

## RESOLUTION 08-04

### APPROVING AND ADOPTING THE PROPOSED BUDGET OF THE TWENTYNINE PALMS FIRE DEPARTMENT FOR FISCAL 2008-2009

**WHEREAS**, the Fire Chief and Financial Advisor, Wayne Jones, have submitted a proposed budget for the fiscal year 2008-2009, a copy of which is attached as Exhibit "A" hereto and copies of which are in the possession of the Fire Chief and the Financial Advisor; and

**WHEREAS**, the said proposed budget contains estimates of the services, activities, and projects comprising the budget, and contains expenditure requirements and the resources available to the Twentynine Palms Fire Department; and

**WHEREAS**, the proposed budget, as herein approved, will enable the Board of Directors to make adequate financial plans and will ensure that the Fire Department's management staff can administer their respective functions in accordance with such plans.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Twentynine Palms Water District as follows:

That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

1. An appropriation-expenditure system which shows budgetary categories by department.
2. This system applies to operations and maintenance; replacement and rehabilitation, and capital improvement expenditures as intended for use in fiscal year 2008-2009.
  - a. The Fire Chief is authorized to transfer Fire Department operations funds between activities when he/she deems it is necessary to do so; however, he/she is not authorized to transfer funds between replacement and rehabilitation nor capital improvement projects or activities.
3. The budget system assumes existing service levels; Board of Directors approval will be required for any significant changes involving increased or decreased service levels.
  - a. The Financial Advisor shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Fire Chief.

- b. In the event that the Fire Chief or the Financial Advisor determine that revenues will be less than the amounts provided in the budget, the Board of Directors shall be provided with that information and revised revenue estimates at the next scheduled meeting of the Board so that the approved budget appropriations may be revised.
4. A monthly status report will be provided to the Board of Directors reflecting budget, year-to-date expenditures, and percentage of budget used to date by the Fire Department.

**RESOLVED FURTHER**, that the budget of the Twentynine Palms Fire Department for fiscal year 2008-2009 as set forth in Exhibit "A" hereof is hereby approved and adopted, and the amounts of proposed expenditures as specified are appropriated for the programs and departments as specified.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of May 2008 by the following vote:

Ayes: Directors Anthony, Cisneros, Gallagher, Moore and Yockey  
Noes: None

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Philip C. Cisneros, President  
Board of Directors

Attest:

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Mike Wright, Board Secretary  
Twentynine Palms Water District