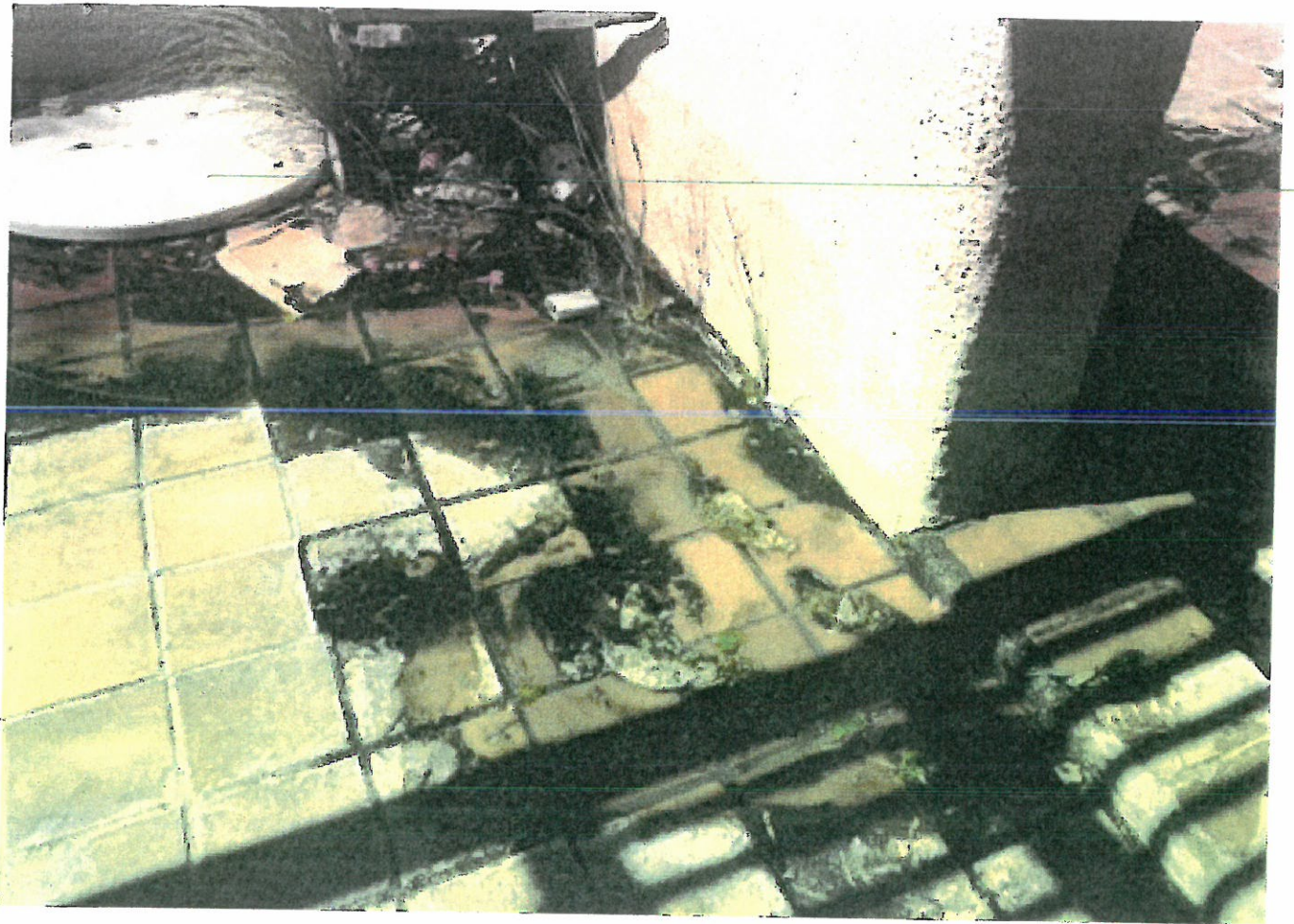
have been leaking for over 2 months straight. Also as I walked the property I found another significant leak on the north east corner of the property which I then took customer out to to show her. I was able to find values throughout the property that turned both leaks off and keep the house water on. If Miss Short knew about the big leak in the back for awhile now a leak audit on this property was not warranted but she was very happy that we came out to her property and still helped out. After turning off backyard leak first the front yard leak registered at about 2gpm. Explained to customer leak indicator, customer valve, meter box area, how to check water, and call us if she need any kind of help. Took many pictures of backyard + front yard leaks. Again customer knew this was going on at this property for months. Putting pics + work order in file to Linda

Closed By:

Date:













3

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS
DATE: DECEMBER 7, 2016
FROM: RAY KOLISZ, GENERAL MANAGER
SUBJECT: WELL #11 STATUS REPORT

BACKGROUND AND DISCUSSION

Well #11 was drilled in 1978 to a total depth of 408 feet and is outfitted with a vertical turbine shaft motor and bowl assembly that has a water production rate of 300 gallons per minute. At the time the well was drilled the water level was at 266 feet below ground surface and the last recorded static water level measures in November of 2016 indicated a level of 307 feet below ground level.

Water produced from Well #11 has elevated levels of naturally occurring arsenic, fluoride and hexavalent chromium. In October of 2007 a treatment system was installed to remove arsenic from the water to meet the newly established Maximum Contaminant Level (MCL) for arsenic and most recently the District completed a feasibility study that outlines treatment options to remove hexavalent chromium to meet the new standard. The District completed a Hexavalent Chromium Compliance Plan that was approved by the State Water Resources Control Board in June of 2016. The approval of the plan allowed the District to continue to produce water from Well #11 and granted time to bring the Well into compliance by the year 2020.

On November 4, 2016 it was discovered that the water being pumped from the well was turbid and the well was taken off-line to investigate the source of the turbidity. On November 14, 2016 the pumping equipment was pulled by Legend Pump and a video log was performed to examine the condition of the well casing pipe and possibly determine the source of the turbid water. The video indicated major deterioration of the casing pipe starting at approximately 200 feet below ground surface. The formation can be seen beyond the casing pipe as the gravel pack located on the outside of the casing pipe has caved into the well. This deterioration of the casing continues down and the camera could not go beyond 259 feet due to the gravel pack that has fallen into the well.

In discussion with well drilling contractors and due to the existing condition of the casing pipe there are no options to repair the casing pipe.

As a result of the hexavalent chromium regulations the District removed a total of 2 wells from service with a total water production capacity of 450 gallons per minute. After evaluating various factors staff determined that these wells were not good candidates to

spend the money to add hexavalent chromium treatment to the water being produced from these two wells. With the recent developments of Well #11 the total water production loss is 750 gallons per minute or 1.08 million gallons per day. The loss of these three wells has decreased the District's overall water production capacity by approximately 14 percent.

4

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	DECEMBER 7, 2016
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	DISCUSSION AND POSSIBLE ACTION REGARDING THE METHOD OF VIEWING RECORDED BOARD MEETING VIDEOS

BACKGROUND AND DISCUSSION

At the Board meeting held on November 16, 2016, the Board was updated regarding Charter Communication's decision to no longer operate channel 10 and no longer air District Board meetings on local public television, effective January 2017. As a result of this decision, Staff has evaluated web alternatives to provide the public with access to view District Board meetings.

Based on Staff's evaluation process, there are two options being proposed for Board consideration, which include the following:

Option 1:

Create a free account with YouTube, which is a web site that archives videos and provides full access to anyone in the public to view the District meetings. Under this scenario, Bob Stephenson would continue to film the meetings, convert the format and upload the meeting directly to YouTube. YouTube does not charge for hosting the videos and Mr. Stephenson would not charge a fee to provide his additional effort. However, the primary drawback with this scenario is the web page containing the District's video would contain other non-District related videos that would be visible to the public without any feedback or discretion by the District. For example, Joshua Basin utilizes the YouTube option, which is displayed in Figure 'A'.

Option 2:

Create an account with Vimeo, which is similar to YouTube. However, Vimeo provides an enhanced viewing experience by not displaying non-District related material, as YouTube does. Under this scenario, there are associated costs, which includes a setup cost of approximately \$600 and an ongoing annual cost of approximately \$300. Additionally, the cost to Bob Stephenson would increase to \$125/meeting from his current fee of \$100/meeting to compensate for the additional time required to convert the video to a special format needed by Vimeo. The City of Twentynine Palms utilizes Vimeo and a sample is displayed in Figure 'B'.

Under Options 1 or 2, the District's web site would also be modified to integrate video access and enhance the user's experience. The Meetings page would be modified to

allow the user to access the agenda, the agenda packet, the minutes and the video within the same page. A sample mock up is displayed in Figure 'C'.

As a future consideration, should the Board decide to broadcast meetings live on the internet, this option would be available if or when the District's internet connection is enhanced. Currently, the internet connection speed is very limited due to the location of the main building and the services currently being offered. The District's internet connection is sub-standard compared to typical benchmarks and Staff continues to evaluate other alternatives and opportunities to enhance its service. The District's internet connection is insufficient to stream meetings on the internet.

RECOMMENDATION

Staff recommends Option #2, to create an account with Vimeo that will allow a more user friendly viewing platform to watch recorded Board of Directors meetings.

Figure 'A' (Sample YouTube web site)

Up next Autoplay

- Sodium Hypochlorite Solution**
JoshuaBasinWaterDistrict
18 views
54:10
- JB Water 8 - 17- 16**
JoshuaBasinWaterDistrict
45 views
1:16:10
- Angela Rye Cries On CNN About Donald Trump As President**
This Just In News
Recommended for you
10:42
- CNN: "Drunk Hillary" Beat Sh*t Out Of Bill Clinton On Election**
Vast Right Wing Conspirator
Recommended for you
3:51
- JB Water Oct 19, 2016**
JoshuaBasinWaterDistrict
49 views
1:00:05

JB Water June 15, 2016

JoshuaBasinWaterDistrict
Subscribe 2

48 views

Published on Jun 16, 2016
Description: Joshua Basin Water District Meeting June 15, 2016

Figure 'B' (Sample Vimeo web site)

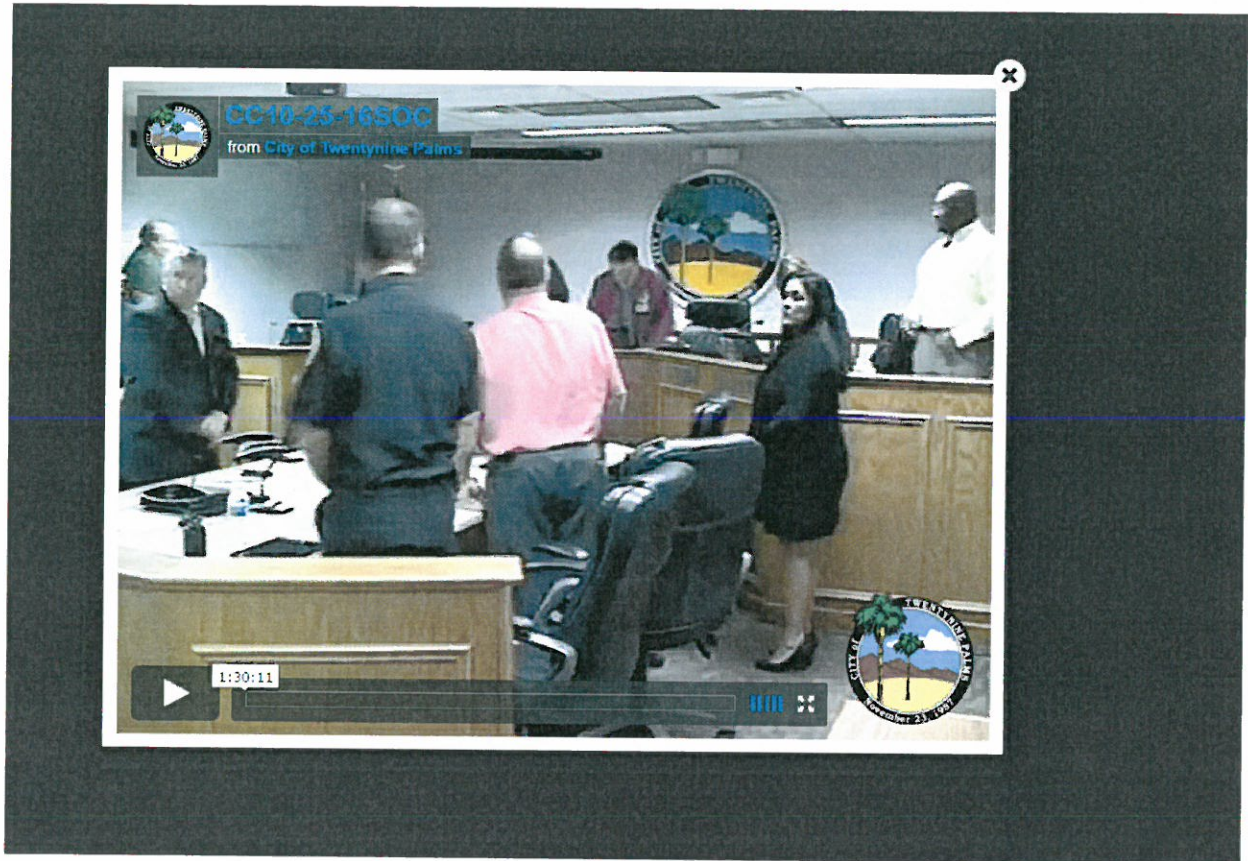


Figure 'C' (Sample meetings page mock up)



TPWD

Twentynine Palms

Water District

Call: (760) 367-7546 • 72401 Hatch Road, Twentynine Palms, CA 92277
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24-Hour Emergency Services

2016 Agendas

12/14/2016	Agenda	Packet	Minutes	Video
11/16/2016	Agenda	Packet	Minutes	Video
10/26/2016	Agenda	Packet	Minutes	Video

5

TWENTYNINE PALMS WATER DISTRICT

72401 Hatch Road

Twentynine Palms, CA 92277-2935

TO: Board of Directors
FROM: Cindy Byerrum, CPA
DATE: December 8, 2016
SUBJECT: Report on 2016 Approved Rate Increase

ACTION REQUIRED

None. This is for informational purposes only.

BACKGROUND

The District worked with NBS last year to develop a financial model to determine the appropriate level of rates that should be charged over the next five years to ensure that the District can meet its mandate to provide safe and reliable water to its ratepayers.

DISCUSSION

There are several factors that were considered when determining by how much to raise rates, including:

1. **Compounded rate increases:** The long term effect of rate increases may be compounded if the appropriate rate increase is not timely enacted. For example, a smaller than necessary rate increase in the near term may necessitate larger rate increases in the long term.
2. **Reserves:** Reserves should be kept at optimal levels to ensure fiscal stability and health and to allow for unanticipated events, which could seriously impact future rates. Additionally, reserves on hand should be strong enough to allow for future payment of unfunded non-cash expenses (discussed in #3), as well as to have a strong credit rating should the District need to issue debt.
3. **Unfunded non-cash expenses:** The District's retiree health benefits (OPEB) and unfunded California Public Employee Retirement benefits (CalPERS) should be considered and will need to be fully funded at some point. It should be noted that the District is funding retiree medical benefits currently using a "pay as you go" strategy. That strategy works well in the early years of a plan, but not so well later as more and more employees reach retirement age and costs multiply exponentially. Additionally, when agencies do not set aside funds to pay the future benefits earned by employees today, the District does not earn interest to offset future costs, which are certain to go up due to higher health care costs and more employee retirements. Lastly, if the District does not set aside funds each year for benefits earned by the employees each year, it is essentially passing down current costs that should be paid by current rate payers to future rate payers.
4. **Inflation:** Although the cost of living index and inflation has been relatively low, there are certain costs that will always increase that must be paid for, such as employee salaries and benefits, electric costs, permitting costs, other utility and chemical costs, and legal costs due to increasing regulations.

5. **Unfunded Mandates:** The District has been affected by several unfunded mandates by regulatory agencies since the last rate increase in 2009, including, but not limited to:
 - a. New drinking water regulations for arsenic that required additional water treatment on the water supply.
 - b. Hexavalent Chromium regulations which has required the retrofitting of wells, additional water quality monitoring, feasibility studies and other costly compliance costs.
 - c. New Universal Contaminant Monitoring Rules from the US Environmental Protection Agency
 - d. The preparation of a Salt and Nutrient Management Plan and Waste Water Master Plan required by the Regional Water Quality Control Board to determine the need for a centralized sewer system as an alternative to community wide septic systems.
 - e. The Fluoride Variance that has been granted to the District expires in the year 2023. District is pursuing drilling a secondary source well that will create redundancy for the source water supply at the Fluoride Removal Plant and other treatment options at existing wells.
 - f. Mojave Desert Air Quality Management District requirements that require the replacement of three mobile generators that are not in compliance with air quality requirements.

6. **Conservation:** Ratepayer conservation has had a negative effect on the District's revenue base. With 70% of the revenue being collected on sales of waters, even modest decreases in water consumption can have a large negative impact on the District.

Another factor considered when determining how much revenue the District requires is how the District would fare if it had to go to the debt markets to finance a significant capital project. The rating agencies favor utilities that have the ability to repay the loan first and foremost. This ability is measured with a Debt Service Coverage Ratio. The rating agencies will require the District to have rates that are set high enough to cover 125-150% of all expenses, including unfunded OPEB and CalPERS expenses, less depreciation. An unfavorable credit rating could financially prevent the District from borrowing funds for future planned capital expansion or unplanned major emergency repairs due to intolerable interest rates.

Additional factors considered in determining credit rating is whether the Board has an adopted Reserve and Debt policy, and the reserve levels of the agency, both at the time of issuance and historically. The higher the reserves the better the District's credit rating will be. The rate model factored in the Board adopted Operating Reserve of 120 days of budgeted expenses and a Capital Reserve of 3% of capital assets. It should be noted that these reserves levels are very low compared to other water utilities and to what the market would prefer the District would have. However, the District is choosing to keep this low reserve level to help offset the rate increase needed to fund operations over the next five years.

ANALYSIS

The Board adopted a rate increase of 6% each year for five years, effective February 1, 2016, and then annually for the next four years on January 1st. It was determined that this was the minimum increase that could be adopted for the District to be in fairly good financial health. Staff has reviewed the rate study and assumptions made and determined the 6% rate increase is still warranted to remain in good financial health.

There is no action required since the Board adopted the rate increase effective for five years last year. This item is information only.

6

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

NOVEMBER 16, 2016 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz, Financial Consultant Josh Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None.

1. Presentation by Sierra West Consultants on the District's Emergency Response Plan (ERP) Exercise

Mr. Gary Sturdivan gave a presentation highlighting the District's participation in the Great Shake Out on October 20, 2016. The District conducted a tabletop exercise with staff responding to various catastrophic scenarios and activating the ERP. Staff was commended for their enthusiasm and commitment to work together. A summary of the Corrective Action Report was provided including a suggested list of supplies for purchase.

2. Discussion of Director Stipend

At the request of Director Giannini, the Board was provided with a comparison of local agencies' daily stipends. The District's Board is paid a \$100 stipend for attending meetings and is the lowest paid Board in comparison to local agencies.

3. Consent Calendar

- Minutes of a Regular Meeting held on October 26, 2016
- Audit List

Director Coghill moved to approve the Consent Calendar, seconded by Director Horn, and approved unanimously.

4. Items Removed from the Consent Calendar for Discussion or Separate Action

None

5. Management Reports

5.1 Operations

The District responded to 16 Underground Service Alerts, had 0 water main leaks, 2 water meter leaks, 2 service line leaks, 1 fire hydrant repair, performed 3 customer pressure checks, replaced 21 meters, replaced 7 customer gate valves, and installed 0 new services. 3 Wastewater complaints were reported. Water quality levels were normal for the month. Water production was down .8% as compared to the same month in 2013. This year has been unseasonably warmer than years past. There is less than 1% loss of water at the Treatment Plant. Well 11 was drilled in 1978 and

recently experienced sediment in the water. A video log exposed a hole in the column pipe. This is the same well that the District was going to blend for Chromium VI compliance. More about the Well's condition will be known in the coming weeks.

5.2 Finance

Mr. Byerrum reported expenditures are tracking as expected. Treatment Plant Pond 3 expenses were carried over into this fiscal year.

5.3 General Manager

Mr. Kolisz informed the Board that a Chromium VI Compliance Plan was approved by the State Water Resources Control Board. The plan requires compliance notices to be sent out to customers every six months. The first notice will go out in December. The District has natural occurring uranium in the water and certain chromium VI removal processes also remove uranium. The District must be cautious about uranium removal as it is hazardous waste. The Department of Water Resources found a couple errors in the calculations in the Urban Water Management Plan. Kennedy/Jenks Consultants has taken responsibility for the errors and have amended the plan. The amended Urban Water Management Plan will be brought back to the Board for approval. The Board was informed that Channel 10 will no longer be available come January. The Board will be presented with alternative options at the next Board meeting. The base is looking to improve their waste water facility, and they are asking the District and City to consider a joint operation of a new wastewater treatment plant.

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

None

7. Adjournment

On motion by Director Horn, seconded by Director Shinaver, and approved by the Board, the meeting was adjourned at 6:42 p.m.

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 11/1/2016 thru 11/30/2016

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
7250	11/03/2016	A.C.W.A. J.P.I.A.	250.00	250.00	100-600-0000-5330	CEAS-1 Training/Matt Shragge
7251	11/03/2016	Accela, Inc. #774375	11,332.65	11,332.65	100-600-0000-5406	Annual Maintenance Contract
7252	11/03/2016	Accurate Truck Inspection	255.60	85.20	100-130-0000-5222	Smoke Inspection
				85.20	100-130-0000-5222	Smoke Inspection
				85.20	100-130-0000-5222	Smoke Inspection
7253	11/03/2016	ACWA	11,580.00	11,580.00	100-600-0000-5303	2017 Annual Agency Dues
7254	11/03/2016	Customer Refund	40.50	40.50	100-000-0000-2000	Refund Check
7255	11/03/2016	Awwa	1,968.00	1,968.00	100-600-0000-5303	Membership Dues 2017
7256	11/03/2016	Customer Refund	46.07	46.07	100-000-0000-2000	Refund Check
7257	11/03/2016	Customer Refund	1.00	1.00	100-000-0000-2000	Refund Check
7258	11/03/2016	Customer Refund	43.41	43.41	100-000-0000-2000	Refund Check
7259	11/03/2016	Customer Refund	52.64	52.64	100-000-0000-2000	Refund Check
7260	11/03/2016	Customer Refund	37.85	37.85	100-000-0000-2000	Refund Check
7261	11/03/2016	Customer Refund	23.26	23.26	100-000-0000-2000	Refund Check
7262	11/03/2016	Customer Refund	53.95	53.95	100-000-0000-2000	Refund Check
7263	11/03/2016	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
7264	11/03/2016	Customer Refund	66.88	66.88	100-000-0000-2000	Refund Check
7265	11/03/2016	Customer Refund	47.51	47.51	100-000-0000-2000	Refund Check
7266	11/03/2016	Builders Supply - 29 Palms	192.98	18.99	100-130-0000-5220	Nuts/Bolts (Hillman Products)
				85.56	100-130-0000-5220	4x4x12 STD,1x6x8
				58.63	100-130-0000-5220	Reflect Number (Hillman Products)
				29.80	100-130-0000-5220	Reflect Number
7267	11/03/2016	Customer Refund	46.93	46.93	100-000-0000-2000	Refund Check
7268	11/03/2016	Burrtec Waste & Recycling Svcs	158.55	95.00	100-600-0000-5406	Hatch
				63.55	100-150-0000-5406	Amboy
7269	11/03/2016	Byrd Industrial Electron	3,574.64	3,406.54	100-110-0000-5225	ScadaPack 32
				115.00	100-110-0000-5225	Power Supply DR-120
				53.10	100-110-0000-5225	ScadaPack Cords
7270	11/03/2016	Customer Refund	44.33	44.33	100-000-0000-2000	Refund Check
7271	11/03/2016	Customer Refund	37.34	37.34	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 11/1/2016 thru 11/30/2016

7272	11/03/2016	Calpers	7,450.60	6,549.97	100-310-0000-5162	Retirement 10/9/16 - 10/22/16
				439.41	100-310-0000-5167	Retirement 10/9/16 - 10/22/16
				461.22	100-310-0000-5166	Retirement 10/9/16 - 10/22/16
7273	11/03/2016	Customer Refund	35.82	35.82	100-000-0000-2000	Refund Check
7274	11/03/2016	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
7275	11/03/2016	Carquest Auto Parts	42.02	16.10	100-130-0000-5222	Air Filter, Fuel Filter
				25.92	100-130-0000-5222	Battery Terminal Protectors (Shop Supplies)
7276	11/03/2016	Customer Refund	15.60	15.60	100-000-0000-2000	Refund Check
7277	11/03/2016	Customer Refund	23.83	23.83	100-000-0000-2000	Refund Check
7278	11/03/2016	Cdw Government	240.23	201.32	100-160-0000-5301	Mfg. Part#: VA2746M-LED UNSPSC: 43211902
				34.91	100-160-0000-5301	Mfg. Part#: GS105NAA UNSPSC: 43222612
				4.00	100-160-0000-5301	Recycling Fee
7279	11/03/2016	Centurylink Business Services	37.32	37.32	100-600-0000-5203	Hatch
7280	11/03/2016	Customer Refund	69.51	69.51	100-000-0000-2000	Refund Check
7281	11/03/2016	Customer Refund	111.36	111.36	100-000-0000-2000	Refund Check
7282	11/03/2016	Customer Refund	9.55	9.55	100-000-0000-2000	Refund Check
7283	11/03/2016	Customer Refund	60.67	60.67	100-000-0000-2000	Refund Check
7284	11/03/2016	Customer Refund	136.23	136.23	100-000-0000-2000	Refund Check
7285	11/03/2016	Customer Refund	12.97	12.97	100-000-0000-2000	Refund Check
7286	11/03/2016	Customer Refund	6.15	6.15	100-000-0000-2000	Refund Check
7287	11/03/2016	Customer Refund	45.92	45.92	100-000-0000-2000	Refund Check
7288	11/03/2016	Customer Refund	31.69	31.69	100-000-0000-2000	Refund Check
7289	11/03/2016	Customer Refund	48.39	48.39	100-000-0000-2000	Refund Check
7290	11/03/2016	Dept. of Toxic Substance Control	37.50	37.50	100-130-0000-5303	EPA ID Verification/Hazardous Waste Manifest Fee
7291	11/03/2016	Desert Pacific Exterminators	160.00	160.00	100-130-0000-5406	Services
7292	11/03/2016	Customer Refund	32.59	32.59	100-000-0000-2000	Refund Check
7293	11/03/2016	Customer Refund	49.33	49.33	100-000-0000-2000	Refund Check
7294	11/03/2016	Customer Refund	27.34	27.34	100-000-0000-2000	Refund Check
7295	11/03/2016	Customer Refund	37.72	37.72	100-000-0000-2000	Refund Check
7296	11/03/2016	Customer Refund	61.15	61.15	100-600-0000-5330	Travel/Training Reimbursement
7297	11/03/2016	Frontier Communications	140.26	140.26	100-600-0000-5203	Hatch
7298	11/03/2016	Customer Refund	44.37	44.37	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 11/1/2016 thru 11/30/2016

7299	11/03/2016	Customer Refund	57.83	57.83	100-000-0000-2000	Refund Check
7300	11/03/2016	Garda CI West Inc.	337.85	337.85	100-600-0000-5406	Courier Service Sept. 2016
7301	11/03/2016	Customer Refund	23.40	23.40	100-000-0000-2000	Refund Check
7302	11/03/2016	Customer Refund	6.02	6.02	100-000-0000-2000	Refund Check
7303	11/03/2016	Customer Refund	194.40	194.40	100-610-0000-5330	CSDA Conference Mileage Reimbursement
7304	11/03/2016	Customer Refund	69.88	69.88	100-000-0000-2000	Refund Check
7305	11/03/2016	Grainger	200.48	200.48	100-130-0000-5220	Disposable Bailer (Treatment Plant)
7306	11/03/2016	Customer Refund	58.11	58.11	100-000-0000-2000	Refund Check
7307	11/03/2016	Customer Refund	67.25	67.25	100-000-0000-2000	Refund Check
7308	11/03/2016	Customer Refund	34.87	34.87	100-000-0000-2000	Refund Check
7309	11/03/2016	Customer Refund	41.08	41.08	100-000-0000-2000	Refund Check
7310	11/03/2016	Customer Refund	59.50	59.50	100-000-0000-2000	Refund Check
7311	11/03/2016	Hi-Grade Materials Co.	348.50	348.50	100-130-0000-5406	Recycling
7312	11/03/2016	Customer Refund	52.85	52.85	100-000-0000-2000	Fee(35009196.35009198.35009199.3500) Refund Check
7313	11/03/2016	Home Depot Credit Services	90.81	90.81	100-600-0000-5301	Security Signs
7314	11/03/2016	Customer Refund	49.56	49.56	100-000-0000-2000	Refund Check
7315	11/03/2016	Customer Refund	48.97	48.97	100-000-0000-2000	Refund Check
7316	11/03/2016	Customer Refund	31.12	31.12	100-000-0000-2000	Refund Check
7317	11/03/2016	Customer Refund	72.44	72.44	100-000-0000-2000	Refund Check
7318	11/03/2016	Customer Refund	43.12	43.12	100-000-0000-2000	Refund Check
7319	11/03/2016	Customer Refund	46.13	46.13	100-000-0000-2000	Refund Check
7320	11/03/2016	Kennedy/Jenks Consultants	3,468.40	3,468.40	100-800-0000-6001	Professional Services
7321	11/03/2016	Customer Refund	4.54	4.54	100-000-0000-2000	Refund Check
7322	11/03/2016	Customer Refund	43.36	43.36	100-000-0000-2000	Refund Check
7323	11/03/2016	Customer Refund	71.91	71.91	100-000-0000-2000	Refund Check
7325	11/03/2016	Customer Refund	21.94	21.94	100-000-0000-2000	Refund Check
7326	11/03/2016	Customer Refund	26.80	26.80	100-000-0000-2000	Refund Check
7327	11/03/2016	Customer Refund	40.45	40.45	100-000-0000-2000	Refund Check
7328	11/03/2016	Mccall's Meter Sales & Service	444.71	444.71	100-120-0000-5406	Repair Flow meter (Lupine Booster Pump)
7329	11/03/2016	Customer Refund	34.35	34.35	100-000-0000-2000	Refund Check
7330	11/03/2016	Mcmaster-Carr Supply Co.	179.70	12.46	100-130-0000-5220	Latch
				149.02	100-150-0000-5220	CPVC Pipe (Treatment Plant)

Twentynine Palms Water District

Check Date Range: 11/1/2016 thru 11/30/2016

				18.22	100-150-0000-5220	Deionized (Treatment Plant)
7331	11/03/2016	Merit Oil Company	9,353.68	3,395.68	100-000-0000-1401	Fuel (Clear Diesel #2) 1300 gallons
				5,931.00	100-000-0000-1401	Fuel (2800 gallon Unleaded 87)
				27.00	100-000-0000-1401	Fuel Surcharge
7332	11/03/2016	Minolta Business Systems	283.32	283.32	100-600-0000-5223	Contract 9/23/16 - 9/22/17
7333	11/03/2016	Customer Refund	8.20	8.20	100-000-0000-2000	Refund Check
7334	11/03/2016	Customer Refund	59.50	59.50	100-000-0000-2000	Refund Check
7335	11/03/2016	Customer Refund	24.94	24.57	100-000-0000-2000	Refund Check
				0.37	100-000-0000-2000	Refund Check
7336	11/03/2016	Napa Auto Parts	263.12	8.72	100-130-0000-5222	Hi-Temp Grease (Shop Supplies)
				120.26	100-130-0000-5222	Napa Battery
				18.00	100-130-0000-5222	Core Deposit
				106.19	100-130-0000-5222	Shock
				9.95	100-130-0000-5222	2-Cycle Oil (Shop Supplies)
7337	11/03/2016	Customer Refund	54.02	54.02	100-000-0000-2000	Refund Check
7338	11/03/2016	Office Supplies Plus Inc.	17.00	17.00	100-130-0000-5406	Shipping Fee (McCall'S Meter Lupine)
7339	11/03/2016	Palm Springs Motors Inc.	1,068.17	474.50	100-130-0000-5222	Rear Leaf Spring
				593.67	100-130-0000-5222	Brakes
7340	11/03/2016	Paramount Fabricators	4,860.00	4,860.00	100-850-0000-6001	10" PVC Header (Emergency Repairs)
7341	11/03/2016	Customer Refund	75.00	59.28	100-000-0000-2000	Refund Check
				15.72	100-000-0000-2000	Refund Check
7342	11/03/2016	Customer Refund	12.31	12.31	100-000-0000-2000	Refund Check
7343	11/03/2016	Customer Refund	32.59	32.59	100-000-0000-2000	Refund Check
7344	11/03/2016	Customer Refund	12.97	12.97	100-000-0000-2000	Refund Check
7348	11/03/2016	Customer Refund	12.97	12.97	100-000-0000-2000	Refund Check
7349	11/03/2016	Customer Refund	11.49	11.49	100-000-0000-2000	Refund Check
7350	11/03/2016	Customer Refund	53.59	53.59	100-000-0000-2000	Refund Check
7351	11/03/2016	Customer Refund	50.13	50.13	100-000-0000-2000	Refund Check
7352	11/03/2016	Proforma	512.95	512.95	100-600-0000-5350	Banners & Tablecloth
7353	11/03/2016	Prudential Overall Supply	523.06	253.61	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms

Twentynine Palms Water District

Check Date Range: 11/1/2016 thru 11/30/2016

				164.39	100-130-0000-5253	Uniforms
7354	11/03/2016	Customer Refund	30.61	30.61	100-000-0000-2000	Refund Check
7355	11/03/2016	Customer Refund	40.35	40.35	100-000-0000-2000	Refund Check
7356	11/03/2016	Customer Refund	65.86	65.86	100-000-0000-2000	Refund Check
7357	11/03/2016	Customer Refund	28.29	28.29	100-000-0000-2000	Refund Check
7358	11/03/2016	Customer Refund	29.60	29.60	100-000-0000-2000	Refund Check
7359	11/03/2016	S.C.E.	18,010.63	11,015.00	100-120-0000-5201	Well TP-1
				1,061.59	100-150-0000-5201	Plant
				776.57	100-120-0000-5201	Booster - Sullivan
				58.12	100-120-0000-5201	D.H. Resv & Hydro
				1,318.33	100-110-0000-5201	Well 11
				1,243.22	100-120-0000-5201	Booster - Lupine
				288.75	100-110-0000-5201	Well 15
				848.14	100-120-0000-5201	Booster 11A, 11B
				1,053.88	100-110-0000-5201	Well 6, 12
				347.03	100-110-0000-5201	Well 9 Booster 6A 6B
7360	11/03/2016	Customer Refund	57.74	57.74	100-000-0000-2000	Refund Check
7361	11/03/2016	Satmodo LLC	1,373.43	1,192.46	100-875-0000-6001	Iridium 9555 /Sat Phone
				50.00	100-875-0000-6001	Activation Fee/Sat Phone
				64.98	100-600-0000-5203	20 Min Emergency Plan
				65.99	100-600-0000-5203	20 Min Emergency Plan
7362	11/03/2016	Customer Refund	57.56	57.56	100-000-0000-2000	Refund Check
7363	11/03/2016	Shoplet.Com	463.45	124.61	100-600-0000-5301	Office Supplies
				338.84	100-600-0000-5301	Office Supplies
7364	11/03/2016	Sierra West Consultants, Inc.	4,700.00	4,700.00	100-600-0000-5406	Emergency Exercise/Corrective Action Plan
7365	11/03/2016	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
7366	11/03/2016	Customer Refund	37.42	37.42	100-000-0000-2000	Refund Check
7367	11/03/2016	Customer Refund	46.92	46.92	100-000-0000-2000	Refund Check
7368	11/03/2016	Customer Refund	52.71	52.71	100-000-0000-2000	Refund Check
7369	11/03/2016	Customer Refund	63.16	63.16	100-000-0000-2000	Refund Check
7370	11/03/2016	Customer Refund	583.53	583.53	100-000-0000-2000	AR Refund
7371	11/03/2016	Bob Stephenson	100.00	100.00	100-610-0000-5350	Video recording board meeting

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7372	11/03/2016	Swrcb Accounting Office	5,704.06	5,704.06	100-130-0000-5303	Large Water System Fees 7/1/2015 - 06/30/2016
7373	11/03/2016	SWRCB-DWOCP	70.00	70.00	100-130-0000-5242	Water Distribution Grade 1 Certificate/Pastor
7374	11/03/2016	SWRCB-DWOCP	70.00	70.00	100-130-0000-5242	Water Distribution Grade 1 Certificate/Meyers
7375	11/03/2016	SWRCB-DWOCP	90.00	90.00	100-130-0000-5242	D3 Certificate/Frechette
7376	11/03/2016	SWRCB-DWOCP	90.00	90.00	100-130-0000-5242	D3 Certificate/Stephenson
7377	11/03/2016	Customer Refund	32.22	32.22	100-000-0000-2000	Refund Check
7378	11/03/2016	Customer Refund	1.19	1.19	100-000-0000-2000	Refund Check
7379	11/03/2016	Customer Refund	11.49	11.49	100-000-0000-2000	Refund Check
7380	11/03/2016	Customer Refund	11.49	11.49	100-000-0000-2000	Refund Check
7381	11/03/2016	Customer Refund	1.55	1.55	100-000-0000-2000	Refund Check
7382	11/03/2016	Underground Service Alert	45.00	45.00	100-130-0000-5406	30 New tickets
7383	11/03/2016	Union Bank	2,334.13	100.85	100-130-0000-5222	Rid-a-Rat
				694.62	100-130-0000-5222	32" Linear LED Mini Light Bar
				21.50	100-160-0000-5406	Dry Cleaning
				87.87	100-600-0000-5406	Microsoft
				9.01	100-600-0000-5330	Training/Travel
				10.00	100-600-0000-5330	Training/Travel
				5.96	100-600-0000-5330	Training/Travel
				36.75	100-600-0000-5330	Training/Travel
				83.19	100-600-0000-5330	Training/Travel
				605.19	100-610-0000-5330	CSDA Sheraton - Horn
	679.19	100-610-0000-5330	CSDA Sheraton - Giannini			
7384	11/03/2016	United Cerebral Palsy Assoc.	241.56	241.56	100-160-0000-5406	Mail Production
7385	11/03/2016	Customer Refund	29.46	29.46	100-000-0000-2000	Refund Check
7386	11/03/2016	USPS	215.00	215.00	100-600-0000-5406	First-Class Presort #39
7387	11/03/2016	Verizon Wireless	605.46	605.46	100-600-0000-5203	Wireless
7388	11/03/2016	Vwr Scientific Products Corp.	337.76	337.76	100-150-0000-5220	Buffer TSAB II (Treatment Plant)
7389	11/03/2016	Customer Refund	13.32	13.32	100-000-0000-2000	Refund Check
7390	11/03/2016	Customer Refund	24.27	24.27	100-000-0000-2000	Refund Check
7391	11/03/2016	Customer Refund	3.00	3.00	100-000-0000-2000	Refund Check
7392	11/03/2016	Customer Refund	11.09	11.09	100-000-0000-2000	Refund Check
7393	11/16/2016	Accela, Inc. #774375	1,428.00	1,428.00	100-600-0000-5408	Web Payments/Oct.2016

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7394	11/16/2016	Acwa Joint Powers Insurance Authority	28,253.42	21,283.87	100-000-0000-1800	Health Benefits December 2016
				1,703.70	100-310-0000-5141	Health Benefits December 2016
				349.77	100-310-0000-5142	Health Benefits December 2016
				3,375.73	100-310-0000-5144	Health Benefits December 2016
7395	11/16/2016	Customer Refund	28.29	28.29	100-000-0000-2000	Refund Check
7396	11/16/2016	Ansafone Contact Centers	128.42	128.42	100-160-0000-5406	Answering Service
7397	11/16/2016	Autozone Inc.	52.64	52.64	100-130-0000-5222	Wire, 12Ga.
7398	11/16/2016	Customer Refund	24.27	24.27	100-000-0000-2000	Refund Check
7399	11/16/2016	Best Best & Krieger	1,333.20	791.40	100-600-0000-5403	Professional Services
				77.40	100-600-0000-5403	Professional Services
				464.40	100-600-0000-5403	Professional Services
7400	11/16/2016	Beyond Software Solutions	1,500.00	1,500.00	100-600-0000-5406	IT Services
7401	11/16/2016	Customer Refund	23.90	23.90	100-000-0000-2000	Refund Check
7402	11/16/2016	Customer Refund	30.69	30.69	100-000-0000-2000	Refund Check
7403	11/16/2016	Builders Supply - 29 Palms	89.79	15.43	100-130-0000-5220	PVC CEMENT
				17.26	100-130-0000-5220	1"x25" Plastic Tape Rule
				5.71	100-130-0000-5220	8x10 Blue Tarp
				15.91	100-130-0000-5220	Terminal Adapter, Flat round cover
				5.80	100-130-0000-5220	Terminal Adapter
				29.68	100-150-0000-5220	Plywood (Treatment Plant)
7404	11/16/2016	Burrtec Waste & Recycling Svcs	40.07	40.07	100-600-0000-5406	Hatch
7405	11/16/2016	CA Special Dist. Assn.	6,485.00	6,485.00	100-600-0000-5303	2017 Membership Dues
7406	11/16/2016	Calpers	13,497.76	11.94	100-600-0000-5165	Unfunded Accrued Liability 27040
				6,728.14	100-600-0000-5165	Unfunded Accrued Liability 1463
				6,736.92	100-600-0000-5165	Unfunded Account Liability 1463
				11.96	100-600-0000-5165	Unfunded Account Liability 27040
				8.78	100-600-0000-5165	Unfunded Account Liability interest 1463
				0.02	100-600-0000-5165	Unfunded Account Liability interest 27040
7407	11/16/2016	Calpers	311,144.00	311,144.00	100-000-0000-2890	CERBT contribution for OPEB
7408	11/16/2016	Calpers	4,664.56	3,836.11	100-310-0000-5162	Retirement 10/23/16 - 11/05/16
				441.81	100-310-0000-5167	Retirement 10/23/16 - 11/05/16
				386.64	100-310-0000-5166	Retirement 10/23/16 - 11/05/16

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7409	11/16/2016	Carquest Auto Parts	29.26	29.26	100-130-0000-5222	Air Filter
7410	11/16/2016	Cdw Government	1,489.54	157.53	100-875-0000-6001	NETGEAR ProSafe 5-Port Gigabit Web Managed (Plus) Switch GS105P
				147.03	100-875-0000-6001	NETGEAR ProSafe 5-Port Gigabit Web Managed (Plus) Switch GS105P
				(126.61)	100-875-0000-6001	NETGEAR ProSafe 5-Port Gigabit Web Managed (Plus) Switch GS105P
				578.88	100-875-0000-6001	AdderLink X Series X50 - KVM / USB extender Mfg. Part# X50-US
				27.03	100-875-0000-6001	Logitech MK320 Wireless Keyboard & Mouse Set - \$7.23 Mfg Part
				24.46	100-875-0000-6001	Iogear USB KVM Switch 2-Port Mfg. Part#: GCS22U UNSPSC: 43211
				678.22	100-875-0000-6001	Dell Latitude 3470 - 14" - Core i5 6200U - 4 GB RAM - 500 G
				3.00	100-875-0000-6001	Recycling Fee
7411	11/16/2016	Customer Refund	61.39	61.39	100-000-0000-2000	Refund Check
7412	11/16/2016	City of Twentynine Palms	3,409.00	159.00	100-130-0000-5303	City Permit Fee (Sherman Hoyt)
				3,250.00	100-800-0000-6001	District's portion for grant writing services USGS Study
7413	11/16/2016	Clinical Lab of San Bern.	1,513.50	1,513.50	100-140-0000-5405	Water Samples
7414	11/16/2016	Desert Hardware	97.34	28.80	100-130-0000-5220	3/8 Union
				49.05	100-130-0000-5220	Insulation
				16.71	100-130-0000-5220	Duck Tape
				2.78	100-130-0000-5220	1/2 c/pipe Insulation
7415	11/16/2016	Fedex Freight	67.65	67.65	100-150-0000-5406	McMaster Carr Shipping Fee (Treatment Plant SCH80PVC)
7416	11/16/2016	Customer Refund	58.63	58.63	100-000-0000-2000	Refund Check
7417	11/16/2016	Frontier Communications	156.51	156.51	100-600-0000-5203	Hatch
7418	11/16/2016	GMC Electrical Inc.	2,115.00	2,115.00	100-850-0000-6001	Cathodic Protection (Lear Reservoir)
7419	11/16/2016	Customer Refund	43.50	43.50	100-000-0000-2000	Refund Check
7420	11/16/2016	Customer Refund	51.39	51.39	100-000-0000-2000	Refund Check
7421	11/16/2016	Customer Refund	60.01	60.01	100-000-0000-2000	Refund Check
7422	11/16/2016	Home Depot Credit Services	312.32	312.32	100-130-0000-5220	Misc PVC Parts,Primer,Thread Seal
7423	11/16/2016	Customer Refund	18.00	18.00	100-000-0000-2000	Refund Check
7424	11/16/2016	Customer Refund	52.12	52.12	100-000-0000-2000	Refund Check
7425	11/16/2016	Customer Refund	31.23	31.23	100-000-0000-2000	Refund Check
7426	11/16/2016	Customer Refund	71.71	71.71	100-000-0000-2000	Refund Check
7427	11/16/2016	Customer Refund	54.02	54.02	100-000-0000-2000	Refund Check
7428	11/16/2016	Customer Refund	16.75	16.75	100-000-0000-2000	Refund Check
7429	11/16/2016	Kennedy/Jenks Consultants	2,626.25	537.50	100-600-0000-5412	Professional Services

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				2,088.75	100-130-0000-5405	Professional Services
7430	11/16/2016	Customer Refund	55.26	55.26	100-000-0000-2000	Refund Check
7431	11/16/2016	Customer Refund	29.61	29.61	100-000-0000-2000	Refund Check
7432	11/16/2016	Konica Minolta Premier	474.74	155.97	100-150-0000-5223	11/01/2016 -011/30/2016
				318.77	100-600-0000-5223	11/01/2016 -011/30/2016
7433	11/16/2016	Kvac	1,687.00	375.00	100-150-0000-5406	275 Galon liquid replacement tote (NEW)
				95.00	100-150-0000-5406	55 Gallon Drum- Oil
				110.00	100-150-0000-5406	55 Gallonl- Drum-Oil Filter
				49.00	100-150-0000-5406	55 Gallonl closed top steel replacement drum
				49.00	100-150-0000-5406	55 Gal closed top poly replacement drum
				210.00	100-150-0000-5406	95 Gallon overpack replacement drum
				525.00	100-150-0000-5406	Transportation Fee
				225.00	100-150-0000-5406	55 Gallon Drum- Absorbent/Sulfuric Acid
				49.00	100-150-0000-5406	55 Gallon Open top poly replacement drum
7434	11/16/2016	Customer Refund	54.82	54.82	100-000-0000-2000	Refund Check
7435	11/16/2016	Customer Refund	18.00	18.00	100-000-0000-2000	Refund Check
7436	11/16/2016	Mcmaster-Carr Supply Co.	307.74	41.27	100-150-0000-5220	Nitrile Glove
				14.31	100-150-0000-5220	Weather-Resistant Cam Lock Keyed (Treatment Plant Flag Pole)
				184.74	100-150-0000-5220	Buna-N Gasket 10" Bolt holes and 6" Gasket (Treatment Plant)
				67.42	100-130-0000-5220	Stretch Wrap 60 Gauge
7437	11/16/2016	Customer Refund	33.32	33.32	100-000-0000-2000	Refund Check
7438	11/16/2016	Napa Auto Parts	276.52	120.26	100-130-0000-5222	Battery
				18.00	100-130-0000-5222	Battery Core
				120.26	100-130-0000-5222	Battery
				18.00	100-130-0000-5222	Battery Core
7439	11/16/2016	Customer Refund	51.39	51.39	100-000-0000-2000	Refund Check
7440	11/16/2016	Office Supplies Plus Inc.	32.45	14.18	100-150-0000-5406	Shipping Fee (Treatment Plant)
				18.27	100-130-0000-5406	Return (CDW)
7441	11/16/2016	Parkhouse Tire Inc.	194.81	194.81	100-130-0000-5222	Tire
7442	11/16/2016	Platinum Consulting Group	6,000.00	6,000.00	100-600-0000-5401	Monthly retainer - Oct. 2016
7443	11/16/2016	Protection One Monitoring Inc.	110.16	110.16	100-150-0000-5221	Battery
7444	11/16/2016	Prudential Overall Supply	309.01	253.61	100-130-0000-5253	Uniforms

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				55.40	100-130-0000-5253	Uniforms
7445	11/16/2016	Regional Government Services	2,861.50	2,861.50	100-600-0000-5406	Contract Services
7446	11/16/2016	Customer Refund	38.24	38.24	100-000-0000-2000	Refund Check
7447	11/16/2016	Customer Refund	20.63	20.63	100-000-0000-2000	Refund Check
7448	11/16/2016	S.C.E.	14,080.73	3,744.90	100-120-0000-5201	Booster TP-1
				2,160.00	100-120-0000-5201	Booster H1N, H2S
				1,250.38	100-110-0000-5201	Well 1
				2,483.16	100-110-0000-5201	Well 14
				1,129.07	100-110-0000-5201	Well 16
				2,134.86	100-110-0000-5201	Well 17
				26.73	100-110-0000-5201	Michel's
				27.14	100-110-0000-5201	Well 4
				1,124.49	100-600-0000-5201	Hatch
7449	11/16/2016	Customer Refund	16.17	16.17	100-000-0000-2000	Refund Check
7450	11/16/2016	Sargent Communications Inc.	549.75	549.75	100-875-0000-6001	Security Camera System
7451	11/16/2016	Customer Refund	17.61	17.61	100-000-0000-2000	Refund Check
7452	11/16/2016	Customer Refund	24.90	24.90	100-000-0000-2000	Refund Check
7453	11/16/2016	Customer Refund	5.79	5.79	100-000-0000-2000	Refund Check
7454	11/16/2016	Shoplet.Com	222.46	222.46	100-600-0000-5301	Print cartridges
7455	11/16/2016	Susan L. Simmons	718.75	718.75	100-600-0000-5406	Janitorial Services
7456	11/16/2016	Customer Refund	13.46	13.46	100-000-0000-2000	Refund Check
7457	11/16/2016	TelePacific Communications	619.99	619.99	100-600-0000-5203	Hatch
7458	11/16/2016	Customer Refund	33.32	33.32	100-000-0000-2000	Refund Check
7459	11/16/2016	Usa Blue Book	608.62	608.62	100-140-0000-5211	Hach DPD 1000/pk
7460	11/16/2016	Vagabond Welding Supply	28.00	28.00	100-130-0000-5220	Electrical Adapter for MIG Welder
7461	11/16/2016	Customer Refund	2.97	2.97	100-000-0000-2000	Refund Check
7462	11/16/2016	Versatel	28.60	28.60	100-600-0000-5301	Allworx Universal phone power supply
7463	11/16/2016	Customer Refund	14.12	14.12	100-000-0000-2000	Refund Check
7464	11/16/2016	WIN-911 Software	495.00	495.00	100-130-0000-5406	Annual Renewal of Software Maint. & support SCADA
7465	11/16/2016	Customer Refund	41.25	41.25	100-000-0000-2000	Refund Check
7466	11/16/2016	Customer Refund	49.40	49.40	100-000-0000-2000	Refund Check
7467	11/30/2016	Customer Refund	12.12	12.12	100-000-0000-2000	Refund Check

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7468	11/30/2016	Autozone Inc.	26.99	26.99	100-130-0000-5222	Floor Mats
7469	11/30/2016	Customer Refund	59.50	59.50	100-000-0000-2000	Refund Check
7470	11/30/2016	Bavco Backflow	96.70	96.70	100-130-0000-5406	Calibration Check (Backflow Gauge)
7471	11/30/2016	Builders Supply - 29 Palms	340.54	12.95	100-130-0000-5222	2x3' 1/8" Alum Bar
				251.03	100-130-0000-5220	50LB Fast Set Concrete
				25.00	100-130-0000-5220	Pallet deposit
				26.85	100-130-0000-5228	Misc Concrete Tools
				16.04	100-130-0000-5220	Cement Groover
				3.55	100-130-0000-5220	Kwikseal Caulk
				5.12	100-130-0000-5222	3" Reflect Numbers
7472	11/30/2016	Calif. Rural Water Association	1,203.00	1,203.00	100-600-0000-5303	Membership Dues Jan 2017 - Jan 2018
7473	11/30/2016	Calpers	7,457.34	6,551.53	100-310-0000-5162	Retirement 11/06/16 - 11/19/16
				442.08	100-310-0000-5167	Retirement 11/06/16 - 11/19/16
				463.73	100-310-0000-5166	Retirement 11/06/16 - 11/19/16
7474	11/30/2016	Centro Print Solutions	122.57	122.57	100-600-0000-5301	Tax Forms
7475	11/30/2016	Centurylink Business Services	42.61	42.61	100-600-0000-5203	Hatch
7476	11/30/2016	Chem-Tech International Inc.	15,711.12	9,911.00	100-150-0000-5211	Load of Caustic (Treatment Plant)
				5,800.12	100-150-0000-5211	Load of Acid (Treatment Plant)
7477	11/30/2016	Customer Refund	12.48	12.48	100-000-0000-2000	Refund Check
7478	11/30/2016	Customer Refund	47.13	47.13	100-000-0000-2000	Refund Check
7479	11/30/2016	Customer Refund	24.04	24.04	100-000-0000-2000	Refund Check
7480	11/30/2016	County Of San Bernardino	700.59	142.66	100-150-0000-5406	Treatment Plant Waste
				140.26	100-150-0000-5406	Treatment Plant Waste
				70.13	100-150-0000-5406	Treatment Plant
				104.30	100-150-0000-5406	Treatment Plant Waste
				215.78	100-130-0000-5406	O&M Trash
				27.46	100-130-0000-5406	O&M Waste
7481	11/30/2016	Dangelo	2,326.49	589.26	100-130-0000-5220	GATE VALVE 6" DI FLG MUE A-2362-06
				68.80	100-130-0000-5220	ADAPT 6" PO X FLG C153 W/TYTON GSK
				97.19	100-130-0000-5220	SADDLE 6" X 1" IP D/S BRZ
				1,396.33	100-130-0000-5220	PIPE 6" PVC C900 DR18235PSI CL150
				89.41	100-130-0000-5220	MUELLER 1" B24258N-1 AMS CTS COMP X MTR NUT W/LW & CHK ***LOW LE

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				48.30	100-130-0000-5220	MUELLER 1" B25028N BALL CORP AWWA MIP X CTS COMP ***LOW LEAD***
				37.20	100-130-0000-5220	PLUG 6" X 2" MJ TAPPED
7482	11/30/2016	Desert Hardware	87.03	66.45	100-130-0000-5220	3/8 Copper Tubing
				16.71	100-130-0000-5220	Duck Tape
				3.87	100-130-0000-5220	Snapblade Knife
7483	11/30/2016	Customer Refund	21.50	21.50	100-000-0000-2000	Refund Check
7484	11/30/2016	Customer Refund	23.17	23.17	100-000-0000-2000	Refund Check
7485	11/30/2016	Customer Refund	39.10	39.10	100-000-0000-2000	Refund Check
7486	11/30/2016	Frontier Communications	140.08	140.08	100-600-0000-5203	Hatch
7487	11/30/2016	Customer Refund	24.61	24.61	100-000-0000-2000	Refund Check
7488	11/30/2016	Grainger	4.97	4.97	100-130-0000-5222	Shoulder Washer
7489	11/30/2016	Customer Refund	7.15	7.15	100-000-0000-2000	Refund Check
7490	11/30/2016	Customer Refund	2.48	2.48	100-000-0000-2000	Refund Check
7491	11/30/2016	Customer Refund	37.91	37.91	100-000-0000-2000	Refund Check
7492	11/30/2016	Jeff Arwick Hi-Desert Ind. Electric	85.00	85.00	100-110-0000-5406	Replace flow meter control at arsenic plant
7493	11/30/2016	Home Depot Credit Services	43.18	43.18	100-600-0000-5301	Filter
7494	11/30/2016	Customer Refund	6.00	6.00	100-000-0000-2000	Refund Check
7495	11/30/2016	Ingersoll Rand Company/Industrial	104.07	104.07	100-150-0000-5221	Coolant Filter
7496	11/30/2016	Customer Refund	36.91	36.91	100-000-0000-2000	Refund Check
7497	11/30/2016	Customer Refund	47.87	47.87	100-000-0000-2000	Refund Check
7498	11/30/2016	Kennedy/Jenks Consultants	3,337.40	1,050.00	100-800-0000-6001	Services Rendered
				1,575.00	100-800-0000-6001	Services Rendered
				712.40	100-800-0000-6001	Services Rendered
7499	11/30/2016	Customer Refund	46.35	46.35	100-000-0000-2000	Refund Check
7500	11/30/2016	Legend Pump & Well Service	6,135.00	6,135.00	100-850-0000-6001	Emergency Repairs, Well #11 (Pull,Video)
7501	11/30/2016	Customer Refund	27.86	27.86	100-000-0000-2000	Refund Check
7502	11/30/2016	McMaster-Carr Supply Co.	890.18	346.03	100-150-0000-5220	Replacement Desiccant For 5163K19 Air Drier
				130.90	100-150-0000-5220	Replacement Filter Element for 9826K63.K64& 8282K63. K64 Oil-Rem
				19.50	100-150-0000-5220	Filter Element for 3/8, 1/2 & 3/4 Pipe Air Filter with NPT Threa
				186.79	100-130-0000-5220	Heat-Reflecting Air Bubble Insulation
				18.96	100-130-0000-5220	Unslit Foam Rubber Pipe Insulation 3/8" Thick
				37.15	100-130-0000-5222	Electrical-Insulating Sleeve Washer PTFE Plastic

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				150.85	100-150-0000-5220	Rapid-Start Tubular Fluorescent Light Bulb T8.32 Watt. Number F3
7503	11/30/2016	Customer Refund	50.00	50.00	100-130-0000-5303	D1 Examination Fee Reimbursement
7504	11/30/2016	Customer Refund	45.17	45.17	100-000-0000-2000	Refund Check
7505	11/30/2016	Minolta Business Systems	59.94	59.94	100-600-0000-5223	10/23/2016 - 11/22/2016
7506	11/30/2016	Napa Auto Parts	36.77	15.11	100-130-0000-5222	Ruglyde(Tire Lubricant for Tire Machine)
				21.66	100-130-0000-5222	TPMS Sensor Band
7507	11/30/2016	Office Supplies Plus Inc.	47.18	26.99	100-130-0000-5406	Sent off Backflow gauge for calibration
				20.19	100-130-0000-5406	Return
7508	11/30/2016	Customer Refund	43.36	43.36	100-000-0000-2000	Refund Check
7509	11/30/2016	Customer Refund	27.24	27.24	100-000-0000-2000	Refund Check
7510	11/30/2016	Parkhouse Tire Inc.	267.69	136.38	100-130-0000-5222	Tire
				131.31	100-130-0000-5222	Tire
7511	11/30/2016	Pitney Bowes Inc.	114.73	114.73	100-600-0000-5302	Ink Cartridge/E-Z Seal - Postage Machine
7512	11/30/2016	Customer Refund	13.89	13.89	100-000-0000-2000	Refund Check
7513	11/30/2016	Pro Security Systems	5,522.68	1,918.08	100-850-0000-6001	Pro Security Systems - Admin, O&M, TP
				1,454.70	100-850-0000-6001	Pro Security Systems - Admin, O&M, TP
				2,149.90	100-850-0000-6001	Pro Security Systems - Admin, O&M, TP
7514	11/30/2016	Proforma	619.02	234.42	100-600-0000-5301	Envelopes and Second Page Letterhead
				148.00	100-600-0000-5301	Envelopes and Second Page Letterhead
				94.00	100-600-0000-5301	Envelopes and Second Page Letterhead
				142.60	100-600-0000-5301	Envelopes and Second Page Letterhead
7515	11/30/2016	Prudential Overall Supply	520.36	253.61	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
				161.69	100-130-0000-5253	Uniforms
7516	11/30/2016	S.C.E.	6,529.92	787.16	100-120-0000-5201	Booster 11A, 11B
				1,226.41	100-120-0000-5201	Booster Lupine
				847.60	100-120-0000-5201	Booster Sullivan
				262.92	100-110-0000-5201	Well 15
				46.11	100-120-0000-5201	D.H. Resv. & Hydro
				971.48	100-110-0000-5201	Well 11
				751.93	100-120-0000-5201	Booster Two Mile

Twentynine Palms Water District

Check Date Range: 11/1/2016 thru 11/30/2016

				58.10	100-110-0000-5201	Donnell Hill
				1,119.20	100-110-0000-5201	Well 6, Well 12
				459.01	100-110-0000-5201	Well 9 Booster 6A, 6B
7517	11/30/2016	Safety-Kleen Systems Inc.	299.24	299.24	100-130-0000-5406	Safety-Kleen-Systems
7518	11/30/2016	San Bernardino County	2.00	2.00	100-130-0000-5301	Monthly Assessor parcel map revisions
7519	11/30/2016	Satmodo LLC	64.94	64.94	100-600-0000-5203	Iridium Monthly Minute Plan
7520	11/30/2016	Customer Refund	45.17	45.17	100-000-0000-2000	Refund Check
7521	11/30/2016	Shoplet.Com	630.44	507.63	100-600-0000-5301	copy paper, labels, eisel tablets, misc. supplies
				122.81	100-600-0000-5301	HP Cartridge
7522	11/30/2016	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
7523	11/30/2016	Southern Calif. Gas Co.	4.27	4.27	100-600-0000-5202	Hatch
7524	11/30/2016	Customer Refund	71.64	71.64	100-000-0000-2000	Refund Check
7525	11/30/2016	The Bilco Company	2,578.20	2,578.20	100-850-0000-6001	Bilco Roof Scuttle Aluminum cover
7526	11/30/2016	Business Class Time Warner Cable	129.99	129.99	100-150-0000-5203	Plant
7527	11/30/2016	Customer Refund	14.60	14.60	100-000-0000-2000	Refund Check
7528	11/30/2016	Customer Refund	12.12	12.12	100-000-0000-2000	Refund Check
7529	11/30/2016	Customer Refund	29.46	29.46	100-000-0000-2000	Refund Check
7530	11/30/2016	U.S. Postal Service	7,000.00	7,000.00	100-160-0000-5302	Permit 620
7531	11/30/2016	Union Bank	2,147.36	662.19	100-600-0000-5330	CSDA Sheraton - Kolisz
				605.19	100-600-0000-5330	CSDA Sheraton - Shragge
				13.98	100-600-0000-5301	Office supplies
				27.68	100-600-0000-5301	Notary Forms
				81.67	100-130-0000-5226	Safety Gloves, Hi-Vis Beanies
				71.72	100-130-0000-5226	Contractor Parka
				90.68	100-130-0000-5226	Bomber Jacket
				304.39	100-130-0000-5406	Repair Ford Explorer
				149.00	100-600-0000-5330	OSHA Webinar
				84.00	100-600-0000-5406	Microsoft
				46.12	100-600-0000-5408	charges
				10.74	100-130-0000-5222	Car Cleaner
7532	11/30/2016	Universal Pump & Controls	4,070.73	4,070.73	100-850-0000-6001	PLC810AMF-10- 100 GPM @ 185' TDH w/20# Incoming Pressure 10 HP
7533	11/30/2016	Vagabond Welding Supply	514.30	511.10	100-130-0000-5222	Metal for fabricating toolboxes on new generators.

Twentynine Palms Water District

Check Date Range: 11/1/2016 thru 11/30/2016

				3.20	100-130-0000-5222	3/8" Round Stock
7534	11/30/2016	Verizon Wireless	330.47	330.47	100-600-0000-5203	Wireless
7535	11/30/2016	Customer Refund	29.46	29.46	100-000-0000-2000	Refund Check
7536	11/30/2016	Water Consultancy Inc.	2,660.00	2,660.00	100-800-0000-6001	Consulting Services
7537	11/30/2016	Wienhoff Drug Testing Inc.	560.00	560.00	100-600-0000-5303	2017 Annual Consortium Fee
7538	11/30/2016	Customer Refund	55.77	55.77	100-000-0000-2000	Refund Check
7539	11/30/2016	Customer Refund	19.85	19.85	100-000-0000-2000	Re - Issue refund check/original lost
			Total	\$583,508.73		

Twentynine Palms Water District

Audit List of Items Paid (Fire Fund)

Check Date Range: 11/1/2016 thru 11/30/2016

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
7394	11/16/2016	Acwa Joint Powers	28,253.42	1,540.35	200-000-0000-2100	Health Benefits December 2016 - Chief
			Total	\$1,540.35		

8

8.1

TWENTYNINE PALMS WATER DISTRICT

72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Operations Superintendent
DATE: December 6, 2016
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of November 2016:

1. Responded to 7 Underground Service Alerts
2. Responded to and repaired
 - a. 1 water main leak
 - b. 1 water meter leak
 - c. 0 service line leaks
 - d. 5 fire hydrant repairs/maintenance
3. Installed 0 new services
4. Replaced 3 customer gate valves
5. Performed 6 leak audits
6. Painted 0 fire hydrants
7. Performed 4 customer pressure checks
8. Replaced 13 water meters
9. Tested and exercised emergency generators
10. Sounded wells for November
11. 1 water waste complaint reported

B. The following customer service tasks were performed:

1. 144 work orders were generated from reading meters
2. 21 work orders were generated from billing variance list
3. 279 work orders were generated for turn on or turn off
4. 497 termination notices were distributed
5. 68 non-pay turn offs were performed
6. 112 extensions were granted
7. 13 extensions were shut off for non-payment
8. 4 payment schedule has been granted
9. 0 payment schedules failed, total outstanding \$0
10. 15 customer requests and 4 complaints were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 06/16)	Dead Ends Flushed (Began 7/16)
Current Month	78	23
Year to Date	*1,845	337

*Triennial cycle

TWENTYNINE PALMS WATER DISTRICT
NOVEMBER WATER QUALITY AND ENGINEERING REPORT

1. **ENGINEERING**

A. No items to report.

2. **WATER QUALITY**

A. **Chlorine Levels:** Average levels maintained in the storage and distribution system ranged from a low of 0.12 mg/L to a high of 0.31 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.24 mg/L to 0.52 mg/L.

B. **Bacteria Samples:** A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 8 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. **Fluoride Samples:** A total of 16 fluoride samples were collected at established test points for the storage and distribution system, and 8 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 0.74 mg/L to a high of 2.5 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.37 to a high of 1.8 mg/L.

D. **General Physical:** A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3, 1 for threshold odor and <0.1 - 0.4 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2016/2017

Groundwater Source

	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase (Decrease) prior year	%Increase (Decrease) from 2013	New Service	Active Account	Prior Year	%Increase (Decrease)	Main Leaks
July	102.055	98.483	38.624	42.803	281.965	249.190	13.15%	-9.10%	0				0
August	122.969	83.600	31.708	37.009	275.286	250.936	9.90%	-14.5	1	7,703	7,479	3.00%	0
Sept.	104.147	81.688	26.380	29.339	241.554	212.452	15.20%	-1%	0				0
October	103.117	66.705	20.659	23.842	214.323	186.181	15.11%	-0.80%	0	7,610	7,500	1.46%	0
Nov.	87.54	60.014	18.818	19.413	185.785	173.441	7.10%	-0.80%	0				1
Dec.													
Jan.													
Feb.													
March													
April													
May													
June													
Totals	519.828	390.490	136.189	152.406	1198.913	1072.200	11.82%		1				1

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of **3.627** acre feet = **0.69%** treatment loss.

Total Meters in District = 8,079

8.2

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

October 2016

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
October 2016
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 2,531,738	\$ 4,794	\$ -	\$ 2,536,532	\$ 2,537,309
Election Fund Reserve - LAIF	20,925	-	-	20,925	20,931
Internal Operating Reserve - LAIF	164,677	309	-	164,986	165,037
Internal Debt Retirement Reserve - LAIF	-	-	-	-	-
Capital Funds for Primary Infrastructure - LAIF	49,147	92	-	49,240	49,255
Capital Funds for Secondary Infrastructure - LAIF	43,242	81	-	43,323	43,336
Investment Funds - CalTrust	1,000,000	399	-	1,000,399	1,000,705
Total Investments	\$ 3,809,729	\$ 5,676	\$ -	\$ 3,815,405	\$ 3,816,573

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending October 31, 2016
(Unaudited)**

	October 2016	September 2016	YTD	Budget	YTD 33%	Prior YTD
1 Operating Revenues	\$ 349,078	\$ 361,202	\$ 1,479,804	\$ 3,799,900	39%	\$ 1,305,988
2 Non-Operating Revenues	55,083	50,190	207,837	663,400	31%	228,402
Total Revenue Available to						
3 Fund Operations & Capital/R&R	404,161	411,392	1,687,640	4,463,300	38%	1,534,390
4 Operating Expenses	229,207	259,474	1,077,327	3,235,304	33%	997,230
5 Non-Operating Expenses	14,805	14,788	59,144	177,309	33%	527,243
Net Revenues Available to Fund Capital						
6 Related Expenditures	160,149	137,130	551,169	1,050,687	52%	9,916

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending October 31, 2016
(Unaudited)

	October 2016	September 2016	YTD	Budget	YTD 33%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 249,718	\$ 261,904	\$ 1,079,917	\$ 2,529,800	43%	\$ 870,353
3 RTS	88,877	88,464	356,572	1,161,200	31%	394,361
4 Other Operating Revenue	10,484	10,834	43,314	108,900	40%	41,275
5 Total Operating Revenues	349,078	361,202	1,479,804	3,799,900	39%	1,305,988
6 Non-Operating Revenues						
7 Capital Impact Fees	-	-	650	4,000	16%	2,600
8 Water Availability Assessment	49,258	49,258	197,033	591,100	33%	197,033
9 Interest Revenue	5,676	-	5,676	37,500	15%	4,587
10 Other Penalties	-	-	-	22,600	0%	-
11 Reimbursed Expenses	53	678	3,453	4,600	75%	16,144
12 Other Non-Operating Revenue	95	253	1,024	3,600	28%	8,038
13 Total Non-Operating Revenues	55,083	50,190	207,837	663,400	31%	228,402
14 Total Revenues	404,161	411,392	1,687,640	4,463,300	38%	1,534,390
15 Operating Expenditures						
16 Source of Supply						
17 Labor & Benefits	251	1,068	4,283	7,800	55%	3,183
18 Direct Expenses	24,861	24,426	95,504	292,670	33%	86,038
19 Total Source of Supply	25,112	25,494	99,786	300,470	33%	89,221
20 Pumping						
21 Labor & Benefits	-	(114)	236	100	236%	138
22 Direct Expenses	9,394	7,896	32,750	109,100	30%	35,689
23 Total Pumping	9,394	7,782	32,985	109,200	30%	35,827
24 Transmission & Distribution						
25 Labor & Benefits	45,154	50,647	206,751	600,320	34%	131,730
26 Direct Expenses	19,575	19,130	76,159	294,800	26%	88,983
27 Total Transmission & Distribution	64,729	69,777	282,910	895,120	32%	220,713
28 Treatment Wells						
29 Labor & Benefits	3,158	2,812	12,781	41,000	31%	12,552
30 Direct Expenses	2,122	3,123	9,755	29,349	33%	8,777
31 Total Treatment Wells	5,280	5,934	22,536	70,349	32%	21,329
32 Treatment Facility						
33 Labor & Benefits	11,236	3,969	50,830	161,900	31%	55,448
34 Direct Expenses	12,407	28,789	106,242	382,865	28%	134,929
35 Total Treatment Facility	23,643	32,758	157,072	544,765	29%	190,377
36 Customer Accounts						
37 Labor & Benefits	10,779	13,178	51,240	132,800	39%	45,208
38 Direct Expenses	374	189	8,057	33,400	24%	10,924
39 Total Customer Accounts	11,153	13,368	59,297	166,200	36%	56,133

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending October 31, 2016
(Unaudited)

	October 2016	September 2016	YTD	Budget	YTD 33%	Prior YTD
40 General Administration						
41 Outside Services	24,901	36,150	117,655	290,200	41%	89,525
42 Direct Expenses	12,450	21,212	67,483	190,300	35%	51,086
43 Fire Department Reimbursements	-	-	-	-	0%	(18,320)
44 Total General Admin.	37,351	57,363	185,138	480,500	39%	122,291
45 Employee Salaries						
46 Direct Labor	80,298	81,369	394,330	1,053,100	37%	319,956
47 Less Transfer to Operations	59,879	60,772	290,403	785,400	37%	214,254
48 Total General & Admin. Salaries	20,419	20,597	103,928	267,700	39%	105,702
49 Employee Benefits						
49 Health Benefits	5,129	5,041	20,579	72,700	28%	29,443
50 Payroll Taxes	11,457	8,840	46,684	156,200	30%	75,061
51 Retirement Expenses	12,153	12,108	57,015	157,500	36%	48,228
52 Total Employee Benefits	28,739	25,989	124,277	386,400	32%	152,732
53 Board of Directors						
54 Directors' Fees	1,700	200	4,400	7,400	59%	1,400
55 Direct Expenses	1,686	212	4,997	7,200	69%	1,508
56 Total Board of Directors	3,386	412	9,397	14,600	64%	2,908
57 Total Operating Expenditures	229,207	259,474	1,077,327	3,235,304	33%	997,230
58 Non-Operating Expenditures						
59 Depreciation Expense	-	-	-	-	0%	473,133
60 Unfunded PERS	6,758	6,740	26,954	80,738	33%	22,593
61 Unfunded OPEB Liability	8,048	8,048	32,190	96,571	33%	31,516
62 Total Non-Operating Expenditures	14,805	14,788	59,144	177,309	33%	527,243
63 Total Expenditures	244,012	274,262	1,136,471	3,412,613	33%	1,524,473
Net Revenues Available to Fund Capital						
64 Related Expenditures	160,149	137,130	551,169	1,050,687	52%	9,916
65 Carryover Projects	(3,468)	-	(35,663)	(280,000)	13%	(159,572)
66 Repair, Rehabilitation, & Maintenance	(4,860)	(2,500)	(44,148)	(605,000)	7%	(14,689)
67 Capital Outlay	(4,649)	(6,381)	(26,051)	(180,000)	14%	(35,136)
68 Transfer To CalPERS	-	-	-	-	0%	-
69 Transfer From Special Revenue	10,167	5,311	26,099	77,400	34%	21,342
70 Increase (Decrease) In Fund Balance	\$ 157,338	\$ 133,560	\$ 471,407	\$ 63,087	747%	\$ (178,137)

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending October 31, 2016
(Unaudited)**

	<u>October 2016</u>	<u>September 2016</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 33%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 13,500	\$ 8,644	\$ 39,432	\$ 117,400	34%	\$ 42,684
2 Less Transfers Out to Fire	\$ -	\$ -	\$ -	\$ -	N/A	\$ (21,342)
3 Less Transfers Out To Water	\$ (10,167)	\$ (5,311)	\$ (26,099)	\$ (77,400)	34%	\$ (21,342)
4 Transfer to PARS Trust	\$ (3,333)	\$ (3,333)	\$ (13,333)	\$ (40,000)	33%	\$ -
Ending Balance To Retain In LAIF	\$ -	\$ -	\$ -	\$ -		\$ -

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending October 31, 2016
(Unaudited)

	Budget FY 16/17	Current Year Expenditures	Remaining Budget / (Over Budget)
Carryover Capital Approved in Previous Years			
District Projects			
1 USGS Study	\$ 150,000	\$ -	\$ 150,000
2 Hazard Mitigation Plan	30,000	-	30,000
3 Treatment Plant Pond 3	-	32,195	(32,195)
4 Salt Nutrient Monitoring Wells	100,000	3,468	96,532
5 Total Carryover Capital Approved in Previous Years	280,000	35,663	244,337
6 Repairs, Rehabilitation, & Maintenance			
7 Plant 6 Electrical and Well Upgrade	250,000	-	250,000
8 Emergency Repairs, Unspecified	50,000	15,704	34,296
9 Repiping/Distribution System Upgrades	50,000	12,166	37,834
10 Reservoir Recoating and/or Cathodic Protection	175,000	-	175,000
11 Administrative Office Roof Repair	30,000	-	30,000
12 Administrative Office Asphalt Seal Coat	20,000	-	20,000
13 Fluoride Plant Instrumentation\Coating	30,000	16,277	13,723
14 Total Repairs & Maintenance	605,000	44,148	560,852
15 Capital Outlay			
16 Vehicle Replacements	50,000	1,681	48,319
17 Computer/Technology Replacements	40,000	8,899	31,101
18 GIS	50,000	15,470	34,530
19 Fencing Upgrade	15,000	-	15,000
20 One-Time Existing Conditions Sampling Event	25,000	-	25,000
21 Total Capital Outlay	180,000	26,051	153,950
22 TOTAL	\$ 1,065,000	\$ 105,862	\$ 959,138

8.3

**NO
MATERIAL
PROVIDED**