

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

MAY 24, 2017 / 6:00 P.M.

AGENDA

This meeting may be viewed on the District's website at www.29palmswater.net

Next Resolution #17-09
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

Local Hazard Mitigation Plan Open Comments

1. Presentation of First Draft for Fiscal Year 2017/2018 Budget
2. Discussion and Possible Action to Adopt Resolution 17-07 Consenting to Enter the Joint Protection Programs of the Association of California Water Agencies/Joint Powers Insurance Authority
3. Discussion and Possible Action to Adopt Resolution 17-08 Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities
4. Discussion of Developing an Employee Recognition Program
5. Update on Hexavalent Chromium Treatment Status
6. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on April 26, 2017
 - Audit List

7. Items Removed from the Consent Calendar for Discussion or Separate Action
8. Management Reports
 - 8.1 Operations
 - 8.2 Finance
 - 8.3 General Manager
9. Closed Session: Public Employee Performance Evaluation (Per Government Code § 54957)

Title: General Manager
10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
11. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., May 19, 2017.



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
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TO:	BOARD OF DIRECTORS
DATE:	MAY 18, 2017
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	PRESENTATION AND DISCUSSION OF FISCAL YEAR 2017/2018 DRAFT BUDGET

BACKGROUND AND DISCUSSION

The District adopts a budget every year in May or June for the next fiscal year. The District's CPA, Cindy Byerrum, creates the budget and works with Staff to update projections, assumptions, and to identify operating and capital needs for the next fiscal year.

The budget has five schedules, as follows:

- A. Schedule A – Summarizes all revenues and expenses
- B. Schedule B – Provides more detail on revenues and expenses
- C. Schedule C – Detail on salaries and benefits
- D. Schedule D – Capital Improvement Program
- E. Schedule E – Special revenue fund budget which accounts for the cell tower revenue.

Analysis:

The Proposed FY 17/18 Budget yields a decrease in Cash of \$2.47 million, primarily due to the CIP. The major operating assumptions are:

1. Water rate adjustments as adopted by the Board during the January 2015 meeting. This will include a 6% adjustment through December 2017, followed by another 6% adjustment on consumption after January 1, 2018.
2. Water consumption was projected to remain consistent with FY 16/17 consumption.
3. Salaries were projected individually based on each position and their related MOU or contract with the District, and benefits were projected to increase 10% due to rising health care costs.
4. Inflation was budgeted to be 2%. Most accounts were budgeted to increase with inflation.

5. Electricity was budgeted to increase 4.4%, a figure released by Southern California Edison.

Overall Revenues are projected to increase 4% mostly due to the rate increase. Fees are not projected to change, although the District may consider a fee study for FY 17/18 to ensure fees are properly capturing costs.

Total Payroll Expenses are projected to increase a total of 15% over FY 16/17. This is primarily due to increased health costs, full staffing in FY 17/18, and as a result of MOU changes and position and contract changes.

Other major changes include increase costs for the SMART plan, Chrome VI permitting, CalPERS unfunded annual unfunded payment, and increased retiree benefit amounts.

Overall, the Proposed FY 17/18 Budget is within material range of the projections in the rate study.

RECOMMEDATION

Direct staff to make changes based on input from the Board and bring final version back to the June Board Meeting for approval and adoption.

Water Department's Budget Schedules and Line Items: Proposed Budget

SCHEDULE A: SUMMARY BUDGET

This schedule summarizes the operating and non-operating revenues, operating and non-operating expenses, capital related expenditures, debt financing or payments, and transfers in and out of the Water Department. Line 3 is the total of Operating and Non-Operating Revenues. Line 4&5 are the Operating and Non-Operating Expenses. Line 6 is the difference between the revenues and expenses; essentially the net revenues remaining to fund the District's Capital Improvement Program.

Lines 7-10 detail the District's Capital Improvement Program (CIP) expenses. Line 11 adds in the transfer of the cell tower revenues from the Special Revenue Fund. This amount represents the total cell tower revenue expected to be received, less the \$40,000 per year transfer to the pension trust fund (for the next 3 fiscal years) to contribute towards the funding of the CalPERS unfunded accrued actuarial liability for the past Fire Department employees.

Line 14 depicts the increase or decrease in fund balance planned for the year. The amount will fluctuate each year, with some years positive and some negative, primarily as the District's CIP fluctuates.

Line 16 depicts the projected ending Cash & Investments balance for the fiscal year.

SCHEDULE B: LINE ITEM BUDGET

This Schedule is the detailed budget for the District, and will be used in FY 17/18 to report monthly operating results to the Board.

The first column (A) is the Adopted Budget for Fiscal Year 16/17. The second column (B) is the Projected Balances for FY 16/17. These amounts are estimates of how we will end the year; actual results will vary. The third column (C) is the Proposed Budget for FY 17/18. The fourth (D) and fifth (E) columns are the \$ and % changes from the Projected 16/17 results to the Proposed FY 17/18.

REVENUES

Line 2: Water Sales

- This category consists of all water sales including residential, commercial, construction water, and the Aqua Loader sales. FY 16/17 revenues are projected to be lower than budgeted due to a delay in the implementation of the rate increase to consumption after January 1st as opposed to billing after January 1st. Therefore, two months of the rate increase did not materialize. Overall, though, rate revenue is projected to increase 9% in FY 17/18, due to a 6% rate increase adopted for consumption after January 1, 2017, and an additional 6% projected for consumption after January 1, 2018. The budget assumes the same water sales volume as FY 16/17.

Line 3: RTS Revenues:

- The Readiness-To-Serve revenues are the flat charges to customers each month and are based on water meter size. Overall RTS charges are budgeted to be \$1.15 million. This budget contemplates billing only active meters. Billing inactive meters is common in other agencies, but is a Board decision that can be contemplated in the future. Additionally, many water agencies bill the landlord for the RTS charge when a renter moves out. The argument for this is that the fixed costs of the District remain the same where the property is rented or not. This is another area of revenue the Board could pursue in the future.

Line 4: Other Operating Revenues:

- This includes fees such as Late Penalties, Meter Installation Fees, New Account fees, Application Fees and Reconnection related fees. These revenues were budgeted overall to be consistent with the prior year and a 2% increase in volume. The District will be evaluating its fees structures in FY 17/18, however, it is not known at this time if fee increases will be proposed.

Line 7: Capital Impact Fees:

- Capital Impact Fees are fees imposed on developers or homeowners for new development. FY 17/18 is conservatively budgeted since the receipt of the fees are not guaranteed.

Line 8: Water Availability Assessment Fees.

- These fees are the annual property tax fees assessed on home owners for making water available to property owners. Budgeted the same as prior year since no increase is proposed.

Line 9: Interest Revenues

- Interest is primarily earned on the District's Checking account, investments in the State of California's Local Agency Investment Fund (LAIF) and CalTRUST. Interest revenues are projected to increase based on rising interest rates and higher rate of return earned in the Checking account.

Line 10: Other Penalties

- Other Penalties includes property tax penalty collections by the County of San Bernardino. These revenues are hard to predict and can vary greatly from year to year. FY 17/18 is projected to be the same as FY 16/17 projections to be conservative.

Line 11: Reimbursed Expenses

- The District bills customers or persons for reimbursements for various things like damaging a fire hydrant to damaging a meter. These revenues are hard to predict and are conservatively budgeted since timing and frequency of incidents are unknown. Generally, these revenues are minimum of \$5,000 per year.

Line 12: Other Non-Operating Expense

- Includes money received for insurance reimbursements from ACWA JPIA, grants, scrap sales of inventory, proceeds from the sale of assets, and non-sufficient fund charges. These revenues are hard to predict and are conservatively budgeted at 16/17 levels since receipt of funds is uncertain.

EXPENDITURES

Line 16-19: Total Source of Supply: Includes costs associated with pumping the water from the aquifers into the water system.

- This category includes labor and benefits costs, and other direct expenses such as electricity (budgeted for a 4.4% increase per Edison), field supplies, permits and fees, and outside services.

Line 20-23: Pumping: Includes costs associated with pumping water through the system to the various reservoirs and then to the customer.

- This category includes labor and benefits costs, and other direct expenses such as electricity (budgeted for a 4.4% increase per Edison), field supplies, and outside services which are budgeted for 2% increases.

Line 24-26: Transmission and Distribution: Includes costs to maintain the assets in the District's transmission and distribution system as well as general operations costs.

- This category includes labor and benefits costs, and other direct expenses such as minor replacements to the distribution system (pipeline, meters, valves, meters, etc...), vehicle costs, uniforms and licensing costs, engineering fees, small tools, and other expenses to operate the distribution system. The main increases in this category were a \$26,000 increase in Field Supplies, \$10,000 increase in Safety Equipment that was not purchased as planned in FY 16/17, an increase in Engineering Fees for various projects, and an increase in Outside Services to update injury and illness plan. Most other expenses are budgeted for 2-3% increases.

Line 28-31: Treatment Wells: Includes costs to treat water at the well sites.

- The primary costs in this category are chemicals and lab testing, which are budgeted for 3% and 2% increases respectively.

Line 32-35: Treatment Facilities: Includes costs to treat water at the fluoride removal plant and the arsenic treatment.

- The primary costs in this category are chemicals and supplies to treat water, costs to operate the treatment plant, permits and fees, and repairs and maintenance. The increased costs are due to more production from this facility to compensate for the Well 11B closure, which increases chemical costs, electricity, and other modest costs increases for inflation.

Line 36-39: Customer Accounts: Includes costs to read customer meters, labor and benefits, postage and supplies to maintain customer accounts, and uncollectible accounts expense.

- Postage is the highest expense in this category due to the costs associated with mailing bills and notices to District customers. Uncollectible accounts is the second highest expense in this category. The District is exploring the most cost effective options to get uncollectible accounts to a minimum.

Line 40-44: Total General Administration: This category includes costs to operate the water system that cannot be attributed to the other functions already identified above.

- Labor costs are mainly District office staff and 50% of the General Manager's salary and benefits. See Schedule C for the Personnel Budget details.
- The main Outside Services in this category are accounting fees, audit fees, legal fees, other professional fees, and banking fees. The increase in FY 17/18 is due to a change in accounting procedures to record the bank changes before the interest revenue, instead of netting with the interest revenue.
- Direct Expenses included are costs to operate the District headquarters, property and liability insurance, office supplies, postage, and LAFCO annual fees. The main reasons for the increase are:
 - \$105,000 is budgeted for the District's conservation and SMART program.
 - \$10,000 for landscaping
- Also included in Direct Expenses is a grant writer for \$25,000. External grant writers are crucial to securing funding for some of the District's capital projects, which will ease pressure on the budget.
- Most of the other expenses are budgeted to remain the same as the prior year, or have modest increases for inflation.

Line 45-52: Total Employee Salaries & Benefits: Includes all salaries, benefits, and taxes for employees. Please note that the transfers out to the different operations categories is merely an estimate and may actually be more or less in each department than projected based on operational activity during the year. See Schedule C for the detail and assumptions for salaries and benefits.

Line 53-56: Total Board of Directors: Includes costs related to the Board of Directors meetings, training, and travel. There is no increase in Board stipends contemplated in this Budget.

Line 60-62: Total Debt Service: The category accounts for all principal and interest payments for District debt. The District is proud to say that it has no debt and does not plan to issue debt in the foreseeable future.

Line 63: Unfunded PERS: This is the amount the District is required to send CalPERS each year to work towards paying down the District's Unfunded Accrued Actuarial Liability (UAAL). As of June 30, 2015 (the last valuation date provided by CalPERS), the District's plan was 80% funded.

Line 64: Unfunded OPEB Liability: This is the amount to transfer to the CERBT (California Employment Retirement Benefit Trust) irrevocable trust to pay for the Unfunded Actuarial Liability (UAL) for retiree health benefits.

Line 68-71: Capital Related: See Schedule D for explanations.

Line 73: Transfer in from Special Revenue Fund: Cell Tower Revenues are accounted for in a Special Revenue Fund. The funds are transferred to the Water Fund, less the \$40,000 per year transfer to the pension trust fund (for the next 3 fiscal years) that contributes towards the funding of the CalPERS unfunded accrued actuarial liability for the past Fire Department employees.

Line 76: Increase (Decrease) in Fund Balance: This is the amount the District projects to increase or decrease fund balance during the fiscal year. Some years will be positive and some years will be negative, mainly based

on Capital Improvement Projects spending for the year. The decrease in Fund Balance is primarily caused by the District's Capital Plan.

SCHEDULE C: PERSONNEL COSTS

This schedule lists the detail of salaries and wages, paid leave, employee benefits, payroll taxes and worker's compensation.

Major assumptions include:

- Line 1: Salaries and Wages are increasing due to:
 - The addition of one new operations staff member and one new customer service staff member.
 - Merit increases averaging 3%
 - A Cost of Living Adjustment (COLA) of 1.7%
 - Vacation and Sick time used is now accounted for in this line.
- Line 2: Vacation and Sick Leave is budgeted for a 2% increase. The budgeted amount includes only vacation and sick payouts; vacation and sick used is budgeted in line 1.
- Line 5: CalPERS rates are 11.995% of base salary for Classic members, and 6.237% for Public Employee Pension Reform Act (PEPRA) employees, which are generally employees hired after January 1, 2013. District employees contribute their full 8% Employee Contribution.
- Line 7: Health Care costs expenses are estimated to increase 10% per preliminary estimates from ACWA. Costs will also increase as the District adds staffing.
- Line 8&9: Dental and Group Life are estimated to increase by 2% or less. Costs will also increase as the District adds staffing.

SCHEDULE D: CAPITAL/REPAIRS & MAINTENANCE

The schedule represents four categories of capital related spending (capital and repairs & maintenance):

- Line 1-8 are overall general District Projects that do not involve capital construction or repairs and replacement.
- Line 9-16: Capital Improvement Plan is the plan for new capital improvements. These assets may be constructed or procured by the District.
- Line 17-30: Repairs & Maintenance are expenses to maintain and repair the District's assets, and costs to replace existing assets.
- Line 31-42: Capital Outlay are costs to purchase fixed assets for the Water Department (such as vehicles, furniture, radios, etc...) that are over the District's minimum capitalization policy of \$5,000.

SCHEDULE E: SPECIAL REVENUE FUND

This schedule is the Special Revenue Fund, which will be used to account for telecommunication lease revenues. The District has entered into an agreement to transfer \$40,000 per year, beginning on 7/1/16 and ending on 7/1/20, to the Pars Pension Retirement Irrevocable Trust, which will be used to the fund the CalPERS Unfunded Accrued Actuarial Liabilities for the past Fire employees' retirement.

**Twentynine Palms Water Department
Proposed Summary Water Budget
Fiscal Year 2017-18**

Schedule A

	A	B	C	D	E
	Adopted Budget 16/17	Projected 16/17	Proposed Budget 17/18	\$ Change	% Change
1 Operating Revenues	\$ 3,799,900	\$ 3,672,160	\$ 3,860,879	\$ 188,719	5%
2 Non-Operating Revenues	663,400	659,700	658,400	(1,300)	0%
Total Revenue Available to Fund Operations & Capital/R&R	4,463,300	4,331,860	4,519,279	187,419	4%
4 Operating Expenses	3,235,304	3,192,410	3,613,320	420,910	12%
5 Non-Operating Expenses	177,309	177,500	199,400	21,900	11%
Net Revenues Available to Fund Capital Related Expenditures	1,050,687	961,950	706,559	(255,391)	-36%
7 District Projects	(280,000)	-	(425,000)	(425,000)	100%
8 CIP Projects	-	(268,000)	(2,350,000)	(2,082,000)	89%
9 Repairs & Replacement	(605,000)	(268,000)	(185,000)	83,000	-45%
10 Capital Outlay	(180,000)	(162,900)	(300,000)	(137,100)	46%
11 Transfers in from Special Revenue Fund (SRF)	77,400	-	80,700	80,700	100%
12 Transfers in from SRF for Election	-	-	-	-	0%
13 Debt Financing	-	-	-	-	0%
14 Increase (Decrease) in Fund Balance	\$ 63,087	\$ 263,050	\$ (2,472,741)	\$ (2,735,791)	111%
15 Projected Cash & Investments Beginning Balance			\$ 6,500,000		
16 Projected Cash & Investments Ending Balance			\$ 4,027,259		

**Twentynine Palms Water District
Proposed Budget FY 17/18**

Schedule B

	A	B	C	D	E
	Adopted Budget 16/17	Projected 16/17	Proposed Budget 17/18	\$ Change	% Change
1 Operating Revenues					
2 Water Sales	\$ 2,529,800	\$ 2,432,700	\$ 2,578,700	\$ 146,000	6%
3 RTS	1,161,200	1,116,400	1,156,619	40,219	4%
4 Other Operating Revenue	108,900	123,060	125,560	2,500	2%
5 Total Operating Revenues	3,799,900	3,672,160	3,860,879	188,719	5%
6 Non-Operating Revenues					
7 Capital Impact Fees	4,000	3,900	2,000	(1,900)	-49%
8 Water Availability Assessment	591,100	591,100	591,100	-	0%
9 Interest Revenue	37,500	27,100	27,600	500	2%
10 Other Penalties	22,600	29,000	29,000	-	0%
11 Reimbursed Expenses	4,600	4,900	5,000	100	2%
12 Other Non-Operating Revenue	3,600	3,700	3,700	-	0%
13 Total Non-Operating Revenues	663,400	659,700	658,400	(1,300)	0%
14 Total Revenues	4,463,300	4,331,860	4,519,279	187,419	4%
15 Operating Expenditures					
16 Source of Supply					
17 Labor & Benefits	7,800	8,200	8,400	200	2%
18 Direct Expenses	292,670	283,300	294,500	11,200	4%
19 Total Source of Supply	300,470	291,500	302,900	11,400	4%
20 Pumping					
21 Labor & Benefits	100	1,900	2,000	100	5%
22 Direct Expenses	109,100	107,300	109,900	2,600	2%
23 Total Pumping	109,200	109,200	111,900	2,700	2%
24 Transmission & Distribution					
25 Labor & Benefits	600,320	614,000	643,800	29,800	5%
26 Direct Expenses	294,800	231,100	273,300	42,200	18%
27 Total Transmission & Distribution	895,120	845,100	917,100	72,000	9%
28 Treatment Wells					
29 Labor & Benefits	41,000	38,800	39,500	700	2%
30 Direct Expenses	29,349	25,500	26,100	600	2%
31 Total Treatment Wells	70,349	64,300	65,600	1,300	2%
32 Treatment Facility					
33 Labor & Benefits	161,900	143,700	146,500	2,800	2%
34 Direct Expenses	382,865	319,800	391,200	71,400	22%
35 Total Treatment Facility	544,765	463,500	537,700	74,200	16%
36 Customer Accounts					
37 Labor & Benefits	132,800	147,700	183,200	35,500	24%
38 Direct Expenses	33,400	52,600	53,600	1,000	2%
39 Total Customer Accounts	166,200	200,300	236,800	36,500	18%

**Twentynine Palms Water District
Proposed Budget FY 17/18**

Schedule B

	A	B	C	D	E
	Adopted Budget 16/17	Projected 16/17	Proposed Budget 17/18	\$ Change	% Change
40 General Administration					
41 Outside Services	290,200	294,800	318,700	23,900	8%
42 Direct Expenses	190,300	224,310	311,520	87,210	39%
43 Fire Department Reimbursements	-	-	-	-	0%
44 Total General Admin.	480,500	519,110	630,220	111,110	21%
45 Employee Salaries					
46 Direct Labor	1,053,100	1,111,800	1,169,500	57,700	5%
47 Less Transfer to Operations	785,400	827,700	894,400	66,700	8%
48 Total General & Admin. Salaries	267,700	284,100	275,100	(9,000)	-3%
49 Employee Benefits					
50 Health Benefits	72,700	79,400	183,100	103,700	131%
51 Payroll Taxes	156,200	139,100	158,800	19,700	14%
52 Retirement Expenses	157,500	175,600	172,600	(3,000)	-2%
53 Total Employee Benefits	386,400	394,100	514,500	120,400	31%
54 Board of Directors					
55 Directors' Fees	7,400	12,400	12,600	200	2%
56 Direct Expenses	7,200	8,800	8,900	100	1%
57 Total Board of Directors	14,600	21,200	21,500	300	1%
58 Total Operating Expenditures	3,235,304	3,192,410	3,613,320	420,910	13%
59 Non-Operating Expenditures					
60 Debt Service, Principle	-	-	-	-	0%
61 Debt Service, Interest	-	-	-	-	0%
62 Total Debt Service	-	-	-	-	0%
63 Unfunded PERS	80,738	80,900	97,000	16,100	20%
64 Unfunded OPEB Liability Payment	96,571	96,600	102,400	5,800	6%
65 Total Non-Operating Expenditures	177,309	177,500	199,400	21,900	12%
66 Total Expenditures	3,412,613	3,369,910	3,812,720	442,810	13%
Net Revenues Available to Fund Capital					
67 Related Expenditures	1,050,687	961,950	706,559	(255,391)	-27%
68 District Projects	(280,000)	-	(425,000)	(425,000)	
69 Capital Improvement Projects	-	(268,000)	(2,350,000)	(2,082,000)	
70 Repair, Rehabilitation, & Maint.	(605,000)	(268,000)	(185,000)	83,000	
71 Capital Outlay	(180,000)	(162,900)	(300,000)	(137,100)	
72 Transfer From Special Revenue	77,400	-	80,700	80,700	
74 Debt Retirement	-	-	-	-	
75 Inc/(Dec) In Fund Balance	\$ 63,087	\$ 263,050	\$ (2,472,741)	\$ (2,735,791)	

**Twentynine Palms Water Department
Personnel Costs
Fiscal Year 2017-18**

Schedule C

	A	B	C	
	Adopted Budget 16/17	Projected 16/17	Proposed Budget 17/18	
Salary and Wages				
1	Total Regular Salary and Overtime	\$ 1,053,100	\$ 1,111,800	\$ 1,169,500
2	Vacation and Sick Leave	14,300	20,100	20,500
3	Total Salary and Wages	1,067,400	1,131,900	1,190,000
Benefits/Taxes				
4	PERS Payments	157,500	175,600	172,600
5	FICA & Payroll Taxes	85,000	82,100	94,400
6	Group Medical Insurance	260,700	236,000	338,200
7	Group Dental and Vision Insurance	21,600	20,400	24,600
8	Group Life Insurance	4,000	4,200	5,200
9	Worker's Compensation Insurance	56,900	36,900	43,900
10	Total Employee Benefits	585,700	555,200	678,900
11	Total Salary and Benefits	\$ 1,653,100	\$ 1,687,100	\$ 1,868,900

Twentynine Palms Water District
Carryover CIP/Current CIP and R&M/Capital Outlay
Fiscal Year 2017-18

Schedule D

	A	B	C	D	E
	Adopted Budget 16/17	Projected 16/17	Proposed Budget 17/18	Projected 18/19	Projected 19/20
District Projects					
1 Urban Water Management & GW Management Plan	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
2 USGS Study	150,000	5,000	150,000	-	-
3 Treatment Feasibility & Exploration Costs	-	-	100,000	-	-
4 Hazard Mitigation Plan	30,000	25,000	-	-	-
5 SGMA	-	-	75,000	40,000	40,000
6 Asset Management Plan	-	-	-	75,000	-
7 Salt Nutrient Monitoring Wells	100,000	20,000	100,000	100,000	100,000
8 Total District	280,000	50,000	425,000	290,000	215,000
9 Capital Improvement Plan					
10 Treatment Plan Pond 3	-	-	-	-	-
11 Treatment Plan Pond 3 - additional funding needed	-	-	-	-	-
12 Chromium VI Wells Rehabilitation	-	-	-	-	-
13 Chromium VI and Flouride for Well 11B	-	-	1,000,000	-	-
14 Fluoride Variance (Expiring) - TP-2, W12, W16	-	-	600,000	600,000	100,000
15 Well 11B	-	-	750,000	-	-
16 Capital Improvement Plan	-	-	2,350,000	600,000	100,000
17 Repairs, Rehabilitation, & Maintenance					
18 Plant 6 Electrical and Well Upgrade	250,000	110,000	-	-	-
19 Emergency Repairs, Unspecified	50,000	40,000	50,000	50,000	50,000
20 Repiping/Distribution System Upgrades	50,000	25,000	50,000	50,000	50,000
21 Reservoir Recoating and/or Cathodic Protection	175,000	47,000	-	200,000	150,000
22 Reservoir or Pipeline Replacement	-	-	-	75,000	-
23 Fuel Tank Upgrade	-	-	-	-	-
24 Administrative Office Roof Repair	30,000	10,000	-	-	-
25 Meter Replacement Program	-	-	75,000	75,000	75,000
26 Booster Station Upgrade	-	-	-	100,000	-
27 Treatment Plant Asphalt Seal Coat	20,000	16,000	-	25,000	-
28 Well Rehabilitation	-	-	-	45,000	75,000
29 Fluoride Plant Instrumentation\Coating	30,000	20,000	10,000	10,000	10,000
30 Total Repairs & Maintenance	605,000	268,000	185,000	630,000	410,000
31 Capital Outlay					
32 Vehicle/Equipment Replacements	50,000	52,000	100,000	60,000	45,000
33 Emergency Generator	-	-	-	-	-
34 Additional Emergency Generators	-	-	-	-	-
35 Computer/Technology Replacements	-	-	-	-	-
36 Computer/Technology Replacements	40,000	30,000	30,000	10,000	10,000
37 GIS	50,000	25,000	30,000	30,000	30,000
38 Lobby Remodel to be ADA compliant	-	-	100,000	-	-
39 Fencing Upgrade	15,000	-	15,000	-	-
40 One-Time Existing Conditions Sampling Event	25,000	-	25,000	-	-
41 Telephone Purchase	-	-	-	-	-
42 Total Capital Outlay	180,000	107,000	300,000	100,000	85,000
43 TOTAL	\$ 1,065,000	\$ 425,000	\$ 3,260,000	\$ 1,620,000	\$ 810,000

**Twentynine Palms Water Department
Special Revenue Fund
Fiscal Year 2017-18**

Schedule E

	A		B		C
	16/17		16/17		17/18
1 Tower Revenues	\$ 114,000	\$	114,000	\$	117,400
2 Less Transfers Out to Fire	(57,000)		(57,000)		-
1 Less Transfers Out To Water	(57,000)		(57,000)		(77,400)
3 Less Transfers Out to PARS Trust	-		-		(40,000)
2 Ending Balance	\$ -	\$	-	\$	-

TWENTYNINE PALMS WATER DISTRICT

COMPENSATION PLAN

FISCAL YEAR 2017/2018

POSITIONS COVERED BY MOU

	Minimum	Maximum
Bookkeeper	21.18	25.26
Accounting Clerk	16.43	19.59
Mechanic	22.56	26.94
Leadworker	26.67	31.83
Service Worker III	22.55	26.94
Service Worker II	19.04	22.74
Service Worker I	16.12	19.23
Facilities Worker	17.55	20.98
Engineering Aide	17.55	20.98
Engineering Tech I	21.38	24.52
Customer Service Representative	16.12	19.23
Treatment Plant Operator I	21.21	25.48
Treatment Plant Operator II	23.72	28.45

MANAGEMENT/EXEMPT

Operations Manager	48.18	62.31
Operations Superintendent	35.18	42.04
Office Manager	27.71	32.26
District Secretary	26.87	32.10
General Manager	Set by Board of Directors	

2

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS

DATE: MAY 18, 2017

FROM: RAY KOLISZ, GENERAL MANAGER

SUBJECT: CONSIDERATION TO APPROVE AND ADOPT RESOLUTION 17-07
CONSENTING TO ENTER THE JOINT PROTECTION PROGRAMS OF
THE ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT
POWERS INSURANCE AUTHORITY.

BACKGROUND AND DISCUSSION

The District's Workers' Compensation Plan and Coverage has been provided by Special District's Risk Management Authority (SDRMA) since 1989 that covered both the Water Department and Fire Department. The District was limited on options for workers' compensation providers due to the Fire Department being part of the plan and the high risk associated with those services. Since the District has divested from providing fire services, staff has contacted ACWA JPIA to provide a proposal for workers compensation coverage. Currently ACWA JPIA does provide the District with health care benefits, liability, and property insurance coverage.

ACWA/JPIA has provided a proposal to provide workers' compensation coverage to the District for the annual amount of \$50,045. Participation in the Workers' Compensation Program also would increase the multiple program discount to 5% for the Liability and Property Programs at the time of renewal for an additional annual saving of approximately \$1,802. Total annual savings from current workers' compensation program provider would be approximately \$4,865.83.

Upon adoption of Resolution 17-07 the District will submit to ACWA/JPIA for the Executive Committee's approval with an anticipated effective date of July 1, 2017.

RECOMMENDATION

Approve and adopt Resolution 17-07 Consenting To Enter The Joint Protection Programs Of The Association Of California Water Agencies/Joint Powers Insurance Authority.

RESOLUTION 17-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE
PALMS WATER DISTRICT CONSENTING TO ENTER THE JOINT PROTECTION
PROGRAMS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT
POWERS INSURANCE AUTHORITY**

WHEREAS, the Twentynine Palms Water District is a public entity organized and existing under laws of the State of California; and

WHEREAS, pursuant to the provisions of Section 3700 of the California Labor Code, said Agency may self-insure for Workers' Compensation Liabilities in a joint protection program; and

WHEREAS, said Agency desires to participate in the ACWA/Joint Powers Insurance Authority joint protection program for Workers' Compensation coverage.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Twentynine Palms Water District:

Section 1. That the District hereby elects to join the Workers' Compensation Program sponsored by the Authority.

Section 2. That the District hereby selects \$5,000 as its Retrospective Allocation Point (RAP) for the Authority's cost allocation formula for Workers' Compensation.

Section 3. That the General Manager of this District is hereby authorized to pay to the ACWA/Joint Powers Insurance Authority its deposit premium quarterly.

Section 4. That the Secretary of the Board of Directors of this District is directed to certify a copy of this resolution and to forward the same resolution, the signed Joint Powers Agreement, and the JPIA deposit premium payment promptly by mail to the Association of California Water Agencies/Joint Powers Insurance Authority, P.O. Box 619082, Roseville, California, 95661 at which time coverage will commence the 1st day of July, 2017.

PASSED, APPROVED AND ADOPTED this 24th day of May 2017 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

3

RESOLUTION 17-08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE
PALMS WATER DISTRICT AUTHORIZING APPLICATION TO THE DIRECTOR OF
INDUSTRIAL RELATIONS, STATE OF CALIFORNIA, FOR A CERTIFICATE OF CONSENT
TO SELF-INSURE WORKERS' COMPENSATION LIABILITIES**

WHEREAS, the Twentynine Palms Water District is a public entity organized and existing under laws of the State of California; and

WHEREAS, pursuant to the provisions of Section 3700 of the California Labor Code, said Agency may self-insure for Workers' Compensation Liabilities in a joint protection program; and

NOW, THEREFORE, BE IT RESOLVED that the above named public agency is authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure workers' compensation liabilities and representatives of Agency are authorized to execute any and all documents required for such application.

PASSED, APPROVED AND ADOPTED this 24th day of May 2017 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	MAY 18, 2017
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	DISCUSSION OF DEVELOPING AN EMPLOYEE RECOGNITION PROGRAM

BACKGROUND AND DISCUSSION

The Board has requested to have an agenda item to discuss developing an employee recognition program.

The District has no specific policy or program in place that relates to employee recognition. In years past employees were recognized when they reach years of service milestones in 5 year increments. This recognition would include a certificate and or a service pin and would be presented to the employee at a staff meeting. Other items that were given to the employee were a coffee cup with their name and years of service and gift cards that ranged in value.

Rewards, recognitions and incentives in the workplace have benefits for both employees and employers. When recognized employees have increased morale, job satisfaction and involvement in organizational functions. As a result, employers experience greater efficiency and an increase in productivity. Through workplace rewards and incentives, employers and workers enjoy a positive and productive work environment.

Staff is seeking input from the Board to formulate an Employee Recognition Policy.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS
DATE: MAY 18, 2017
FROM: RAY KOLISZ, GENERAL MANAGER
SUBJECT: HEXAVALENT CHROMIUM UPDATE

BACKGROUND AND DISCUSSION

On May 5, 2017 Superior Court Judge Christopher E. Kruger ordered the State Water Resources Control Board to implement a new drinking water standard for chromium 6 and withdraw the current Maximum Contaminant Level (MCL) of 10 parts per billion (ppb). He directed the State to comply with Legislature's directive to consider the economic feasibility of compliance, with particular attention to small water systems and their users.

In the ruling, the court said the Department of Health (DPH) failed to consider economic feasibility when the MCL for chromium 6 was established in May 2014. California is the only State that established a MCL specific to chromium 6. The federal standard for total chromium (the total amount of chromium 3 and chromium 6 combined) is 100 ppb and California has a standard of 50 ppb.

Prior to the establishment of the chromium 6 MCL, the District was operating nine production wells capable of producing approximately 5,100 gallons per minute of water. The chromium 6 regulation forced the District to shut down three wells that reduced overall water production to 4,350 gallons per minute. One other well has levels close to the 10ppb MCL and increased monitoring has been implemented to further evaluate if treatment will be needed.

To date the District has spent approximately \$300,000 to comply with the chromium 6 regulation that has included an effort to drill a new well to blend down chromium 6 levels, establishing a Chromium 6 Compliance Plan in accordance with SB385, and conducted a chromium 6 treatment feasibility study. The feasibility study identified treatment options for the District and costs associated with the construction of these treatment plants along with operating and maintenance costs. The potential additional cost to the District is \$2.5 million for complying with the chromium 6 regulation of 10 ppb. At this time the District will wait for further guidance and or direction from the State on how compliance will be addressed.

6

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

APRIL 26, 2017 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Ed Vallerand of Twentynine Palms, complimented the District for the speakers that addressed his chromium VI questions at the last meeting.

Local Hazard Mitigation Plan Open Comments

Gary Sturdivan, with Sierra West Consultants, provided the Board with an update on the progress of the plan with the Internal and External committees. Both committees are working on Section 4, replacement costs.

1. Consider Resolution 17-06 Rescinding Resolutions 14-12 and 15-07 and the Restrictions on Water Use Contained Therein

Staff recommends adopting Resolution 17-06, lifting Stage I and Stage II water restrictions, in accordance with Governor Brown's termination of the drought state of emergency for most parts of the state.

The Board was advised that the District still has in place water use restrictions that were adopted in 1988 with the approval of Ordinance 58. These restrictions are in line with Governor Brown's proposal of permanent restrictions such as: No aerial watering of landscape on any day between the hours of 9:00 am – 6:00 pm; water shall not be permitted to run off private property into the streets; sidewalks and driveways shall not be washed off; no washing off automobiles or houses without the use of an automatic shut-off nozzle; decorative ponds and fountains over 20 gallons must be equipped with a recirculating pump; leaky faucets and water lines must be repaired in a timely manner to prevent water waste.

Director Shinaver made a motion to adopt Resolution 17-06 rescinding Resolutions 14-12 and 15-07 and the restrictions on water use contained therein, seconded by Director Horn, and approved by the following roll call vote:

Ayes:	Directors Coghill, Giannini, Horn, Shinaver and Moore
Noes:	None
Abstain:	None
Absent:	None

2. Consent Calendar

- Minutes of a Regular Meeting held on March 22, 2017
- Audit List

Director Horn moved to approve the Consent Calendar, seconded by Director Coghill, and approved unanimously, with the correction of Director Shinaver's absence noted under Call to Order and Roll Call.

3. Items Removed from the Consent Calendar for Discussion or Separate Action
None

4. Management Reports

4.1 Operations

The District responded to 25 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 3 service line leaks, 1 fire hydrant repair, performed 6 customer pressure checks, replaced 4 meters, replaced 5 customer gate valves, and installed 0 new services. 2 Wastewater complaints reported. Upon investigation, the complaints were false and proved to be a dispute between neighbors. Water production was down 14% as compared to the same month in 2013.

Director Horn commended staff for their professionalism and taking the time to answer her questions about the fire hydrant repair.

4.2 Finance

Ms. Byerrum reported we are at 68% of the year and budget accordingly. The first draft of the budget will be presented to the Board next month. Cindy is very happy with the bank transfer to Pacific Western and the services and cost savings they provide the District.

4.3 General Manager

Mr. Kolisz reported that Well 12 is scheduled to start back up this Friday. Bid specifications for Well 11B are expected to be completed in May with bidding beginning in June. The Board will be presented with an employee wellness fair suggestion at an upcoming Board meeting. Longevity is a company that offers onsite mobile preventative medical screenings through use of ultrasound scans to detect cardiovascular disease and cancer. Cost for the screening for employees and Board members would be \$300 per screening with funding coming from the refund check from ACWA/JPIA. The District will be featured in an article in the AWWA Journal highlighting the District's cutting edge design of the Arsenic Plant and its use of regeneration. Production out of the Treatment Plant has increased due to Well 12 and Well 11B having been taken offline. When asked if removal of water from the CADIZ ground water basin would effect Twentynine Palms, Mr. Kolisz explained the basins are separate and should have no impact. With the recent controlled burns by County Fire, the Board was informed that historically the District has not charged for water used in fire training purposes as the exercises benefit the safety of the community.

5. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Giannini would like the Employee Recognition policy brought back to the Board.

6. Adjournment

On motion by Director Shinaver, seconded by Director Horn, and approved by the Board, the meeting was adjourned at 6:25 p.m.

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 4/1/2017 thru 4/30/2017

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
8165	04/05/2017	Customer Refund	33.53	33.53	100-000-0000-2000	Refund Check
8166	04/05/2017	Customer Refund	24.57	24.57	100-000-0000-2000	Refund Check
8167	04/05/2017	Acwa Joint Powers Insurance Authority	26,355.26	1,333.71	100-310-0000-5141	Health Benefits May 2017
				291.69	100-310-0000-5142	Health Benefits May 2017
				1,714.11	100-600-0000-5399	Health Benefits May 2017
				3,777.25	100-310-0000-5144	Health Benefits May 2017
				19,238.50	100-000-0000-1800	Health Benefits May 2017
8168	04/05/2017	All Star Glass	586.58	114.00	100-130-0000-5222	Windshield Repair (Equipment#10)
				333.53	100-130-0000-5222	Windshield, Weatherstrip (Equipment#17)
				139.05	100-130-0000-5222	Door-(Front,Left, Solar Controlled) (Equipment#15)
8169	04/05/2017	Customer Refund	194.27	194.27	100-000-0000-2000	AR Refund
8170	04/05/2017	Ansafone Contact Centers	138.93	138.93	100-160-0000-5406	Answering Service
8171	04/05/2017	Autozone Inc.	80.26	80.26	100-130-0000-5222	Hose for Treatment Plant Weed Sprayer.
8172	04/05/2017	Customer Refund	29.88	29.88	100-000-0000-2000	Refund Check
8173	04/05/2017	Beyond Software Solutions	1,380.00	1,380.00	100-600-0000-5406	IT Services
8174	04/05/2017	Customer Refund	31.24	31.24	100-000-0000-2000	Refund Check
8175	04/05/2017	Customer Refund	14.84	14.84	100-000-0000-2000	Refund Check
8176	04/05/2017	Builders Supply - 29 Palms	21.52	5.92	100-130-0000-5220	5/8" HDuty Hose Coupling
				15.60	100-130-0000-5220	24"x10" Poultry Net, 1-5/8 Comboext Screw
8177	04/05/2017	Burrtec Waste & Recycling Svcs	198.62	63.55	100-150-0000-5406	Amboy
				135.07	100-600-0000-5406	Hatch
8178	04/05/2017	CV Strategies	2,490.00	2,490.00	100-600-0000-5406	Services
8179	04/05/2017	Calolympic Safety	107.69	107.69	100-130-0000-5406	Calibration Test (Gas Detector)
8180	04/05/2017	Calpers	7,039.64	6,133.76	100-310-0000-5162	Retirement 03/12/17 - 03/25/17
				442.15	100-310-0000-5167	Retirement 03/12/17 - 03/25/17
				463.73	100-310-0000-5166	Retirement 03/12/17 - 03/25/17
8181	04/05/2017	Customer Refund	4.39	4.39	100-000-0000-2000	Refund Check
8182	04/05/2017	Copper Mountain College	975.00	975.00	100-600-0000-5330	Heartsaver CPR/AED Training
8183	04/05/2017	Customer Refund	15.52	15.52	100-000-0000-2000	Refund Check
8184	04/05/2017	Customer Refund	30.74	30.74	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 4/1/2017 thru 4/30/2017

8185	04/05/2017	Customer Refund	32.48	32.48	100-000-0000-2000	Refund Check
8186	04/05/2017	Engineering Resources	3,585.50	406.50	100-850-0000-6001	Professional Services
				1,785.00	100-850-0000-6001	Professional Services
				1,394.00	100-130-0000-5405	Professional Services
8187	04/05/2017	Geographic Data and Management	440.00	440.00	100-875-0000-6001	Professional Services
8188	04/05/2017	Customer Refund	279.86	279.86	100-000-0000-2000	AR Refund
8189	04/05/2017	Hach Company	416.43	416.43	100-150-0000-5220	Ryton Salt Bridge, Kynar
8190	04/05/2017	Customer Refund	35.71	35.71	100-000-0000-2000	Refund Check
8191	04/05/2017	Hd Supply Waterworks Ltd.	484.38	162.84	100-130-0000-5220	4" MJFLG ADAPTER USA CP C153
				138.00	100-130-0000-5220	4" MJ 90 BEND USA CP DI C153
				183.54	100-130-0000-5220	4" EBAAMEGALUG W/ACC 1104DEC EBAA SEAL GSKT & 4 BOLTS&NUTS AA 36 Pack
8192	04/05/2017	Home Depot Credit Services	267.18	29.96	100-130-0000-5220	AA 36 Pack
				237.22	100-130-0000-5220	Roundup
8193	04/05/2017	International Paving Services	9,025.00	9,025.00	100-850-0000-6001	Hot Rubber Crackfill, Guard Top Seal & Restripe (Main Office)
8194	04/05/2017	Customer Refund	40.58	40.58	100-000-0000-2000	Refund Check
8195	04/05/2017	Customer Refund	29.11	29.11	100-000-0000-2000	Refund Check
8196	04/05/2017	Customer Refund	19.50	19.50	100-000-0000-2000	Refund Check
8197	04/05/2017	Customer Refund	50.98	50.98	100-000-0000-2000	Refund Check
8198	04/05/2017	Customer Refund	1.21	1.21	100-000-0000-2000	Refund Check
8199	04/05/2017	Mark Speer Automotive	967.58	967.58	100-130-0000-5222	Veh. #23 A/C Repair.
8200	04/05/2017	Customer Refund	64.15	64.15	100-000-0000-2000	Refund Check
8201	04/05/2017	Mcmaster-Carr Supply Co.	912.14	67.17	100-150-0000-5220	Electrical Cleaner
				339.62	100-150-0000-5220	Polyester Felt Filter Bag 100 Micron
				350.45	100-150-0000-5220	Desiccant For 1/2 NPT, 25 scfm @ 45 Degree F Compressed Air Drye
				20.08	100-150-0000-5220	Replacement Filter Element For 3/8, 1/2 and 3/4 NPT
				134.82	100-150-0000-5220	Filter Element for 1/2 and 3/4 NPT Compressed
8202	04/05/2017	Minolta Business Systems	71.09	71.09	100-600-0000-5223	02/23/2017 - 03/22/2017
8203	04/05/2017	Customer Refund	37.10	37.10	100-000-0000-2000	Refund Check
8204	04/05/2017	Customer Refund	44.53	44.53	100-000-0000-2000	Refund Check
8205	04/05/2017	Customer Refund	56.63	56.63	100-000-0000-2000	Refund Check
8206	04/05/2017	Customer Refund	63.76	63.76	100-000-0000-2000	Refund Check
8207	04/05/2017	Palm Springs Motors Inc.	388.26	254.13	100-130-0000-5222	Veh. #23 RCM.

Twentynine Palms Water District

Check Date Range: 4/1/2017 thru 4/30/2017

				134.13	100-130-0000-5222	Veh. #23 Clock Spring.
8208	04/05/2017	Art Parker	500.00	500.00	100-150-0000-5406	Crane Service (Treatment Plant Degas South Pump P-2)
8209	04/05/2017	Parkhouse Tire Inc.	841.29	841.29	100-130-0000-5222	Vehicle #9 Tires.
8210	04/05/2017	Customer Refund	35.00	35.00	100-000-0000-2000	Refund Check
8211	04/05/2017	Customer Refund	1.34	1.34	100-000-0000-2000	Refund Check
8212	04/05/2017	Prudential Overall Supply	509.31	52.53	100-130-0000-5253	Uniforms
				243.84	100-130-0000-5253	Uniforms
				61.10	100-130-0000-5253	Uniforms
				151.84	100-130-0000-5253	Uniforms
8213	04/05/2017	Customer Refund	24.39	24.39	100-000-0000-2000	Refund Check
8214	04/05/2017	Customer Refund	32.46	32.46	100-000-0000-2000	Refund Check
8215	04/05/2017	S.C.E.	17,755.44	991.51	100-110-0000-5201	Well 6, 12
				763.17	100-120-0000-5201	Booster 11A, 11B
				327.28	100-110-0000-5201	Well 9 Booster 6A, 6B
				279.74	100-110-0000-5201	Well 15
				1,416.97	100-120-0000-5201	Booster Lupine
				969.21	100-120-0000-5201	Booster Sullivan
				11,908.40	100-110-0000-5201	Well TP-1
				24.86	100-110-0000-5201	Michel's
				1,074.30	100-150-0000-5201	Plant
8216	04/05/2017	Satmodo LLC	129.88	64.94	100-600-0000-5203	Iridium Monthly Minute Plan
				64.94	100-600-0000-5203	Iridium Monthly Minute Plan
8217	04/05/2017	Customer Refund	52.31	52.31	100-000-0000-2000	Refund Check
8218	04/05/2017	Shoplet.Com	217.14	217.14	100-600-0000-5301	Office Supplies
8219	04/05/2017	Shred-It USA	1,670.90	1,670.90	100-600-0000-5406	Shredding Services
8220	04/05/2017	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
8221	04/05/2017	Customer Refund	52.11	52.11	100-000-0000-2000	Refund Check
8222	04/05/2017	Customer Refund	16.79	16.79	100-000-0000-2000	Refund Check
8223	04/05/2017	Customer Refund	60.66	60.66	100-000-0000-2000	Refund Check
8224	04/05/2017	Customer Refund	5.63	5.63	100-000-0000-2000	Refund Check
8225	04/05/2017	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
8226	04/05/2017	Southern Calif. Gas Co.	103.84	103.84	100-600-0000-5202	Hatch

Twentynine Palms Water District

Check Date Range: 4/1/2017 thru 4/30/2017

8227	04/05/2017	Customer Refund	16.85	16.85	100-000-0000-2000	Refund Check
8228	04/05/2017	Customer Refund	7.18	7.18	100-000-0000-2000	Refund Check
8229	04/05/2017	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video Record Board Meeting
8230	04/05/2017	Customer Refund	41.05	41.05	100-000-0000-2000	Refund Check
8231	04/05/2017	Customer Refund	42.29	42.29	100-000-0000-2000	Refund Check
8232	04/05/2017	Union Bank	537.78	537.78	100-610-0000-5330	Embassy Suites - Coghill
8233	04/05/2017	United Cerebral Palsy Assoc.	356.52	356.52	100-160-0000-5406	Mail Production Services
8234	04/05/2017	Usa Blue Book	1,241.37	124.31	100-150-0000-5220	Pyrex Heavy Duty Beaker 600 mL 6/PK
				53.90	100-150-0000-5220	Pyrex 250 mL Economy Beaker 12/PK
				912.88	100-150-0000-5220	Kit Starr A121 pH HH Orion Star A121 pH Meter
				150.28	100-130-0000-5220	A800 Safety Glasses Clear Lens, Gray TSR Lens
8235	04/05/2017	Van Dyke Corp.	250.00	250.00	100-130-0000-5223	Rental of Mini Excavator for 1 Day
8236	04/05/2017	Verizon Wireless	507.58	507.58	100-600-0000-5203	Wireless
8237	04/05/2017	Customer Refund	63.37	63.37	100-000-0000-2000	Refund Check
8238	04/05/2017	Customer Refund	51.12	51.12	100-000-0000-2000	Refund Check
8239	04/05/2017	Customer Refund	18.26	18.26	100-000-0000-2000	Refund Check
8240	04/05/2017	Customer Refund	104.96	104.96	100-000-0000-2000	Refund Check
8241	04/05/2017	Customer Refund	69.50	69.50	100-000-0000-2000	Refund Check
8242	04/05/2017	Customer Refund	20.78	20.78	100-000-0000-2000	Refund Check
8243	04/05/2017	Customer Refund	58.57	58.57	100-000-0000-2000	Refund Check
8244	04/05/2017	Customer Refund	29.97	29.97	100-000-0000-2000	Refund Check
8245	04/05/2017	Yucca Valley Ford Center	186.00	186.00	100-130-0000-5222	Veh. #23 Program RCM.
8246	04/19/2017	Accela, Inc. #774375	1,403.00	1,403.00	100-600-0000-5408	Web Payments March 2017
8247	04/19/2017	AW Direct	48.91	48.91	100-130-0000-5222	Veh. # 51 Safety Chain Hook Repair Kit.
8248	04/19/2017	Best Best & Krieger	2,068.61	2,042.81	100-600-0000-5403	Professional Services March 2017
				25.80	100-600-0000-5403	Professional Services March 2017
8249	04/19/2017	Builders Supply - 29 Palms	130.09	43.09	100-130-0000-5220	2Gal Heavy Duty Sprayer
				5.70	100-130-0000-5220	1LB 8x3 Drywall Screw
				81.30	100-130-0000-5220	Misc. Parts for concrete forms
8250	04/19/2017	Calpers	6,740.08	6,728.14	100-600-0000-5165	Unfunded Liability April 2017
				11.94	100-600-0000-5165	Unfunded Liability April 2017
8251	04/19/2017	Calpers	7,033.52	6,122.39	100-310-0000-5162	Retirement 03/26/2017 - 04/08/2017

Twentynine Palms Water District

Check Date Range: 4/1/2017 thru 4/30/2017

				444.78	100-310-0000-5167	Retirement 03/26/2017 - 04/08/2017
				466.35	100-310-0000-5166	Retirement 03/26/2017 - 04/08/2017
8252	04/19/2017	Cdw Government	613.80	158.06	100-875-0000-6001	Tripp Lite 6U Wall Mount Server Rack Enclosure Cabinet MFG. Par
				95.00	100-875-0000-6001	ViewSonic VA2246M 22" LED-backlit LCD-Black Mfg-. Part# VA22
				45.13	100-875-0000-6001	APC BACK-UPS ES 350VA UPS MFG: PART# BE350G UNSPSC: 391210
				6.00	100-875-0000-6001	Recycling Applied to Item: 3044401
				309.61	100-875-0000-6001	Buffalo TeraStation 1200-NAS-4 TB MFG. Part# TS1200D0402 UNSP
8253	04/19/2017	City of Twentynine Palms	223.00	223.00	100-130-0000-5303	City Permit Fee/Panorama
8254	04/19/2017	Clinical Lab of San Bern.	1,000.50	1,000.50	100-140-0000-5405	Water Samples
8255	04/19/2017	County Of San Bernardino	203.20	203.20	100-150-0000-5406	Treatment Plant Waste
8256	04/19/2017	CV Strategies	1,958.77	1,958.77	100-600-0000-5409	Services
8257	04/19/2017	Frontier Communications	158.88	158.88	100-150-0000-5203	Plant
8258	04/19/2017	Hd Supply Waterworks Ltd.	13,768.28	191.05	100-850-0000-6001	6-8 CAD HEX BOLT & NUT KIT
				(197.76)	100-850-0000-6001	Credit Memo
				(480.34)	100-850-0000-6001	Credit Memo
				279.05	100-850-0000-6001	6x4 FLG TEE C/L DI C110 USA
				280.00	100-850-0000-6001	6"X30" FLGXFLG SOMESTIC SPOOL
				144.44	100-850-0000-6001	6"X6" FLGXGRV DI SPOOL DOMESTIC
				5,534.22	100-850-0000-6001	60G-11AB D/B 150LB CLASS FLG
				151.41	100-850-0000-6001	6 VIC STD CPLG F/DI #31
				297.07	100-850-0000-6001	6x6 FLG TEE C/L DI C110 USA
				1,598.48	100-850-0000-6001	6 A2362-6 FLG RW DI GV OL ON
				178.11	100-850-0000-6001	6 FLG 45 C/L DI C110 USA
				410.00	100-850-0000-6001	6"X9' FLGXPE DI SPOOL
				86.53	100-850-0000-6001	6 MJ 45 BEND USA CP DI C153
				143.72	100-850-0000-6001	6 EBBAA MEGALUG W/ACC 1106DEC EBAA SEAL GSKT & 6 BOL
				194.22	100-850-0000-6001	6 TJ PR350 CL50 DI PIPE C/L
				642.46	100-850-0000-6001	12X8 FLG REDR C/L DI C110 USA
				710.24	100-850-0000-6001	8X8 FLG TEE C/L DI C110 USA
				1,696.40	100-850-0000-6001	8 A2362-6 FLG RW DI GV OL ON
				239.39	100-850-0000-6001	8X6 MJXFLG REDUCER DOMESTIC
				204.80	100-850-0000-6001	6" MJ 90 BEND USA CP DI C153

Twentynine Palms Water District

Check Date Range: 4/1/2017 thru 4/30/2017

				169.48	100-850-0000-6001	6 MJ 45 BEND USA CP DI C153
				495.11	100-850-0000-6001	6 EBAA MEGALUG W/ACC 1106DEC
				275.00	100-850-0000-6001	EBAA SEAL GSKT & 6 BOLTS&NUTS (
						6 "X 6" FLGXFLG SPOOL W/1" TEST
				76.70	100-850-0000-6001	4x2 TAPT BLIND FLANGE DI USA C110
				182.22	100-850-0000-6001	6X6 FLGXGRV DONESTIC SPOOL
				37.50	100-850-0000-6001	10-12 BOLTS & NUT KIT
				62.00	100-850-0000-6001	8X1/16 FLG RING NON-ASB GSKT
				40.00	100-850-0000-6001	6X1/16 FLG RING NON-ASB GSKT
				71.88	100-850-0000-6001	12X1/16 FLG RING NON-ASB GSKT
				54.90	100-850-0000-6001	6-8 CAD HEX BOLT & NUT KIT
8259	04/19/2017	Home Depot Credit Services	107.04	20.00	100-600-0000-5408	Fee
				87.04	100-875-0000-6001	Mounting Hardware (Computer Technology Replacement)
8260	04/19/2017	Identifix	357.00	357.00	100-600-0000-5303	Identifix Quarterly
8261	04/19/2017	Inland Water Works	1,525.37	883.18	100-000-0000-1499	HY2000-1441-260 12" HYMAX CPLG
				499.96	100-000-0000-1499	860-56-0334-16
				142.23	100-000-0000-1499	CL1-0746-20 6x20 Romac CLFC Clamp 705-746
						CL1-0425-7.5 4x7.5 Romac CLFC CLAMP 395-425
8262	04/19/2017	International Paving Services	475.00	475.00	100-850-0000-6001	Crackfill, Guard Top Seal & Restripe
8263	04/19/2017	Kennedy/Jenks Consultants	2,336.26	2,112.66	100-600-0000-5412	Profesional Services
				223.60	100-800-0000-6001	Profesional Services
8264	04/19/2017	Konica Minolta Premier	474.00	155.97	100-150-0000-5223	04/01/2017 - 04/30/2017
				318.03	100-600-0000-5223	04/01/2017 - 04/30/2017
8265	04/19/2017	Layne Christensen	7,790.07	7,790.07	100-150-0000-5221	Repair P-2 Booster Pump (Treatment Plant)
8266	04/19/2017	Mccall's Meter Sales & Service	2,872.62	2,872.62	100-850-0000-6001	6" Flanged Tube Flow Meter 150 PSI, W/OT109 Potable Water. Flowc
8267	04/19/2017	Mcmaster-Carr Supply Co.	138.59	27.72	100-150-0000-5220	Water Filter Cartridge 10" Height, 50 Microns
				110.87	100-150-0000-5220	Pleated Panel Air Filter 12 Each/Pack, 2" Thick, 24"x24", Merv7.
8268	04/19/2017	Morongo Basin Conservation Association	1,000.00	1,000.00	100-600-0000-5350	2017 Landscape / Conservation Tour Donation
8269	04/19/2017	Platinum Consulting Group	12,000.00	6,000.00	100-600-0000-5401	Monthly Retainer - February 2017
				6,000.00	100-600-0000-5401	Monthly Retainer - March 2017
8270	04/19/2017	Proforma	465.69	465.69	100-600-0000-5301	Proforma - Shipping Labels
8271	04/19/2017	Prudential Overall Supply	495.28	241.07	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
				149.15	100-130-0000-5253	Uniforms

Twentynine Palms Water District

Check Date Range: 4/1/2017 thru 4/30/2017

				52.53	100-130-0000-5253	Uniforms
8272	04/19/2017	S.C.E.	12,118.28	1,890.66	100-110-0000-5201	Well 14
				39.24	100-110-0000-5201	Donnell
				904.08	100-120-0000-5201	Booster H1N, H2S
				35.03	100-110-0000-5201	Donnell
				4,300.34	100-120-0000-5201	Booster TP-1
				989.35	100-110-0000-5201	Well 1
				30.14	100-110-0000-5201	Well 4
				1,036.66	100-600-0000-5201	Hatch
				1,860.55	100-110-0000-5201	Well 17
				1,032.23	100-110-0000-5201	Well 17
8273	04/19/2017	San Bernardino County Assessor	27.50	27.50	100-600-0000-5406	Monthly PIMS
8274	04/19/2017	Shoplet.Com	118.16	118.16	100-600-0000-5301	Office Supplies
8275	04/19/2017	Sierra West Consultants, Inc.	4,000.00	4,000.00	100-800-0000-6001	Hazard Mitigation Plan
8276	04/19/2017	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
8277	04/19/2017	SNUG	100.00	100.00	100-600-0000-5406	Membership Renewal
8278	04/19/2017	SonicWall Services	202.00	202.00	100-600-0000-5406	SonicWall Services
8279	04/19/2017	Spectrum Business	368.97	238.98	100-600-0000-5203	Hatch
				129.99	100-150-0000-5203	Plant
8280	04/19/2017	TPX Communications	645.61	645.61	100-600-0000-5203	Hatch
8281	04/19/2017	Tractor Supply Credit Plan	319.97	319.97	100-150-0000-5220	40Gal Spot Sprayer/Spray Indicator 32oz
8282	04/19/2017	Underground Service Alert	69.00	69.00	100-130-0000-5406	46 New Tickets
8283	04/19/2017	Usa Blue Book	609.16	609.16	100-130-0000-5220	Hydrant Meter Lock (Large)
			Total	\$167,993.49		

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8.1

TWENTYNINE PALMS WATER DISTRICT

72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Operations Superintendent
DATE: May 16, 2017
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of April 2017:

1. Responded to 7 Underground Service Alerts
2. Responded to and repaired
 - a. 0 water main leaks
 - b. 4 water meter leaks
 - c. 2 service line leaks
 - d. 1 fire hydrant repairs/maintenance
3. Installed 2 new services
4. Replaced 1 customer gate valve
5. Performed 4 leak audits
6. Painted 0 fire hydrants
7. Performed 2 customer pressure checks
8. Replaced 18 water meters
9. Tested and exercised emergency generators
10. Sounded wells for April
11. 0 water waste complaints reported

B. The following customer service tasks were performed:

1. 138 work orders were generated from reading meters
2. 33 work orders were generated from billing variance list
3. 319 work orders were generated for turn on or turn off
4. 271 termination notices were distributed
5. 44 non-pay turn offs were performed
6. 42 extensions were granted
7. 9 extensions were shut off for non-payment
8. 1 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 13 customer requests and 2 complaints were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 06/16)	Dead Ends Flushed (Began 7/16)
Current Month	98	28
Year to Date	*2,276	464

*Triennial cycle

TWENTYNINE PALMS WATER DISTRICT
APRIL WATER QUALITY AND ENGINEERING REPORT

1. **ENGINEERING**

A. No items to report.

2. **WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.09 mg/L to a high of 0.28 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.29 mg/L to 0.68 mg/L.

B. Bacteria Samples: A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 6 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 16 fluoride samples were collected at established test points for the storage and distribution system, and 6 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .82 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.46 to a high of 2.0 mg/L.

D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1 - 1.3 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2016/2017

Groundwater Source													
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013	New Service	Active Account	Prior Year	%Increase (Decrease)	Main Leaks
July	102.055	98.483	38.624	42.803	281.965	249.190	13.15%	-9.10%	0				0
August	122.969	83.600	31.708	37.009	275.286	250.936	9.90%	-14.5	1	7,703	7,479	3.00%	0
Sept.	104.147	81.688	26.380	29.339	241.554	212.452	15.20%	-1%	0				0
October	103.117	66.705	20.659	23.842	214.323	186.181	15.11%	-0.80%	0	7,610	7,500	1.46%	0
Nov.	87.54	60.014	18.818	19.413	185.785	173.441	7.10%	-0.80%	0				1
Dec.	98.666	43.611	18.941	8.444	169.662	159.201	6.50%	3%	3	7,576	7,497	0.15%	2
Jan.	110.181	23.134	7.195	3.034	143.544	140.916	-2.00%	-25%	0				2
Feb.	88.929	34.546	12.041	10.774	146.290	157.930	-7.40%	-12%	0	7,535	N/A		1
March	128.362	34.399	11.921	5.685	180.367	183.431	-1.70%	-14%	0				0
April	124.923	49.434	16.775	1.104	192.266	180.901	6.00%	-32%	2	7,659	7,569	1.20%	0
May													
June													
Totals	1070.889	575.614	203.062	181.447	2031.042	1894.579	7.20%		6				6

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of **11.865** acre feet = **1.10%** treatment loss.

Total Meters in District = 8,082

8.2

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

March 2017

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
March 2017
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 2,114,655	\$ -	\$ -	\$ 2,114,655	\$ 2,112,912
Election Fund Reserve - LAIF	20,925	-	-	20,925	20,907
Internal Operating Reserve - LAIF	165,272	-	-	165,272	165,135
Internal Debt Retirement Reserve - LAIF	-	-	-	-	-
Capital Funds for Primary Infrastructure - LAIF	50,625	-	-	50,625	50,583
Capital Funds for Secondary Infrastructure - LAIF	43,398	-	-	43,398	43,362
Investment Funds - CalTrust	1,003,713	828	-	1,004,540	1,003,713
Total Investments	\$ 3,398,586	\$ 828	\$ -	\$ 3,399,414	\$ 3,396,613

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending March 31, 2017
(Unaudited)**

	Mar-17	Feb-17	YTD	Budget	YTD 75%	Prior YTD
1 Operating Revenues	\$ 246,852	\$ 258,435	\$ 2,808,421	\$ 3,799,900	74%	\$ 2,598,971
2 Non-Operating Revenues	104,548	51,078	592,875	663,400	89%	495,098
Total Revenue Available to Fund Operations & Capital/R&R	351,400	309,513	3,401,296	4,463,300	76%	3,094,069
4 Operating Expenses	289,753	273,141	2,440,781	3,235,304	75%	2,195,695
5 Non-Operating Expenses	14,788	14,788	133,083	177,309	75%	1,186,297
Net Revenues Available to Fund Capital Related Expenditures	46,859	21,585	827,432	1,050,687	79%	(287,923)

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2017
(Unaudited)

	Mar-17	Feb-17	YTD	Budget	YTD 75%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 144,015	\$ 160,757	\$ 1,913,281	\$ 2,529,800	76%	\$ 1,636,508
3 RTS	95,034	88,923	807,481	1,161,200	70%	878,578
4 Other Operating Revenue	7,803	8,756	87,659	108,900	80%	83,885
5 Total Operating Revenues	246,852	258,435	2,808,421	3,799,900	74%	2,598,971
6 Non-Operating Revenues						
7 Capital Impact Fees	-	-	1,950	4,000	49%	5,247
8 Water Availability Assessment	49,258	49,258	443,325	591,100	75%	443,325
9 Interest Revenue	828	870	14,685	37,500	39%	10,053
10 Other Penalties	555	722	20,015	22,600	89%	18,552
11 Reimbursed Expenses	8,648	29	12,602	4,600	274%	8,432
12 Other Non-Operating Revenue	45,259	199	100,298	3,600	2786%	9,489
13 Total Non-Operating Revenues	104,548	51,078	592,875	663,400	89%	495,098
14 Total Revenues	351,400	309,513	3,401,296	4,463,300	76%	3,094,069
15 Operating Expenditures						
16 Source of Supply						
17 Labor & Benefits	645	489	7,390	7,800	95%	5,570
18 Direct Expenses	28,295	34,867	218,157	292,670	75%	176,675
19 Total Source of Supply	28,940	35,355	225,547	300,470	75%	182,246
20 Pumping						
21 Labor & Benefits	-	-	900	100	900%	138
22 Direct Expenses	10,340	7,851	76,851	109,100	70%	75,690
23 Total Pumping	10,340	7,851	77,751	109,200	71%	75,828
24 Transmission & Distribution						
25 Labor & Benefits	63,213	49,933	478,130	600,320	80%	287,487
26 Direct Expenses	25,695	16,008	184,376	294,800	63%	165,223
27 Total Transmission & Distribution	88,908	65,940	662,506	895,120	74%	452,710
28 Treatment Wells						
29 Labor & Benefits	3,451	2,937	27,242	41,000	66%	29,885
30 Direct Expenses	1,001	825	18,228	29,349	62%	19,010
31 Total Treatment Wells	4,451	3,762	45,471	70,349	65%	48,895
32 Treatment Facility						
33 Labor & Benefits	15,753	10,634	106,644	161,900	66%	117,148
34 Direct Expenses	24,058	1,322	275,088	382,865	72%	322,928
35 Total Treatment Facility	39,811	11,956	381,732	544,765	70%	440,076
36 Customer Accounts						
37 Labor & Benefits	16,013	10,938	110,216	132,800	83%	94,674
38 Direct Expenses	499	6,376	24,127	33,400	72%	19,495
39 Total Customer Accounts	16,512	17,314	134,343	166,200	81%	114,169

**Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2017
(Unaudited)**

	Mar-17	Feb-17	YTD	Budget	YTD 75%	Prior YTD
40 General Administration						
41 Outside Services	20,664	27,781	218,965	290,200	75%	169,172
42 Direct Expenses	15,484	30,192	149,373	190,300	78%	128,665
43 Fire Department Reimbursements	-	-	-	-	0%	(41,220)
44 Total General Admin.	36,148	57,973	368,338	480,500	77%	256,617
45 Employee Salaries						
46 Direct Labor	119,566	80,139	842,432	1,053,100	80%	678,647
47 Less Transfer to Operations	88,330	59,596	625,707	785,400	80%	452,904
48 Total General & Admin. Salaries	31,236	20,542	216,725	267,700	81%	225,743
49 Employee Benefits						
49 Health Benefits	5,745	5,935	48,693	72,700	67%	63,942
50 Payroll Taxes	17,006	29,597	141,028	156,200	90%	215,220
51 Retirement Expenses	8,992	16,292	124,347	157,500	79%	111,975
52 Total Employee Benefits	31,744	51,824	314,068	386,400	81%	391,136
53 Board of Directors						
54 Directors' Fees	925	625	7,925	7,400	107%	3,550
55 Direct Expenses	739	-	6,376	7,200	89%	4,727
56 Total Board of Directors	1,664	625	14,301	14,600	98%	8,277
57 Total Operating Expenditures	289,753	273,141	2,440,781	3,235,304	75%	2,195,695
58 Non-Operating Expenditures						
59 Debt Service, Principle	-	-	-	-	0%	-
60 Debt Service, Interest	-	-	-	-	0%	-
61 Total Debt Service	-	-	-	-	0%	-
62 Depreciation Expense	-	-	-	-	0%	1,064,550
63 Unfunded PERS	6,740	6,740	60,655	80,738	75%	50,835
64 Unfunded OPEB Liability	8,048	8,048	72,428	96,571	75%	70,912
65 Total Non-Operating Expenditures	14,788	14,788	133,083	177,309	75%	1,186,297
66 Total Expenditures	304,541	287,928	2,573,864	3,412,613	75%	3,381,992
Net Revenues Available to Fund Capital						
67 Related Expenditures	46,859	21,585	827,432	1,050,687	79%	(287,923)
68 Carryover Projects	(4,224)	(4,000)	(58,985)	(280,000)	21%	(1,161,842)
69 Capital Improvement Projects	-	-	-	-	0%	(1,080)
70 Repair, Rehabilitation, & Maintenance	(15,976)	(35,895)	(125,700)	(605,000)	21%	(69,389)
71 Capital Outlay	(1,600)	(4,920)	(91,718)	(180,000)	51%	(217,397)
72 Transfer To CalPERS	-	-	-	-	0%	-
73 Transfer From Special Revenue	5,570	9,935	62,628	77,400	81%	46,975
74 Transfers in from SRF for Election	-	-	-	-	0%	-
75 Debt Retirement	-	-	-	-	0%	-
76 Increase (Decrease) In Fund Balance	\$ 30,629	\$ (13,295)	\$ 613,658	\$ 63,087	973%	\$ (1,690,656)

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending March 31, 2017
(Unaudited)**

	<u>Mar-17</u>	<u>Feb-17</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 75%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 8,904	\$ 8,904	\$ 92,628	\$ 117,400	79%	\$ 93,950
2 Less Transfers Out to Fire	\$ -	\$ -	\$ -	\$ -	N/A	\$ (46,975)
3 Less Transfers Out To Water	\$ (5,570)	\$ (5,570)	\$ (62,628)	\$ (77,400)	81%	\$ (46,975)
4 Transfer to PARS Trust	\$ (3,333)	\$ (3,333)	\$ (30,000)	\$ (40,000)	75%	\$ -
Ending Balance To Retain In LAIF	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

**Twentynine Palms Water Department
 Carryover CIP/Current CIP and R&M/Capital Outlay
 For the Period Ending March 31, 2017
 (Unaudited)**

Carryover Capital Approved in Previous Years	Budget FY 16/17	Current Year Expenditures	Remaining Budget / (Over Budget)
District Projects			
1 USGS Study	150,000	\$ 3,250	146,750
2 Hazard Mitigation Plan	30,000	12,000	18,000
3 Treatment Plant Pond 3	-	33,770	(33,770)
4 Salt Nutrient Monitoring Wells	100,000	9,965	90,035
5 Total Carryover Capital Approved in Previous Years	280,000	58,985	221,015
6 Repairs, Rehabilitation, & Maintenance			
7 Plant 6 Electrical and Well Upgrade	250,000	31,086	218,914
8 Emergency Repairs, Unspecified	50,000	28,530	21,470
9 Repiping/Distribution System Upgrades	50,000	16,237	33,763
10 Reservoir Recoating and/or Cathodic Protection	175,000	17,294	157,706
11 Administrative Office Roof Repair	30,000	-	30,000
12 Administrative Office Asphalt Seal Coat	20,000	14,490	5,510
13 Fluoride Plant Instrumentation\Coating	30,000	16,277	13,723
14 Well 11B	-	1,785	(1,785)
15 Total Repairs & Maintenance	605,000	125,700	479,300
16 Capital Outlay			
17 Vehicle Replacements	50,000	51,020	(1,020)
18 Computer/Technology Replacements	40,000	18,632	21,368
19 GIS	50,000	22,065	27,935
20 Fencing Upgrade	15,000	-	15,000
21 One-Time Existing Conditions Sampling Event	25,000	-	25,000
22 Total Capital Outlay	180,000	91,718	88,282
23 TOTAL	\$ 1,065,000	\$ 276,403	\$ 788,597

8.3

**NO
MATERIAL
PROVIDED**

9

**CLOSED
SESSION**