# MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT 72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277

#### **SEPTEMBER 24, 2014**

#### FIRE DEPARTMENT BUSINESS

#### Call to Order and Roll Call

President Moore called the meeting to order at 7:21 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Chancey Chambers, Sam Moore, and Roger Shinaver. Director Suzi Horn was absent. Also present were Fire Chief Jim Thompson, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Additions/Deletions to the Agenda

None

**Public Comments** 

None

### 1. Fire Prevention Week

1.1 Presentation on Fire Prevention Week Theme and Local Activities

Chief Thompson provided the Board with an overview of the history of fire prevention week. Fire Prevention week is the longest running public health and safety observance on record. This year's theme is, "Smoke Alarms Save Lives: Test Yours Every Month." Chief Thompson reminded the audience to never leave a child alone in a room with a burning candle. Two out of three fire deaths occur in homes with no smoke alarms. If a fire occurs in your home get out and stay out.

During the month of October, the Fire Department will be visiting the elementary schools and preschools concerning fire safety. Fire Station 422 (3834 Lear Avenue) will host an Open House on October 8th from 5:00 p.m. - 7:00 p.m., with 29 Palms CERT and CMC Fire Technology Club.

1.2 Approval of Resolution 14-13 Proclaiming October 5-11, 2014 as Fire Prevention Week Director Chambers made the motion to approve Resolution 14-13 Proclaiming October 5-11, 2014, as Fire Prevention Week, seconded by Director Shinaver and approved by the following roll call vote:

Ayes: Directors Chambers, Moore, and Shinaver

Noes: None Abstain: None

Absent: Director Horn

## 2. Consent Calendar

- Minutes of the Regular Meeting held on August 27, 2014
- Audit List

Director Shinaver moved to approve the Minutes, seconded by Director Chambers and approved unanimously.

3. <u>Items Removed From the Consent Calendar for Discussion or Separate Action</u>
Director Moore moved to remove the Audit List. After discussion, Director Chambers moved to approve the Audit List as presented, seconded by Director Shinaver and approved unanimously.

## 4. <u>Department Reports</u>

## 4.1 Finance

Ms. Byerrum reported on the July Financials. The Fire Department's checking account was closed and combined with the Water account saving Fire banking fees. Funds are separated by the accounting software. The budget is tracking as expected.

## 4.2 Fire Chief's Report

Chief Thompson reported the Department responded to 182 calls for assistance during August. There were two structure fires during the month. The annual Pancake Breakfast is scheduled for October 18<sup>th</sup> from 6:00-10:00 am.

- 5. <u>Future Agenda Items and Staff Tasks/Directors' Comments and Reports</u>
  None
- 6. Adjournment

On motion by Director Shinaver, seconded by Director Chambers and approved by the Board, the meeting was adjourned at 7:41 p.m.

Kerron E. Moore, President Board of Directors

Attest:

Tamara Alaniz, Board Secretary
Twentynine Palms Water District

APPROVED OCT 2 2 ZU14