

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

SEPTEMBER 28, 2016 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Customer Request to Address Board on High Usage Bill – Account #018522-000

Customer amassed a high water bill in the amount of \$1,410.58 due to a water leak.

Customer is asking the Board to consider reducing the bill or allow for a two year extension to make payments.

Director Giannini made a motion to allow for a two year payment plan for the \$1,410.58 bill for account #018522-000, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore

Noes: None

Abstain: None

Absent: None

2. Customer Request for a Mainline Extension

Mr. Butler, current owner, was present and addressed the Board. The parcel currently has no available water and would require a 660 foot mainline extension to obtain water service, with an installation cost exceeding the value of the property at approximately \$11,800. With the exception of one parcel directly to the west, all surrounding parcels are designated Government Exempt or government owned lands. The owner is requesting consideration to have a remote meter installed near the northeast property corner which is the closest water pipeline, approximately 330 ft. or half the distance, at an approximate cost of \$6,000. There is no policy that allows remote water meters to be installed in the District.

After discussion, the Board was in agreement to bring the item back next month including costs for installation.

3. Discussion and Consideration of Resolution 16-15 Late Fee Waiver Policy

At the August Board Meeting staff was directed to develop a Late Fee Waiver Policy. Resolution 16-15 was developed for review and consideration.

Director Giannini made a motion to approve Resolution 16-15 Late Fee Waiver Policy with a change of a two year good standing term to four years, seconded by Director Shinaver, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Consideration of Resolution 16-16 Declaring Certain Water Department Property as Surplus and Authorizing Disposal of Same

Director Horn made a motion to approve Resolution 16-16 declaring certain water department property as surplus and authoring disposal of same, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

5. Consider Resolution 16-17 for the California Employers' Retiree Benefit Trust Program (CERBT)

In participating in CERBT, the District would be prefunding the health care costs or other post-employment benefits for retirees through a CalPERS irrevocable trust fund. There is a small CalPERS administration cost for managing the fund and a yearly reporting requirement.

Director Coghill made a motion to approve Resolution 16-17 for the California Employers' Retiree Benefit Trust Program, seconded by Director Horn, and approved by the following roll call vote.

Ayes: Directors Coghill, Giannini, Horn, and Moore
Noes: None
Abstain: Director Shinaver
Absent: None

6. Appointment of a Replacement Wastewater Ad Hoc Committee Member

Due to the resignation of Chancey Chambers, the District will need to appoint a replacement member.

Director Shinaver made a motion to appoint Director Giannini to the Wastewater Ad Hoc Committee, seconded by Director Horn, and approved by the following roll call vote.

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

7. Review and Adjust Board Meeting Schedule for November and December

Following discussion, it was the consensus of the Board to reschedule the regular Board meetings from the original dates of November 23, 2016 and December 28, 2016, to Wednesday, November 16, 2016, and Wednesday, December 14, 2016. Meetings will begin at their regular time, 6:00 p.m.

Director Giannini moved to reschedule the November and December Board meetings as presented, seconded by Director Shinaver, and unanimously approved.

8. Consent Calendar
- Minutes of a Regular Meeting held on August 24, 2016 and Minutes of a Special Meeting held on September 7, 2016
 - Audit List

Director Shinaver moved to approve the Consent Calendar, seconded by Director Gianinni, and approved unanimously.

9. Items Removed from the Consent Calendar for Discussion or Separate Action
None

10. Management Reports

10.1 Operations

The District responded to 24 Underground Service Alerts, had 0 water main leaks, 3 water meter leaks, 2 service line leaks, 1 fire hydrant repair, performed 8 customer pressure checks, replaced 18 meters, replaced 12 customer gate valves, and installed 1 new service. Water quality levels were normal for the month. Water production was down 14.5% as compared to the same month in 2013.

10.2 Finance

Ms. Byerrum reported that revenues and expenses are tracking as expected. Auditors will be at the District next week from Wednesday through Friday.


10.3 General Manager

Mr. Kolisz reported that Emergency Response Training will begin next week. The District will be participating in the Great Shake Out. Pond 3 will go online once the Water Quality Control Board gives the District the authorization to move forward.

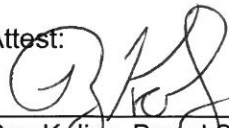
11. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

12. Adjournment

On motion by Director Shinaver, seconded by Director Coghill, and approved by the Board, the meeting was adjourned at 7:06 p.m.


Kerron E. Moore, President
Board of Directors

Attest:


Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED OCT 26 2016