# MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT 72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277

#### OCTOBER 22, 2014 / 6:00 P.M.

#### Call to Order and Roll Call

President Moore called the meeting to order at 6:20 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Chancey Chambers, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Tamara Alaniz, Operations Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

#### Pledge of Allegiance

Director Moore previously led the pledge at the 4:00 p.m. Special Meeting.

#### Additions/Deletions to the Agenda

None

#### **Public Comments**

None

## 1. Review and Adjust Schedule of Board Meeting in November and December Following discussion, it was the consensus of the Board to reschedule the regular Water and Fire Department Board meetings from the original dates of November 26, 2014 and

and Fire Department Board meetings from the original dates of November 26, 2014 and December 24, 2014, to Wednesday, November 19, 2014, and Wednesday, December 17, 2014. Meetings will begin at their regular time, 6:00 p.m.

#### 2. Interview Applicants for Vacant Board Seat

- 1.1 Connie Caron
- 1.2 Carol Giannini
- 1.3 Kelly Lomax

Director Moore provided a brief statement regarding the procedures used for interviewing the applicants. Directors Chambers, Moore, Horn, and Shinaver asked each applicant the same five questions revolving around the Water District and what they could bring to the District as a board member. Applicants responded to the questions from the Board.

#### 3. Selection of Applicant for Vacant Board Seat

Director Moore asked for a nomination from the Board. Director Horn nominated Carol Giannini, seconded by Director Moore and approved by the following vote:

Ayes:

Directors Chambers, Horn, Moore, and Shinaver

Noes:

None

Abstain:

None

### Absent:

None

#### Consent Calendar

- Minutes of the Regular Meeting held on September 24, 2014
- Audit List

Director Chambers moved to approve the Regular Meeting Minutes, seconded by Director Moore and approved unanimously.

5. <u>Items Removed from the Consent Calendar for Discussion or Separate Action</u>
Director Shinaver moved to remove the Audit List from the Consent Calendar for discussion on the CUPA permit from San Bernardino County Fire Department.

Following discussion, Director Shinaver moved to accept the Audit List as presented, seconded by Director Chambers and approved unanimously.

#### 6. Management Reports

#### 6.1 Operations

Mr. Kolisz reported that the District responded to 32 Underground Service Alerts, had 1 water main leak, 5 blown meters, repaired 7 fire hydrant adjustments, performed 3 leak audits, painted 38 fire hydrants, and performed 1 customer pressure check. Production was up 2% in September. 4 hours per month or 50 hours per year is the mandate by MAQMD for operating the emergency generator at the treatment plant.

#### 6.2 Finance

Ms. Byerrum reported on the August financial statements. The District is at 19% of the budget with revenues down slightly.

#### 6.3 General Manager

Ms. Alaniz reported that the District submitted the joint Salt and Nutrient Management Plan to the Colorado region of the Regional Water Quality Control Board for review.

7. <u>Future Agenda Items and Staff Tasks/Directors' Comments and Reports</u>
Director Shinaver commended staff and asked that they continue to keep the Directors informed.

#### 8. Adjournment

On motion by Director Shinaver seconded by Director Horn and approved by the Board, the meeting was adjourned at 7:00 p.m.

Kerron E. Moore, President Board of Directors

Attest:

Tamara Alaniz, Board Secretary
Twentynine Palms Water District