

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

JANUARY 11, 2010

FIRE DEPARTMENT BUSINESS

Call to Order and Roll Call

President Cisneros called the meeting to order at 5:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Chancey Chambers, Philip Cisneros, Chris Gallagher, Sam Moore and Roger Shinaver. Also present were Fire Chief Jim Thompson and District Secretary Paula Rogers. Financial Consultant Wayne Jones was absent.

Pledge of Allegiance

Director Chambers led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration and Possible Action to Approve An Installment Sale Agreement with the City of Twentynine Palms Regarding the Purchase of a Ladder Fire Truck at No Cost to the District

Chief Thompson stated that the Installment Sale Agreement is the final element for the Twentynine Palms Water District's ("District") purchase of a Ladder Truck from the City of Twentynine Palms ("City"). Chief Thompson submitted a Staff Report prepared by Staff and Legal Counsel outlining actions taken between the Fire Department and the City of Twentynine Palms, through the Joint Agency Fire Department Task Force, leading up to the recommendation and request for the Board's approval of an Installment Sale Agreement. Chief Thompson explained the Installment Sale Agreement provides that the City will purchase a ladder truck for the amount of \$250,000 and convey the truck to the District. Chief also said the City will advance the cost for a study to be conducted to determine the appropriate amount of Development Impact Fees ("DIF") to be placed on new development. Chief Thompson explained that once the study is complete, it would be up to the City to impose and collect the DIF since the District does not have authority to impose DIF. Chief Thompson said the District's repayment for the ladder truck purchase and the DIF Study would be only by way of the City's collection of DIF and no other form of payment, even if the City doesn't collect DIF. Chief Thompson also added that in the event the ladder truck and study are fully paid for with DIF, then all future DIF revenue would then be transferred to the District for future purchase of equipment and facilities for the Fire Department. Chief Thompson said that if the Installment Sale Agreement is not paid in full within ten years, then any remaining monies owed to the City are forgiven. Following discussion, Director Gallagher moved to approve the Installment Sale Agreement with the City of Twentynine Palms

regarding the purchase of a ladder fire truck at no cost to the District, seconded by Director Moore and approved by the following roll call vote:

Ayes: Directors Chambers, Cisneros, Gallagher, Moore and Shinaver

Noes: None

2. Discuss and Approve Scope of Services for Development Impact Fee Study to be Conducted by Willdan Financial Services

Chief Thompson briefly explained the Scope of Services for the Development Impact Fee (“DIF”) Study that the City of Twentynine Palms entered into with Willdan Financial Services. Chief Thompson stated that before the City can impose a DIF, a Study must be conducted to determine a need. Chief Thompson pointed out the scope of services identifies that the entire district will be examined to determine an impact fee schedule that will be applicable district wide. Chief Thompson further said the City Council would then have to adopt the fee schedule to enact fees within the city portion of the district and the County Board of Supervisors would have to adopt the fee schedule to enact fees within the county portion of the district. Chief Thompson stated a meeting has been held with District Supervisors to discuss the DIF Study and to assess the County’s opinion. However, the Department did not expect to hear back from the County District Supervisors for approximately three weeks. Chief Thompson then responded to questions from the Board. Following discussion, Director Chambers moved to approve the scope of services for a development impact fee study to be conducted by Willdan Financial Services, seconded by Director Shinaver and unanimously approved by the Board.

3. Adjournment

On motion by Director Moore, seconded by Director Shinaver and approved by the Board, the meeting was adjourned at 5:20 p.m.

Philip C. Cisneros, President
Board of Directors

Attest:

Mike Wright, Board Secretary
Twentynine Palms Water District