

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

JUNE 28, 2017 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz, and Victoria Pinilla. District Secretary Cindy Fowlkes and Financial Consultant Cindy Byerrum were absent.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Ed Vallerand, of Twentynine Palms spoke regarding the city council meeting, signature of Memorandum of Understanding of sewage treatment plan between the city and marine core, not going for review by the city and water district, issue is that he's concerned about there not being a public review on it. Since it impacts us, he believes that the Water District and the public has a right to review it. He's concerned that it can affect our water table.

Local Hazard Mitigation Plan Open Comments

There were no comments from the public. The plan will be presented to the Board for approval next month. Upon review and approval from the State and FEMA, the plan will be adopted by the Board through resolution.

1. Public Hearing on Proposed Continuation of Water Availability Assessment
 - 1.1 Board to Hear Public Testimony at This Time

Director Shinaver moved to open the Public Hearing at 6:01 p.m., seconded by Director Horn, and unanimously approved.

There being no public comments, Director Horn moved to close the public hearing at 6:03 p.m., seconded by Director Shinaver, and unanimously approved.

2. Consider Resolution 17-09 Continuing the Current Existing Level of Water Availability Assessments for Fiscal Year 2017-2018

Director Shinaver moved to approve Resolution 17-09 continuing the current existing level of water availability assessments for fiscal year 2017-2018, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

3. Consider Approval of Resolution 17-10 Adopting the Proposed Budget and Compensation Plan of the Twentynine Palms Water District for Fiscal Year 2017-2018

Director Coghill moved to approve Resolution 17-10 adopting the proposed budget and compensation plan of the Twentynine Palms Water District for fiscal year 2017-2018, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Consideration to Approve Resolution 17-11 Adopting a Debt Management Policy
Staff recommends adopting Resolution 17-11 as a requirement for applying for grant funding through the Drinking Water State Revolving Fund (DWSRF).

Director Horn made a motion to adopt Resolution 17-11, adopting a Debt Management Policy, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver and Moore
Noes: None
Abstain: None
Absent: None

5. Review Bid Results and Approve Selection of Contractor for Vista Del Sol Asphalt Repair
A water main leak in the Vista Del Sol housing complex caused extensive damage to the asphalt parking lot. The District will be filing an insurance claim for reimbursement costs, minus deductible. Staff recommends awarding the bid to Medina Construction in the amount of \$45,441.00.

Director Shinaver made a motion to award the bid to Medina Construction in the amount of \$45,441, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore
Noes: Director Coghill
Abstain: None
Absent: None

6. Discussion of Draft Employee Recognition Policy
The policy recognizes employees for length of service in five year increments. Length of Service certificates will be presented to the employee and an annual luncheon or dinner will be provided to recognize staff for the milestone achievements. The Board was in agreement to bring the policy back for review with the changes as discussed.

7. Utility Cost Management Report Related to District's Electric Accounts
Utility Cost Management performed a bill analysis on all the District's electric accounts provided by Southern California Edison. After reviewing the accounts, it was determined that there were no billing discrepancies, and the District has done an excellent job of managing consumption on its accounts and takes advantage of cost savings by running on off peak hours.

8. Approving Amendment to General Manager Employment Agreement
The agreement was amended to extend the termination date from June 30, 2019 to June 30, 2022, and the annual salary was increased 2.5% to \$159,900.

Director Shinaver made a motion to amend the General Manager employment agreement, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

9. Consent Calendar
▪ Minutes of a Regular Meeting held on May 24, 2017

▪ Audit List

Director Horn moved to approve the Consent Calendar, seconded by Director Shinaver, and approved unanimously.

10. Items Removed from the Consent Calendar for Discussion or Separate Action
None

11. Management Reports

11.1 Operations

The District responded to 28 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 1 service line leak, 0 fire hydrant repairs, performed 5 customer pressure checks, replaced 8 meters, replaced 2 customer gate valves, and installed 0 new services. Water production was down 20% as compared to the same month in 2013.

11.2 Finance

Mr. Kolisz reported the budget is tracking as expected.

11.3 General Manager

Mr. Kolisz reported the District will continue to work with its consultants at Ortega Strategies Group (OSG) to help influence legislative and regulatory policies and present the District's positions on such matters. The cathodic protection system has been installed on the 2400 reservoir. This technique will help control corrosion on the metal surfaces. The 2016 Consumer Confidence Report is being mailed out to customers. Several staff members attended two FEMA workshops at Big Horn Desert View Water Agency and participated in a table top emergency exercise. District staff will continue to train and procure supplies for the Emergency Response Plan (ERP).

12. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

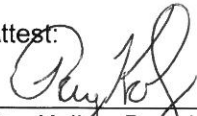
Director Horn commented about the proper disposal of medications to protect the groundwater and the District becoming a disposal drop off site.

13. Adjournment

On motion by Director Shinaver, seconded by Director Giannini, and approved by the Board, the meeting was adjourned at 6:50 p.m.


Kerron E. Moore, President
Board of Directors

Attest:


Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED JUL 26 2017